

Admissions & Academic Affairs Committee

Meeting, February 14, 2019, 2-3:30pm

- Minutes -

Attended by: J. Melissa Blankenship (chair), LaDonna Dulemba, Tanya Perkins, Jessica Raposo, and Wes Tobin. Guests: Amy Jarecki and Sarah Soper

Absent: Cindy Evans

1. Meeting opened with discussion of “Academic Dismissal” policy with respect to policies of SAP Appeals and decision-making process of Financial Aid. Jarecki and Soper were able to offer clarification on processes undertaken in their respective areas. Committee discussed how to make the overall process easier/more transparent for students. Soper and Jarecki left following the conclusion of this discussion. Blankenship will revise policy using agreed changes to present at next meeting.
2. Committee reviewed revisions to the Application for Reinstatement made by Raposo and Tobin. Further minor revisions were undertaken during the meeting. Raposo will revise and bring to next meeting.
3. Committee discussed current “unwritten” policy with respect to “freebie” summer session semesters and its impact on readmission appeals and academic dismissal. Students are often confused by the order in which events happen and committee discussed how to ensure students are not left enrolled in summer courses without their knowledge. Blankenship will contact relevant administrative units to ascertain if there is any formal or informal policy with respect to exceptions to this. Will be discussed at next meeting.
4. Blankenship discussed the need for a AAA login ID and subsequent move of AAA’s current box account documents to one dedicated for AAA. The current Box account is associated with the former co-chair and committee member, Lora Baldwin.

There being no further items to discuss, the meeting adjourned at 3:30pm.

Minutes recorded by: Tanya Perkins