

Admissions & Academic Affairs Committee

Meeting, April 4, 2019

- Agenda, with minutes added between items -

1. Finalize revisions to “Application for Reinstatement” for April 23, 2019 Faculty Senate information item.

The committee tested out the PDF version of the form and found a couple bugs. Jessica will continue to edit it to fix these issues and email the committee for approval prior to 4/12. The text was edited and approved by acclamation.

2. Update on AAA Box account.

Melissa created a new folder for us on Box, as the old one will be deleted soon following Lora’s death. All files have been copied to this new folder, and committee members should

3. AAA “manual” to elevate continuity and understanding.

To help new committee members acclimate to the appeals process before their first service, Melissa proposes creating an information file with details. She will begin drafting the document.

4. End of year report.

Melissa will draft the report based on the structure of last year’s report. Items that are continued responsibilities will be updated and kept, and new charges (discussed below) will be added.

5. Committee charges for Fall 2019. Some ideas to encourage thinking about directions for the committee (these charges are reported on End of Year report):

- a. Moving forward with tracking student’s success after AAA encounters.

Suggested: “Design and implement a process for tracking...”

- b. Continuing to identify/modify existing AAA policies, and working with relevant campus entities as needed.

- c. Hold a special meeting with registrar's office (Angela Locke), VCAA Malott, Amy Jarecki and Sarah Soper to discuss existing policies and their impact.

Having a standardized meeting with the above parties at the start of the academic year would help provide the committee with more information for better policy adjustment. Suggested: use titles of the people in these positions rather than the names.

6. New business:

Tanya Perkins requested a change of dates for the July appeals, from July 18-19 to July 25-26. Melissa will propose the new dates to the new committee members to see if these dates work.