

## Curriculum Committee Meeting Minutes

**Date:** September 11, 2012

**Time:** 11:00 a.m. until 12:15 p.m.

**Where:** Tom Raper, Room 340

**Attending:** Oi Lin Cheung, Daron Olson, Mary Folkerth, Mort Seddinghem, Brenda Buckner, Natalia Rybas, Maureen Scane (chair)

I. **Minutes were approved.** Brenda made the motion and Daron seconded the motion.

II. **Laverne**

Laverne explained that Oi Lin will take over the responsibilities with CARMin and Daron will handle policy issues for the CC. She also shared the modified CARMin procedures.

III. **OiLin**

Oi Lin explained the new network folder for Curriculum Committee items. The members agreed that it appeared to be a more efficient way to handle course requests, etc.

IV. **Voting Items**

A. **New Course Requests:**

1. BUS W 205, BUS W 206, BUS W 207 These course requests were approved and will be sent to the Agenda Committee. (Mary made the motion to approve and Maureen seconded the motion.)
2. HIST H 216 This course request was approved and will be sent to the Agenda Committee. (Daron made the motion to approve and Mary seconded the motion.)
3. CJUS P 458 This course request was approved and will be sent to the Agenda Committee. (Oi Lin made the motion to approve and Brenda seconded the motion.)
4. BIOL L 393 (need syllabus and library form)
5. MATH (Fix overlapping letters.)

V. **Adjourn**

Natalie made the motion to adjourn and Brenda seconded the motion.