

Curriculum Committee Meeting Minutes

Date: April 9, 2013

Time: 11:00 a.m. until 12:15 p.m.

Where: Tom Raper, Room 340

Attending: Oi Lin Cheung, Daron Olson, Mary Folkerth, Brenda Buckner, Natalia Rybas, Mort Seddighin, and Maureen Scane (chair)

- I. **Minutes were approved.** Brenda made the motion to approve the minutes with changes and Mary seconded the motion.

II. Voting Items

A. New Course Request

1. SPAN S 390 will be sent back for revisions. Voting to approve the course was conducted via email and was sent on to the Agenda Committee after approval from committee members.
2. BUS F 151, F 152, and F 251 were approved via email. The course request was sent on to the Agenda Committee.

III. Anticipated Routing Process

The anticipated routing process for general education course approvals will be finalized by Daron, Oi Lin, and Natalia. (Oi Lin made revisions and sent the final course request form to Laverne to be forwarded to the Agenda Committee.)

IV. General Education Course Approval

Oi Lin will make revisions to the final document and send to Laverne to be disseminated to the faculty and deans. Also, it was decided to create an Oncourse site so that deans can submit course requests to the site. Natalia is going to work on the set up.

V. Adjourn

Natalia made the motion to adjourn and Brenda seconded the motion.