

**Indiana University East
Faculty Affairs Committee
2016-17 Year-End Report**

Members of the Committee

Tonya Breymier (NURS, '17)
Chera LaForge (HSS, ex officio as UFC Representative)
Sue McFadden (LIB, '17)
Laverne Nishihara (Chair, HSS, '17)
Justin Carroll (HSS, '18)
Denise Dallmer (EDUC, '18)
Daron Olson (HSS, '18)
Litao Zhong (BUSE, '18)

Meeting Dates

September 13, 2016; September 27, 2016; October 11, 2016; October 25, 2016; November 8, 2016; November 29, 2016; January 10, 2017; January 24, 2017; February 14, 2017; February 28, 2017; March 21, 2017; March 28, 2017; April 11, 2017.

The Faculty Affairs Committee also hosted three open meetings for faculty to discuss proposed revisions to the IU East Lecturer Appointments Policy: Tuesday, March 28, 2017; Wednesday, March 29, 2017; Thursday, March 30, 2017. Part of FAC's November 28, 2016 meeting had been set aside for an initial open meeting to discuss proposed revisions to the Lecturer Policy.

Original Charges to the Committee

- With the Curriculum Committee, finalize proposed revisions to the Curriculum Committee's section of the Bylaws, bringing them to Senate for a vote;
- Review and, if needed, revise the Lecturer Appointments Policy in light of approved revisions to the Promotion & Tenure Policy and Procedures;
- Review and, if needed, revise the Clinical Rank Appointments Policy;
- Continue to review and revise the Post-Tenure Review Policy and Procedures;
- Develop a Freedom of Expression statement for consideration of Faculty Senate;
- Review the Banking Policy (2004) in consultation with faculty and administration;
- Review Faculty Board of Review policies and procedures to discover ways to streamline the faculty grievance process.

Additional Charges

FAC received the following charges and requests in the course of 2016-17:

- Coordinate faculty feedback on proposed revisions to the IU East Mission Statement (faculty approval required)—charge initiated by the chancellor;

- Revise Promotion & Tenure Policy and Procedures in light of revisions to the Lecturer Policy—FAC charged itself with these revisions;
- Consider revising membership rules of the campus P & T Committee to ensure that a member of each candidate's School or unit is represented on the Committee for that year—request from a Senate member.

Report of the Committee's Activities

With the Curriculum Committee, finalize proposed revisions to the Curriculum Committee's section of the Bylaws, bringing them to Senate for a vote:

FAC finalized its work with the Curriculum Committee to revise the Curriculum Committee's section of the Bylaws. Faculty Senate approved revisions on October 4, 2016.

Coordinate faculty feedback on proposed revisions to the IU East Mission Statement (faculty approval required):

FAC coordinated discussions of proposed IU East Mission Statement revisions in Schools and academic units. After the discussions were completed, proposed revisions were forwarded to the Agenda Committee. The Agenda Committee presented the revisions to Faculty Senate, which approved them on February 7, 2017.

Review and, if needed, revise the Lecturer Appointments Policy:

FAC worked on extensive proposed revisions to the IU East Lecturer Appointments Policy. As Lecturers' criteria for teaching are identical to those of tenure-line faculty, recent revisions to the teaching sections of IU East's Promotion and Tenure Policy were proposed as parallel revisions in the Lecturer Policy. Revisions also included voting procedures for the Lecturer Long-Term Contract Review Committee, membership on School P & T Committees for Lecturer cases, and procedures for ensuring that candidates receive copies of letters from the relevant levels of review. FAC consulted with campus faculty, deans, academic unit directors, the EVCAA, and a senior advisor to the IU Executive Vice President. Following discussion in Schools, academic units, Faculty Senate (April 4) and open meetings for faculty, FAC forwarded the proposed revisions to the Agenda Committee. Faculty Senate approved the revisions on April 25, 2017.

Revise Promotion & Tenure Policy and Procedures:

Proposed revisions to the Lecturer Appointments Policy necessitated parallel revisions to the Promotion & Tenure Policy. P & T Policy revisions included specifying membership on School P & T Committees (e.g., Senior Lecturers do not serve on P & T cases); and procedures for ensuring that candidates receive copies of letters from the relevant levels of review. The proposed revisions were a discussion item in Faculty Senate (April 4). FAC forwarded proposed revisions to the Agenda Committee. Faculty Senate approved the revisions on April 25, 2017.

Continue to review and revise the Post-Tenure Review Policy and Procedures:

FAC continued to research and revise the Post-Tenure Review Policy and Procedures. FAC consulted post-tenure review policies of IUPUI, IUB, and other campuses and institutions. FAC also consulted with deans, the EVCAA, and a senior advisor to the IU Executive Vice President). Continuing with proposed revisions to the Post-Tenure Review Policy is on FAC's list of recommended charges for 2017-18.

Consider revising membership rules of the campus P & T Committee:

A Senate member requested revising the P & T Committee's membership rules to ensure that a member of each candidate's School or unit is represented on the Committee for that year. FAC discussed arranging elections to ensure such representation, and seeking disciplinary representation from off campus when necessary. The conclusion was that there could be unanticipated drawbacks to candidates, and that the process would be very complicated with the current composition of IU East faculty. After further discussion with the Senate member, it was agreed to not put revising membership rules of the P & T Committee on the list of recommended charges for next academic year.

Recommendation of Charges for 2017-18

- Review and revise the Clinical Rank Appointments Policy;
- Continue to review and revise the Post-Tenure Review Policy and Procedures;
- Review and, if needed, revise IU East Dismissal policies;
- Develop a Freedom of Expression statement for consideration of Faculty Senate;
- Review the Banking Policy (2004) in consultation with faculty and administration;
- Review Faculty Board of Review policies and procedures to discover ways to streamline the faculty grievance process.
- Inquire about whether the Athletics Committee should be a standing committee of Faculty Senate.
- Inquire about whether the Graduate Affairs Committee should be a standing committee of Faculty Senate.

Respectfully submitted by Laverne Nishihara