

Indiana University East
Faculty Affairs Committee
2018-2019 Year-End Report

Members of the Committee

Shelly Burns (NURS, '19)
Parul Khurana (NSM, '19)
Laverne Nishihara (Chair, HSS, '19)
Stephanie Whitehead (HSS, ex officio as UFC Rep.)
Susan Brudvig (BUSE, '20)
Wongun (Won) Goo (BUSE, '20)
Christine Nemcik (HSS, '20)
Jayne Rivas (BUSE, '20)

Meeting Dates

Regularly scheduled meetings: September 11, 2018; September 25, 2018; October 9, 2018; October 23, 2018; November 13, 2018; November 27, 2018; January 8, 2019; January 22, 2019; February 12, 2019; February 26, 2019; March 19, 2019; March 26, 2019; April 9, 2019.

Additional meetings with the EVCAA to discuss the scheduling of administrative reviews: November 6, 2018; February 6, 2019.

Original Charges to the Committee

- Complete the proposed Clinical Professor Policy and the Clinical Lecturer Policy (to replace the current Clinical Rank Appointments Policy).
- Propose revisions to the IU East Bylaws to accompany the proposed Clinical faculty policies (specifying related responsibilities of the Promotion and Tenure Committee, and the Lecturer Long-Term Contract Review Committee).
- Continue to review and revise the Post-Tenure Review Policy and Procedures.
- Review and, if needed, revise IU East Dismissal policies.
- Develop a Freedom of Expression statement for consideration of Faculty Senate.
- Review the Banking Policy (2004) in consultation with faculty and administration.
- Discuss whether the Graduate Affairs Committee should be a standing committee of Faculty Senate.
- Discuss the Athletics Committee Policy in relation to UFC's February 2018 revisions to IU's Intercollegiate Athletics Program Policy, including whether IU East's committee should be a standing committee of Faculty Senate.

Added Charges

- Course evaluation review/coordination (EVCAA Michelle Malott asked whether FAC would coordinate or conduct discussions on possible revisions to course evaluations).

- Schedule of administrator reviews (faculty members recommended this charge, which FAC accepted in consultation with Senate President Jay Barbre).

Report of the Committee's Activities

1. Completion of the proposed Clinical Professor Policy, and explanation of the Clinical Lecturer Policy:

FAC completed its work on the Clinical Professor Policy following discussions in the Schools and academic units, and a discussion in Faculty Senate on December 4, 2018. This was a complete rewrite of the Clinical Rank Appointments Policy, which had become outdated. Faculty Senate approved the Clinical Professor Policy on February 5, 2019.

FAC decided to set aside work on the separate Clinical Lecturer Policy because there are no Clinical Lecturers at IU East, and no plans to hire Clinical Lecturers. It will be a recommended charge to FAC to review whether developing this policy is advisable at this time.

2. Completion of the revisions to the IU East Bylaws to accompany the new Clinical Professor Policy:

FAC completed its work on the revisions to the section of the Bylaws dealing with the campus Promotion and Tenure Committee. This revision added the charge of reviewing Clinical Professor cases to the Promotion and Tenure Committee. There was discussion of the proposed revision in Faculty Senate on December 4, 2018. Faculty Senate approved the revision to the Bylaws on February 5, 2019.

3. Continued revisions to the Post-Tenure Review Policy:

FAC continued its work on revising and updating the Post-Tenure Review Policy (last approved in 2001). The work included off-campus consultation on IU misconduct policies. FAC plans to bring the proposed revisions to Schools and academic units in Fall 2019 for discussion. The recommended charge will be to finalize revisions, and propose the approval of the revised Post-Tenure Review Policy in Faculty Senate in 2019-20.

4. Completion of discussions of the Athletics Committee Policy:

FAC discussed the IU East Athletics Committee Policy in consultation with the Athletics Committee chair and the chancellor, including the possibility of making the Athletics Committee a standing committee of Faculty Senate. The IU Athletics Committee Policy had undergone changes during the prior academic year. The IU East's Athletics Committee's own revisions to the Athletics Committee Policy were approved in Faculty Senate. The Athletics Committee

remains an administrative committee that reports to Faculty Senate and seeks approval of sports in Faculty Senate. FAC concluded its discussion of the Athletics Committee Policy.

5. Completion of discussions of the Graduate Affairs Committee:

In response to the charge, FAC members requested a discussion in the Graduate Affairs Committee, and led discussions in Schools and academic units, of whether GAC should become a standing committee of Faculty Senate. GAC reported that the members wanted to remain an administrative committee housed in the EVCAA Office. There was a variety of responses from faculty. Further discussion of the Graduate Affairs Committee awaits the current search for a Graduate Director (as of April 2019), and possibly the formation of a Graduate Office. FAC concluded its discussions by compiling faculty comments and suggestions in a list that was forwarded to EVCAA Michelle Malott and the Chair of GAC Jerry Wilde.

6. Update on discussions of course evaluations:

Discussions of course evaluations were completed without FAC. Accordingly, FAC is removing this item from its charges.

Recommendation of Charges for 2019-20

- Continue to revise the Post-Tenure Review Policy and Procedures. Bring it to Schools and academic units for discussion with the goal of proposing the revision for approval in Faculty Senate.
- In consultation with the UFC Representative and Senate President, review UFC's April 23, 2019 approval of the third tier for Lecturers, and determine when FAC should begin revising IU East's Policy on Lecturer Appointments, and corresponding revisions to the Bylaws.
- Continue to discuss the schedule of Administrator Reviews. If FAC proceeds with proposed revisions, consultation with the IU Office of the Executive Vice President for University Academic Affairs will be required.
- Discuss whether developing a Clinical Lecturer policy is advisable at this time.
- Review and, if needed, propose revisions to the P & T Policy, Lecturer Policy, and Clinical Professor Policy for the sections on narratives about course evaluations, and course evaluations in the documentation.
- Review and, if needed, revise IU East Dismissal policies.
- Develop a Freedom of Expression statement for consideration of Faculty Senate.

Respectfully submitted by Laverne Nishihara