

FAC Minutes

September 19, 2005

Attendance: Foos, Pomper, Rankin, McFadden, Morse, Nishihara, FitzGerald.

Agenda: Review Charge
Establish priorities
Determine working plan
Establish meeting schedule

Notes: Review Charge

Review and Prune handbook

Much of the first meeting focused on the “Weed and Prune” process regarding updating the faculty handbook. Committee members from last year updated the group regarding process, progress, and procedures. It was agreed that FAC members would individually review policies and compare these policies to the published handbook to ensure accuracy. Further, policies would be reviewed with an eye toward conflict of other existing published policies. Individuals will bring the identified policy to the group for discussion and decision. When a policy is found to be in conflict the group will decide the outcome or direction for a resolution, then one or two members of the group will be assigned to develop language to accomplish the desired outcome. The sub-group will bring the language back to FAC for approval, modification, editing, discussion, etc.

This process was agreed upon in part due to frustrations from previous years when great effort was expended by sub-groups to write clarity into policy, but no agreement in language occurred.

Mike agreed to distribute a grid to show all policies that have been passed to guide in the review process.

Further, FAC asked Chair to raise at Agenda Committee what policies will be impacted by any proposal advanced by any Senate Committee. It is hoped that establishing such a practice Senate will develop a habit of mind and practice to maintain and update the handbook.

Academic Appointments

The discussion focused around establishment of a policy to allow input of senior lecturers into the procedure for determining senior lectures status. Several questions emerged including UFC’s policy, overlap with clinical rank, impact of a policy on P & T.

Evaluation of Chairs

Mary Blackfield indicated discomfort with the policy which articulates the varied roles involved in evaluating chairs. Her concern was with clarity of language not substance of policy. FAC agreed to review both the language, procedures, and by-laws in an effort to ensure future clarity.

Degree Programs

A question was raised regarding how faculty tracked approval of degree programs. Further, the questions was asked as to who should track the same.

Meeting scheduled

October 3;
October 17;
October 31;
November 14;
November 28; and
December 12.

9:15 a.m. to 10:30 a.m.