

Minutes of the Faculty Affairs Committee Meeting

3/27/07: 11:00 am - 12:15 pm

Present: Laverne Nishihara (chair), Ed Fitzgerald, David Frantz, TJ Rivard, Dan Doerger (recording)

Absent: Sherry Rankin

- I. Approval of Minutes: Minutes from 3/13/07 were approved as written.
- II. Update on Policy on Lecturer Appointments at Indiana University East
 - a. Laverne noted that the draft of the Lecturer Policy has passed the Agenda Committee and will be presented to the full senate as a voting item on April 3, 2007.
- III. Division Chair/Dean Review Process
 - a. Laverne noted that she discussed the additions/changes to the Senate By-Laws as related to the review of division chairs and deans with Markus
 - b. The committee needs to consider drafting a separate instrument for part-time and adjunct faculty
 - c. Markus suggested asking Dr. Mary Ann Morse, a member of the FAC during the time the original instrument was adopted, for the history regarding the format, length, and details of the instrument. Laverne contacted Mary Ann via e-mail and Dan agreed to follow up in person.
 - d. Laverne suggested that in Fall 2007, after all Chairs and Deans have been assessed using the instrument, that we survey them about the usefulness of the instrument
 - e. Ed suggested that we also ask the faculty if the instrument is useful
 - i. David suggested that faculty be asked about the instrument during the debriefings that follow each chairperson's/dean's review
 - f. We need to clarify the purpose of the instrument. TJ noted that it is likely that faculty, chairs/deans, and the VCAA all view the instrument and the process differently.
- IV. Conversion from Divisions to Schools
 - a. Laverne summarized her discussion with Markus regarding the conversion from Divisions to Schools
 - i. Markus did not comment on the possibility of having divisions add sentences to their proposals to convert to Schools about how Faculty Senate and Faculty Senate Committees would still have authority over School faculties
 - ii. Regarding the suggestion from Ed Fitzgerald to add a "comment" to the IUE Constitution stating that Schools at IUE would recognize the higher faculty authority of the Faculty Senate and Faculty Senate Committees, Markus said that this comment would be in violation of the IU Constitution.
 - iii. Regarding FAC's request to learn whether and how other regional campuses have dealt with the IU Constitution and their individual

campuses' Constitutions when they converted to Schools and/or Colleges, Markus suggested Laverne ask Larry Richards to request this information from his counterparts at other campuses. (Larry Richards agreed to do this 3-19-07.)

- iv. Laverne's conclusion: because it seems unlikely that IU East can credibly "get around" the IU and IUE Constitutions in connection w/faculty authority issues, it seems wise to start advocating a conversion to Colleges. We should think about Colleges and having divisions add statements about faculty authority to their proposals
- b. Laverne reviewed the e-mails sent from other campuses regarding the following
 - i. The revision of by-laws and constitutions as related to a change from Divisions to Schools/Colleges
 - ii. The differences between Schools and Colleges
 - iii. Suggestions for IUE as we move forward in this area
 - iv. KOKOMO
 - 1. They did not alter governance procedures although they did rename their Curriculum Committee the Educational Policies Committee
 - 2. They never considered colleges versus schools.
 - ~~1.~~3. Stuart Green's recollection is that schools require 12 resident faculty members, including academic administrators
- v. SOUTHEAST
 - 1. They interpreted the change from "division" to "school" as a change in name only and decided to move ahead with it primarily for reasons of image/public relations
 - 2. Their faculty governance structure did not change after the name changes
 - 3. They continue to have a campus wide academic policies committee that is a faculty senate committee; some of the schools have their own curriculum committees (others review curriculum issues as a faculty of the whole). Anything deemed "major" is voted on at the campus level.
 - 4. They did discuss using "college" but were led to believe that term was reserved for "the college" at IUB. They later learned that was not necessarily so.
- vi. NORTHWEST
 - 1. Northwest followed this procedure when implementing a NEW college: the Chancellor had discussions with the President, which answered larger questions as they arose and provided some basic guidelines
 - 2. Five consultants in Health and Human Services from schools with solid reputations and fairly comparable programs reviewed material about existent programs and structures and constructed a written report, and the five of them completed a one-day site visit with a follow-up report

3. The Chancellor formed a large task force to address the formation of the school, the group met in a retreat, a smaller group constructed a preliminary proposal, and the revised version of that proposal became the one that the Chancellor presented to the President.
 4. As the structure is not in place yet, faculty governance changes have not yet occurred. The first change will be the manner in which individuals are elected to the Executive Committee
 5. Regarding “colleges vs. schools” the issue was more one of the President initially saying that there would only be one college on this campus (A&S) and preliminary concerns that this meant that they would have to have schools within a school. Such a structure meant problems in terms of current administrative roles, accreditation requirements within some of the divisions, and so on.
 6. IU Northwest has a campus-wide Curriculum Committee. The Schools of Nursing & Allied Health, Education and Business & Economics have curriculum committees at the school level. Documents that come out of these committees move on to the campus committee. The College of Arts & Sciences (COAS) has departmental-level committees, and a college-wide committee. Documents flow from the departmental committees to the COAS committee, and then onto the campus-wide committee.
 7. IU NW refrained from using the term “College” for two reasons: to be sure not to go against any IU rules, and to avoid any conflict with Arts & Sciences faculty who felt that their college would be split into schools to make room for HHS to become the only college on campus. Since then, Chancellor Bergland was able to get the OK from President Herbert to designate the new unit as a college.
 - c. Laverne noted that overall there do not seem to be major concerns with the Constitutions/By-Laws
 - d. Ed mentioned that there are already safeguards built into our Constitution for curricular changes affecting more than one division/school
 - e. Laverne noted that the term “school” in the IU Constitution is different than the meaning of “school” as used on the regional campuses. This difference needs to be acknowledged and appropriately dealt with to avoid any confusion
- V. Approval of Changes for Academic Handbook
- a. The committee officially reviewed and confirmed the changes to the Academic Handbook as presented in Faculty Senate
 - i. The Workload Committee was officially dissolved
- VI. Next meeting
- i. Tuesday April 10, 2007, 11:00 am- 12:15 pm. Campus Life Offices.
 - ii. Laverne will create different proposals for moving forward on the conversion issue and disseminate those to committee members

- iii. TJ will contact Robin Hass Birky at NW regarding the restructuring process