

Faculty Affairs Committee Minutes for **Tuesday, 9-8-15**

11:00 a.m. – 12:15 p.m., Whitewater 120

Present: Justin Carroll, Edwina Helton, Daron Olson (UFC Rep.), Tonya Breymier, Lori Dilworth, Sue McFadden, Laverne Nishihara (Chair, Recorder for today)

On sabbatical Fall 2015: Hitesh Kathuria

The meeting began at 11:00 a.m.

Laverne Nishihara reviewed how to navigate the Faculty Senate website, and how to locate the online University Policies site that has replaced the Academic Handbook.

Purview of Faculty Affairs Committee

FAC examined the Committee's section of the Bylaws. FAC is primarily responsible for policies and procedures related to faculty and the academic appointee. [These include the Bylaws and Constitution.] FAC often assists other committees with policy work.

FAC member on leave Fall 2015

FAC decided not to seek a short-term replacement for Hitesh Kathuria, who is on sabbatical for Fall 2015. Laverne will communicate with NSM Dean Neil Sabine: in Fall 2015, FAC will send a liaison to NSM whenever there are important FAC matters that warrant communication with all Schools.

Minutes for 2015-16

FAC members signed up to take minutes during Fall 2015 as follows:

Tues., 9-22-15: Sue McFadden

Tues., 10-13-15: Lori Dilworth

Tues., 10-27-15: Daron Olson

Tues., 11-10-15: Tonya Breymier

Tues., 12-8-15: Justin Carroll

FAC agreed that minutes would record outcomes of votes, major decisions and major issues. Particulars of work on documents, such as drafting and revision of policy, would be recorded in the documents themselves and shared with FAC.

Charges to 2015-16 FAC

Official charges to FAC are as follows:

- Continue and complete review of P & T policy document for presentation to Faculty Senate for approval;
- Revisit alternative Senate model possibilities if needed;
- Review of the Post-Tenure Review policy and procedures;
- Review the Banking Policy (2004) in consultation with faculty and administration;
- Separate the Procedures for the Review of School Deans from the Bylaws, and place the Procedures with other policies and procedures for the academic appointee

FAC members from 2014-15 explained that the charge “Revisit alternative Senate model possibilities if needed” can be eliminated because last year’s survey of faculty revealed insufficient interest in pursuing alternative Senate models. FAC therefore eliminated that charge. Laverne will contact UFC co-secretaries about the charge “Review of the Post-Tenure Review policy and procedures” because IU is reviewing post-tenure review policies and procedures across campuses.

P & T proposed revisions

FAC began to discuss proposed revisions to the Promotion and Tenure Policy and Procedures. Discussion included whether to specify numbers of publications (FAC instead favored including a statement that would refer faculty to disciplinary guidelines for research and scholarship productivity), and whether faculty on School P & T committees can also serve on the campus P & T Committee. FAC will examine the current list of tenured faculty to determine whether there are enough faculty members from a sufficient number of Schools to reasonably hold elections if the proposed revision is approved.

Separating Dean Review Procedures from Bylaws

FAC reviewed the “housekeeping” task of removing the Dean Review Procedures from the Bylaws and placing the Procedures in the “faculty and academic appointee” section of policies.

Other

The next meeting is scheduled for Tues., 9-22-15.

Respectfully submitted by Laverne Nishihara