

**Faculty Affairs Committee Minutes: Tuesday, 9-13-16**

11:00 a.m. – 12:15 p.m., Whitewater 120

Members Present: Laverne Nishihara (chair); Tonya Breymier (Recorder); Justin Carroll; Denise Dallmer; Chera LaForge; Sue McFadden; Daron Olson; Litao “Lee” Zhong

Members Absent:

**Introductions:**

Laverne thanked members for their willingness to serve this year. Members introduced themselves.

**Year-end report from 2015-16, and charges to FAC for 2016-17:**

Year-end report is available to membership via IU Box.

**Committee reviewed Recommendation of Charges for 2016-17:**

The original charges are as follows:

- With the Curriculum Committee, finalize proposed revisions to the Curriculum Committee’s section of the Bylaws, bringing them to Senate for a vote;
- Review and, if needed, revise the Lecturer Appointments Policy in light of approved revisions to the Promotion & Tenure Policy and Procedures;
  - Proposed to begin work on Lecturer Policy first.
- Review and, if needed, revise the Clinical Rank Appointments Policy;
- Continue to review and revise the Post-Tenure Review Policy and Procedures;
- Develop a Freedom of Expression statement for consideration of Faculty Senate;
  - Clarified this is a statement, not a policy.
- Review the Banking Policy (2004) in consultation with faculty and administration;
  - Not a workable policy. Will investigate what compensation could be offered to faculty for independent studies.
- Review FBR policies and procedures to discover ways to streamline the faculty grievance process.

**Review of faculty governance websites, online University Policies:**

Reviewed how to access relevant policies of Faculty Senate>IUE website>bookmark faculty senate>standing committees>policies

Faculty Affairs will mostly refer to policies for the academic appointee.

Membership encouraged to read and review the constitution.

Online IU University Policies>Academic, faculty and students=

<http://policies.iu.edu/policies/categories/academic-faculty-students/index.shtml>

University Faculty Council: <http://www.indiana.edu/~ufc/>

Contains some of the UFC policies.

**Minutes: sign-up and advice for Fall 2016:**

FAC chair circulated a sign-up sheet to sign up to take minutes. Included helpful hints for taking minutes.

**Proposed meetings for Spring 2017:**

Tues., January 10, 2017, 11:00 a.m. – 12:15 p.m.

Tues., January 24

Tues., February 14

Tues., February 28

[Spring Break is March 12 – March 19]

Tues., March 21

Tues., March 28

Tues., April 11

Tues., April 18 (if needed)

Potential conflicts discussed, though most can attend. Laverne (chair) will reserve room for spring meetings.

**Proposed revisions to the Curriculum Committee's section of the Bylaws:**

Laverne discussed revisions from Curriculum Committee with FAC.

Comments/questions clarified. Discussion ensued regarding section D (Curriculum Committee will review assessment plans for new programs).

FAC is fine with the revisions moving forward, and approved the revisions on condition that the Curriculum Committee (meeting at the same time) also approved the same revisions.

**Post-tenure review policy and procedure review:**

Difference between incompetence and neglect of duty was discussed. Misconduct can have variable degrees of severity. Definition is needed to move forward.

Laverne inquired about IU-wide misconduct policies. She did not receive a response about the existence of misconduct policies from University Academic Affairs (UAA) except for the research misconduct policy and sexual misconduct policy.

IU legal advice will be sought/consulted as we move forward with revising this policy.

Chair proposes this policy discussion to be forwarded to the next agenda for FAC.

**Lecturer appointments at IUE:**

Laverne guided discussion regarding needed revisions for future FAC agenda item. Quality of teaching section does not align with current P&T revisions (i.e. major six criteria were revised with shorter headings and an appendix was added. There was clarification of what excellence in teaching could look like).

Laverne will write initial revisions/suggestions (to align with P&T revisions) and send to FAC.

**Clinical rank positions IUE:**

Clarification is needed regarding promotion for different clinical ranks. When are clinical rank faculty required to go up for promotion? Revisions to this policy are for a future FAC agenda.

**Other:**

School representation on FAC:

FAC discussed advantages and disadvantages of revising the Bylaws to state that FAC should have at least one representative from each School whenever feasible.

Growth of faculty vs. committee size:

Discussion ensued regarding the fact that the campus has grown, but committee size has remained the same. Do junior faculty have enough opportunity to serve on relevant committees?