

Minutes of the FAC meeting: 1-10-17

Present: Tonya Breymier (recorder), Chera LaForge, Sue McFadden, Justin Carroll, Denise Dallmer, Daron Olson, Litao "Lee" Zhong, Laverne Nishihara (chair)

Meeting began at 11:00 a.m.

Minutes draft of Tues., 11-29-16

- On 11-29-16, everyone was present except for Chera, who was at a UFC meeting. Laverne will add the list of members present to the minutes.
- Approved as written with the revision regarding attendance.

Update: proposed revisions to IU East Mission Statement

- Forwarded to Senate President for consideration of the Agenda Committee.

Proposed revisions to Lecturer Policy

- Laverne did receive responses from Bill McKinney to our questions regarding the policy (during a telephone meeting). Feedback was emailed to FAC members prior to today.
- Laverne reminded FAC of the request for more clarity and specificity with the Lecturer Policy (from former or current members of the Lecturer Long-Term Contract Review Committee), but there is also a wish to keep policies succinct.
- IU's Reappointment/Non-reappointment During Probationary Period Policy was briefly discussed. Concern was expressed that IU faculty policies are not always communicated to new faculty.
- FAC reviewed and discussed proposed additions and deletions to the Lecturer Policy.
- FAC discussed possibly redundant sections that were added from the P & T Policy, including roles and responsibilities of the School Dean. Discussion ensued regarding how best to include those points. FAC will continue to discuss this prior to soliciting comments from faculty about proposed revisions.
- FAC reviewed proposed changes to enhance the point and provide clarity that the Lecturer must go for excellence in teaching and satisfactory in service.
- Role of School P & T committees: discussed need for clarity and specificity to include in the Lecturer Policy for School committee guidance.
- Laverne will pose the question regarding having the possibility of a Senior Lecturer on school P & T committees for review of Lecturer dossiers, though Senior Lecturers would not serve for review of P & T dossiers.
- Discussed additions/deletions of the role of the campus Lecturer Long-Term Contract Review Committee. Discussed need to specify excellence in teaching and satisfactory in service (in Committee voting). May need to include the numerical breakdown for both areas. Suggest asking members who have or currently serve on the Lecturer Review Committee about how votes have been taken.
- Suggested inserting that the Chancellor has the final decision.
- FAC discussed potential questions that some Schools are asking, suggesting more specificity with the roles and the decision-making process.
- Clarification was received from Bill McKinney, Senior Advisor with the Office of the Executive VP for University Academic Affairs, regarding the addition of a section about

reviewers requesting additional information from candidates. The proposed addition to the Lecturer Policy does not contradict any other policy so it should be fine. This proposed addition comes from the campus P & T Policy.

- Discussed prior question of “including work done while candidate was in present rank,” possibly including work completed elsewhere. Deans will be asked for their opinions on this question.
- FAC moved to the Post-Tenure Review Policy for the remainder of the meeting.

Proposed revisions to IU East Post-Tenure Review Policy

- Reviewed revisions, discussed question that will be posed to the Deans during their meeting next week. FAC is seeking feedback related to annual reviews, to determine when one qualifies for post-tenure review.
- FAC agreed the explanation to differentiate post-tenure review from dismissal procedures should be at the beginning of the policy.

Other

- Tuesday, January 17th, Laverne is on the Deans’ and EVCAA’s meeting agenda to discuss the Lecturer and Post-Tenure Review policies. Laverne will report as soon as possible after the meeting to FAC members.
- It was discovered the FAC minutes were missing from the Faculty Senate site. Laverne has contacted the Faculty Senate President.

Meeting ended at 12:15 p.m.