

**Faculty Affairs Committee**  
**Minutes: Tuesday, 1-24-17**  
**11:00 a.m. – 12:15 p.m., Whitewater 120**

**Members Present:** Chera LaForge (recorder), Denise Dallmer, Daron Olson, Litao “Lee” Zhong, Laverne Nishihara (chair)

**Members Absent:** Tonya Breymier, Sue McFadden, Justin Carroll

**Meeting Start:** 11:00 am

- A. Minutes of Tues., 1-10-17 (comments, approval)
  - a. Minutes approved without change.
  
- B. Update and Discussion: proposed revisions to IU East Mission Statement
  - a. The next Agenda Committee will take place on February 1st for approval/forwarding of revisions to Faculty Senate.
  - b. There was discussion about the inclusion of the word “ethical” in the revisions. Concerns were raised about whether including “ethical” implies that IU East is acting unethically in other areas.
  - c. FAC has been otherwise neutral on the inclusion of “ethical.” It will go forward with the word included. There was discussion that excluding it would be warranted (with the five present FAC members in favor of excluding it). Laverne will convey our feedback to the Agenda Committee.
  
- C. Further updates from 1-17-17 EVCAA’s meeting with deans
  - a. Main comments regarding the Lecturer Policy have been included in red in the document.
  - b. Laverne has requested that FAC be on the agenda at a future deans’ meeting for continued discussion.
  
- D. Update and Discussion: Proposed revisions to Lecturer Policy
  - a. One of the things not covered in the EVCAA/Deans’ meeting was the increased role of the dean in the Lecturer Policy. This is one of the major points that would need to be addressed in a future meeting.
  - b. **Page 7:** NSM has a separate lecturer review committee (members are 100% senior lecturers), and language was added to accommodate and capture their structure. The revision would also encourage at least one senior lecturer to serve on each school’s P&T committee to review the lecturer’s dossier, but not any tenure dossiers.
  - c. **Page 10:** there was discussion about whether and how to specify a procedures for the Lecturer Long-Term Contract Committee’s voting on cases. Revisions were proposed to include excellent, satisfactory, unsatisfactory in both teaching and service (similarly with

the campus P & T Committee' voting). Laverne will consult with current and former members of the LLTCR committee for their feedback.

- d. **Page 10:** Reinforce the chancellor's role in determining the final outcome of the contract decision.
  - e. **Page 12:** Addition of language asking for clarifying information. No additional changes necessary.
  - f. **Page 18:** Deans indicated that schools have varying policies regarding service criteria. The Lecturer Policy specifies that schools need policies regarding service criteria for their lecturers. The all-IU policy specifies that lecturers' assigned service focuses on teaching.
  - g. **Page 21:** Deans discussed the inclusion of a statement in the Lecturer Policy that lecturers' dossiers should only include work done at the present rank, whether at IU East or another institution. It is somewhat rare that a candidate hired as a lecturer at IU East would have served as a lecturer at another location. This needs additional discussion at the Deans' meeting.
  - h. **Page 22:** There was a question about striking graduate student training from the description. There is a question if lecturers can or do supervise or teach in graduate programs.
- E. Proposed revisions to IU East Post-Tenure Review Policy and Dismissal Policy
- a. All deans were not present for the discussion of the post-tenure review policy, and time ran out, so it was not discussed.
  - b. Dismissal Procedures/Policy Points of Concern (see highlights): Policy discusses incompetence and misconduct separately. There are committees, including faculty, described in the policy. These committees differ in size and composition.
  - c. New charge for the committee: to spell out the committee structure for post-tenure review and dismissal (who can serve, role, election, etc.) as part of FAC's work on these policies.

**Meeting Adjourned: 12:17 pm**