

Faculty Affairs Committee  
**Minutes: Tuesday, 3-28-17**  
11:00 a.m. – 12:15 p.m., Whitewater 120

2016-17 Members of FAC: Tonya Breymier, Chera LaForge, Sue McFadden, Justin Carroll, Denise Dallmer, Daron Olson, Lee Zhong, Laverne Nishihara

FAC members signed up to take Spring 2017 minutes as follows:

~~Tues., January 10: Tonya Breymier~~

~~Tues., January 24: Chera LaForge~~

~~Tues., February 14: Sue McFadden [replaced by Lee Zhong]~~

~~Tues., February 28: Daron Olson~~

~~Tues., March 21: Justin Carroll~~

Tues., March 28: Denise Dallmer [replaced by Tonya Breymier]

Tues., April 11: Sue McFadden

[Tues., April 18 meeting “if needed”]

Members present: Laverne Nishihara (chair), Tonya Breymier (recorder), Daron Olson, Lee Zhong, and Justin Carroll.

**Minutes of Tues., 3-21-17:**

Approved as written.

**Proposed revisions to Lecturer Policy:**

Discussions in Schools, academic units

- Lecturer policy will be discussion item at next Faculty Senate meeting.
- School discussions continue: Nursing likes clarity and specificity; Education was fine with revisions, also likes the specificity and clarity, page specifications for narratives were appreciated; NSM had questions that FAC discussed (but no suggestions from NSM)

Faculty member emailed comments regarding:

- Teaching-related service, Lecturer vs. Senior Lecturer responsibilities, including coordinating courses, etc. LN contacted faculty member with FAC’s proposed revisions, and faculty member was satisfied with the proposed revisions.
- Page 10, #2, 3, 4, & 5: clarification provided regarding how the candidate receives the copies of the reviewer letters.

### Open meetings

- First open meeting was today; no one attended.
- Additional meetings scheduled for Wednesday and Thursday of this week.

**Clinical rank policy revisions will be a recommended charge for FAC next year.**

### **Proposed revisions to P & T Policy**

- Propose addition of: “[Only tenured associate professors or professors may serve on the School Promotion and Tenure Committee when the Committee is considering promotion and/or tenure dossiers. (See IU East’s Policy on Lecturer Appointments for membership on the School Promotion and Tenure Committee when the Committee is considering Lecturer long-term contract dossiers.) ]”
- Addition of two year requirement at IUE prior to serving on the School P&T Committee.
- Addition of: “[The letter becomes part of the dossier; the candidate receives a separate copy of the letter]”

### **Proposed revisions to IU East Post-Tenure Review Policy**

- No response yet from EVCAA about a proposed revision. This policy will most likely be on the list of recommended charges to FAC for next year.

### Other

- Discussion regarding Athletics Committee not being a standing committee of Senate. Question: Does FAC want to propose that the Athletics Committee be an official standing committee?
- Currently NSM has no representative on FAC. LN has contacted one faculty member from NSM to consider nomination. TB will be stepping off FAC (her term is ending); Shelly Burns from Nursing has been nominated. LN has accepted FAC nominations; interested in finishing out current projects. With current nominations, FAC could have representation from all schools for next year, depending on election outcomes.

Meeting adjourned at 11:55 AM