

**Faculty Affairs Committee Minutes****Tuesday, 9-12-17**

11:00 a.m. – 12:15 p.m.

Whitewater 120

**Present:** Shelly Burns (NURS, '19), M. Ange Cooksey (HSS, ex officio as UFC Rep.), Denise Dallmer (EDUC, '18), Parul Khurana (NSM, '19), Laverne Nishihara (Chair; Recorder; HSS, '19), Daron Olson (HSS, '18), Litao (Lee) Zhong (BUSE, '18); [VACANCY ('18)]

**Absent:** none

The meeting began at 11:00 a.m.

**Introductions:** members introduced themselves.

**Brief Review:**

**Year-end report from 2016-17:** the year-end report was briefly reviewed. It was pointed out that charges to FAC are often added in the course of the academic year.

**Charges to FAC for 2017-18:** the charges are listed in rough order of priority; usually, the oldest items are at the top of the list.

**Accessing online Faculty Senate policies, online University Policies:** [Laverne accidentally skipped over this item; however, instructions for accessing online IU East Faculty Senate policies and online IU University Policies are posted in the FAC Box folder.]

**FAC meeting schedule for Fall 2017:** no objections were raised to the meeting schedule.

**Minutes (sign up for Fall 2017 and advice):** FAC members signed up to take minutes for Fall 2017 meetings. Advice was reviewed for taking minutes so that it is not too time-consuming, and the advice is posted in the FAC Box folder.

**Vacancy on FAC for 2017-18 academic year (want by-election?):** FAC members discussed this, and voted 6-1 against requesting a by-election to fill the one-year vacancy on FAC.

**Proposed meetings for Spring 2018:** no objections were raised to the following meeting schedule:

Tues., January 9, 2018, 11:00 a.m. – 12:15 p.m.

Tues., January 23

Tues., February 13

Tues., February 27

[Spring Break is March 12 – March 18]

Tues., March 20

Tues., March 27

Tues., April 10

Tues., April 17 (if needed)

**Meetings with EVCAA, deans:** Last academic year (2016-17), there were delays in getting responses to emailed questions and requests to meet with the EVCAA/deans. In August, EVCAA Michelle Malott and Laverne Nishihara agreed that, in order to get responses, Laverne can work with Kim Ladd (Executive Secretary of Academic Affairs) to schedule face-to-face meetings with Michelle Malott as an alternative to sending emails.

### **Initial Explanations, Discussion:**

**Clinical Ranks Policy:** FAC discussed potential revisions to the IU East Clinical Rank Appointments policy, which was last updated in 2006. Currently there are clinical faculty in EDUC, NURS, and HSRV/SWK. There was a clinical rank faculty member in HSS (in psychology). There is nothing about the deans' role in the IU East Clinical policy, though that is part of the IU East P & T policy and Lecturer policy. Criteria for evaluating teaching and service are not spelled out in the Clinical policy as they are in the P & T policy and Lecturer policy. FAC discussed benefits of including more specific criteria, particularly for teaching, for example to guide reviewers and committees when clinical faculty come up for long-term contracts and/or promotions. In the IU East Clinical policy, there is an apparent contradiction: the opening paragraph states that clinical faculty "are not expected to do individual research." However, "presents regionally" is listed under "Responsibilities" for associate clinical professors, and "presents nationally" is listed under "Responsibilities" for clinical professors. Some clinical faculty would like to continue doing research. FAC discussed how their research can "count" if related to teaching and/or service.

FAC will invite the EVCAA and deans to future FAC meetings in order to solicit their input on the Clinical Ranks policy.

**Post-Tenure Review Policy and Procedures:** Laverne asked FAC members to carefully read the proposed revisions to the IU East Post-Tenure Review Policy and Procedures for a future meeting.

**Other:** Ange Cooksey said a question had arisen about whether there are FAC-generated policies on adjunct faculty at the IU East and/or IU levels. Laverne said there were adjunct

policies at the IU and IU East levels that must have gone through faculty governance. FAC can address this in future, and consider whether it should be a charge to FAC.

The meeting adjourned at 12:16 p.m.