

Faculty Affairs Committee Minutes

Tuesday, 4-10-18

11:00 a.m. – 12:15 p.m.

Whitewater 120

Present: Shelly Burns (NURS, '19), M. Ange Cooksey (HSS, ex officio as UFC Rep.), Denise Dallmer (EDUC, '18), Parul Khurana (NSM, '19), Laverne Nishihara (Chair, HSS, '19), Daron Olson (Recorder, HSS, '18), Litao (Lee) Zhong (BUSE, '18)

Minutes of 3-27-18 meeting

Minutes were approved.

Discussion: Clinical Ranks Policy

- **Responses from EDUC (Denise Dallmer)**
Cover sheet with main points was presented to EDUC. Dean Wilde said the School of Education was fine with the changes.
- **Responses from NURS (Shelly Burns)**
The School of Nursing was presented with the cover sheet with main points. Nursing is in the process of reviewing the changes.
- **Updated “Cover Page” with main points and main proposed revisions to the IU East Clinical faculty policy (4-8-18)**
 - *Is it advisable for IU East to change the definition of clinical? Probably not given that the definition is defined by all-IU Policy. But since many people on campus do not know the definition, the policy would be a good place to include the definition. FAC decided that it will add the IU East definition of clinical faculty.
 - *Approved the point under number 2 about adding the School criteria and that reviewers must take School, campus, and IU criteria into consideration.
 - *Laverne wanted to add a point to number 3 on how clinical professors go up for promotion. Start a new paragraph with “Usually.”
 - *It was proposed that this cover sheet with main points be presented as an information item at the next Faculty Senate meeting (April 24). FAC agreed to this.
- **Updated Clinical Professor Appointments (4-8-18)**
 - *Hopefully, the clinical policy can be made ready for presentation early in the Fall 2018 semester. In the meantime, FAC members should continue to look over the document. FAC is waiting for comments from the School of Nursing.
 - *Revision on p. 3 in the Introduction: IU East definition of clinical faculty. Should a full quotation from all-IU policy be added, or should the IU East policy be read in conjunction with the University policies? FAC agreed to first presenting the All-IU policy, followed by the IU East policy, which serves to clarify the All-IU policy. This reverses the order of the paragraphs.
 - *Page 3 in Introduction: FAC decided to keep the sentence directing the reader to the University policy on Clinical appointments.
 - *On p. 3, there was a suggested change to delete the paragraph describing how clinical professors must be found excellent in service or teaching, and satisfactory in the other

category. It was decided to include this paragraph under the Rights and Responsibilities or some other section where it would appear early in the document.

*On p. 5: Agreed to delete criteria for appointment and leave that to the schools.

*Near top of p. 8: Clinical faculty are not eligible for academic and administrative appointments at and above the department chair level (this is a direct quotation from the all-IU policy).

* Large paragraph on p. 10: Eliminate “highest” in front of terminal degree. FAC agreed to also delete “relevant” in conjunction with terminal degree since it is not necessary.

*P. 10 towards the bottom: Replace “applicants” with “candidates” to make this policy consistent with campus P and T policy. FAC agreed to make the change throughout the document.

*P. 12: The candidate must achieve excellence in teaching or service, and at least satisfactory in the other category, for long-term contract and/or promotion. FAC considered whether to keep this language. It was decided the language would be retained.

---This is as far as FAC feels it can go until the School of Nursing gets back with its feedback. The chair proposed that FAC wait on further development of the document until then. Also, FAC should create a written record of the feedback from the School of Nursing in a fashion similar to what was done with the School of Education.

*FAC should create a cleaned-up version of this policy for presentation at Faculty Senate early in Fall 2018.

Announcement: FAC year-end report

*Template for year-end reports was shown. Discussion ensued about what to include in the FAC year-end report. Meetings with EVCAA Malott, the Deans, and Bill McKinney (senior advisor for regional campus affairs) will be listed in addition to FAC’s regularly scheduled meetings. Charges to the committee will be included. FAC accomplishments will be summarized. Policy revisions will be noted. Recommended charges for next year’s FAC will be included.

*Will wait for comments and approval from FAC members before the year-end report is finalized.

Other

*Steven Petersheim will be next Director of the Honors Program and therefore withdrew his name from the slate for FAC. Composition of next year’s FAC will be revealed at the final Faculty Senate meeting.

*Shall FAC meet next week? FAC members should look over the meeting minutes and the items in the FAC year-end report via email. The optional meeting will not be held next week.

*The chair thanked the members for their hard work and dedication. Committee members thanked Laverne for her leadership and commitment to policy issues.

*The meeting was adjourned at 12:01PM