

Faculty Affairs Committee Minutes

Tuesday, 9-11-18

11:00 a.m. – 12:15 p.m.

Whitewater 120

Present: Shelly Burns (NURS, '19), Wongun (Won) Goo (BUSE, '20), Christine Nemcik (HSS, '20), Laverne Nishihara (Chair; Recorder; HSS, '19), Stephanie Whitehead (HSS, ex officio as UFC Rep.), Jayne Rivas (BUSE, '20)

Absent: Susan Brudvig (BUSE, '20)

On Leave: Parul Khurana (NSM, '19; sabbatical Fall 2018)

The meeting began at 11:01 a.m.

Introductions: members introduced themselves

Brief Review

Year-end report from 2017-18: the year-end report was briefly reviewed.

Charges to FAC for 2018-19: charges related to the clinical faculty policy were briefly discussed. There was discussion of the recently added charge about course evaluation review (described below).

Accessing online Faculty Senate policies, online University Policies: Laverne briefly demonstrated navigating the IU East Faculty Senate website, the IU University Policies website, and the IU University Faculty Council website, emphasizing the faculty and academic appointee policies that are usually the focus of the Faculty Affairs Committee. Areas of faculty legislative authority, and faculty recommending authority in the IU East Faculty Senate Constitution were pointed out.

FAC meeting schedule: FAC members did not raise objections to the FAC meeting schedule for the academic year 2018-19 (previously disseminated, and among the meeting materials).

Minutes: sign up for Fall 2018 and advice: Laverne shared advice for taking FAC minutes. FAC members signed up to take minutes for meetings during Fall 2018 as follows:

Tues., September 25: Shelly Burns

Tues., October 9: Wongun Goo

Tues., October 23: Stephanie Whitehead

Tues., November 13: Jayne Rivas

Tues., November 27: Christine Nemcik

Tues., December 11 meeting will take place “only if needed”

Explanations, Discussion

FAC and course evaluation review/coordination: during the “Charges to FAC” part of the meeting, Stephanie Whitehead (speaking from her knowledge as Center for Faculty Development Director) explained that the process for the course evaluation review was being discussed by EVCAA Michelle Malott and Associate VCAA T. J. Rivard. FAC will wait for further information about this charge.

CLINICAL RANKS POLICY

Clinical Professor Cover Page: some of the major issues and changes described on this “cover page” for the Clinical Professor Policy draft were reviewed.

Clinical Professor Policy draft of 9-6-18:

FAC reviewed the most recent proposed changes to the draft through Page 7. FAC members did not propose further changes so far.

FAC members pointed out the difficulty of understanding the draft, which was heavily edited in different colors and strikethroughs. Laverne will produce an updated version of the marked-up copy, and a clean copy of the draft, by the next FAC meeting.

Any major issues and questions that arise before the next FAC meeting will be shared via email with FAC members.

The meeting adjourned at 12:17 p.m.