

Faculty Affairs Committee Minutes

Tuesday, 10-9-18

11:00 a.m. – 12:15 p.m.

Whitewater 120

Present: Shelly Burns (NURS, '19), Laverne Nishihara (Chair, HSS, '19), Stephanie Whitehead (HSS, ex officio as UFC Rep.), Susan Brudvig (BUSE, '20), Wongun (Won) Goo (Recorder, BUSE, '20), Christine Nemcik (HSS, '20).

Absent: Jayne Rivas (BUSE, '20; recently appointed to teach during FAC meeting time for Fall 2018)

On Leave: Parul Khurana (NSM, '19; sabbatical Fall 2018)

The meeting began at 11:01 a.m.

Introductions

Brief introductions

Minutes of 9-25-18

Minutes were approved with the correction of the absence (Jayne Rivas) and the presence (Susan Bruvig).

Brief Discussion Item: History of UFC Representative as ex-officio member of FAC

Laverne briefly explained the history of UFC Representatives' role on the FAC committee and the changes in the UFC Constitution in 2012: There is no longer a monthly meeting for the whole UFC, but the UFC Representative is still a member of FAC. It is still important to continue the ongoing communication between FAC and UFC. [Added: this comment applies to 2012-present.]

Brief Update: Schedule of administrative reviews (new charge):

Policies and Procedures:

Item: IU's Review Procedures for Chancellor and Provost (ACA-13)

Item: IU's Review Procedures for Administrators (ACA-10)

Item: IU East's EVCAA Review Policy

Item: IU East's EVCAA Review Instrument

Discussion: Laverne briefly reviewed the policies/procedures (above). IUE policy follows IU policy for "five-year" reviews of administrative officers. In discussion, FAC determined to proceed with looking into informal reviews/surveys for the chancellor and EVCAA. Their input will be solicited via email.

Clinical Ranks Policy

Document 07a School criteria statements were sent to FAC via email dated 10-9-18 shortly before the meeting.

Laverne reviewed the statements in Document 07a.

#1: Change made to take out “examples.” The statement with the change was approved.

#2: approved.

#3 &4 Revisions made to change “expectation” to “criteria” in the second sentence. The revisions were approved.

Item: “Clean” copy dated 10-4-18: Clinical Professor Appointments draft

On page 14, the brown font has been discussed.

The brown font under 5. Evaluation of Teaching Activities: strike out the change.

On page 15, the brown font was discussed.

On page 16, the brown font “three courses”: strike out the change.

On page 17, the brown passages will be included. No objection.

The phrase “scholarship and creative work” was taken out. No objection.

On page 18, The examples for discussion were approved.

On page 19, The revision on (5) Interaction of service and teaching was approved.

On pages 19-20, FAC is okay with the statements.

On page 20, the phrase “up to” is italicized.

On page 30, in the section “Contract Renewal . . . ,” the brown statement was included and approved.

Revisions on b) and c) under the section C. Clinical Long-Term Contract and Promotion dossier Outlines were approved.

On page 22, the brown-font “clinical faculty” was approved.

On page 23, the statements in II. Teaching A. was approved.

Laverne will circulate the cleaned copy with the revisions by next week.

The meeting adjourned at 12:17 p.m.