

Faculty Affairs Committee Minutes

Tuesday, 11-27-18

11:00 a.m. – 12:15 p.m.

Whitewater 120

Present: Shelly Burns (NURS, '19), Laverne Nishihara (Chair, HSS, '19), Susan Brudvig (BUSE, '20), Christine Nemcik (HSS, '20 & recorder).

Absent: Parul Khurana (NSM, '19; sabbatical Fall 2018), Stephanie Whitehead (HSS, ex officio as UFC Rep., attending UFC meeting), Jayne Rivas (BUSE, '20; recently appointed to teach during FAC meeting time for Fall 2018), Wongun Goo (BUSE, '20).

With four members present, there was no quorum.

The meeting began at approximately 11:06 a.m.

Minutes of 10-23-18

With the added vote of Shelly Burns at this meeting the minutes from 10-23-18 were approved.

Minutes of 11-13-18

The four members assented to the minutes, but minutes were not approved due to lack of quorum. Final approval was pending one more vote.

Minutes sign-up for Spring 2019

A sign-up sheet was sent around, allowing members present to choose meetings at which to take minutes. Blank spots were left to be filled by those not present.

Clinical Ranks Policy

Members were reminded that at the 10-23-18 meeting, those present agreed to have this policy proposed as a discussion item at Faculty Senate. This discussion would coincide with a discussion of corresponding Bylaws changes affecting the Promotion and Tenure Committee.

Laverne informed the committee that no comments were made about the policy in the Agenda Committee meeting. The proposed policy and Bylaws changes were on the agenda for the next Faculty Senate meeting.

Clinical Professor Cover Page (major points and changes to the Clinical policy)

Members discussed the idea of whether to rescind the old policy before a new policy was put into place. FAC members present decided upon approving this new policy with the understanding that the old policy will be filed under a category of “obsolete” yet available to those who are eligible to choose to go up under the old policy. Laverne will do research with the parliamentarian and Robert’s Rules on the proper way to handle this.

DRAFT Memo to Schools on School Criteria for Clinical Professors

Laverne conveyed that the memo is meant to reiterate the role of Schools in specifying School criteria for Clinical faculty. The memo quotes from the proposed Clinical policy. FAC members present discussed this as an information item.

A revision was made to the memo to ensure that the language would apply to any school that could potentially have Clinical professor faculty. The memo will be presented again at the next FAC meeting for consideration as to whether it will go to Senate as an information item.

Bylaws Revision Discussion Item

Laverne informed the members present that the FAC suggestions from the last meeting were incorporated and that it was put forward at the Agenda Committee meeting. The Agenda Committee did not have questions or comments.

We discussed the make-up and number of members of the Promotion and Tenure Committee in those times that a Clinical professor needs to be included on the committee when a Clinical faculty up for review.

The four members present agreed that FAC would review this one more time before proposing it as a voting item.

Reviews of Administrators

Laverne updated the committee on the visit of John Applegate and other IU administrators to the IUE campus and the meeting of these administrators with the Agenda Committee. She informed FAC that there was some reluctance on the part of John Applegate and others to have an informal 3-year review (a survey) for administrators. He did say that perhaps this could be discussed at a campus level. Laverne proposed that a possible way to proceed would be with a proposal to the Regional Faculty Council.

It was agreed that at this time the idea could cautiously proceed at the campus level. FAC will propose another meeting with Executive Vice Chancellor Michelle Malott in the spring semester to discuss the type of instrument that would be used in a pilot survey and concerns that might arise.

FAC members should bring their calendars to the first meeting in January in order to come up with some proposed times to meet with the Executive Vice Chancellor.

Review of charges to FAC

Members present discussed how to proceed with other charges to FAC after the anticipated approval of the Clinical Professor Policy and the Bylaws Revision. Laverne proposed that she could flesh out a draft of a revision of the Clinical Lecturer Policy in the event that someone in the future is hired in a Clinical Lecturer position.

Items that were discussed to address in the spring semester from the list of FAC charges included the roles of the Athletics Committee and the Graduate Affairs Committee, and the Post-Tenure Review Policy & Procedures. Post-Tenure Review is linked to the IU East Dismissal Policies, which are also among the charges to FAC.

The four members present agreed that the FAC meeting labeled “as needed” for 12-11-18 would not take place.

The meeting adjourned at 12:17.

Respectfully submitted,

Christine Nemcik (recorder)