

Faculty Affairs Committee Meeting Minutes

Tuesday, 2-12-19

11:00 a.m. – 12:15 p.m.

Whitewater 120

Present: Shelly Burns - recorder (NURS, '19), Parul Khurana (NSM, '19), Laverne Nishihara (Chair, HSS, '19), Susan Brudvig (BUSE, '20), Christine Nemcik (HSS, '20), Jayne Rivas (BUSE, '20), Wongun Goo (BUSE, '20)

Absent: Stephanie Whitehead (HSS, ex officio as UFC Rep.)

Minutes of 1-22-19 - approved

Updates:

- **Approval of Clinical Ranks Policy and Bylaws Revision-** Faculty Senate approved both on 2/5/19.
- **School Criteria for Clinical Professors**
It is up to the individual Schools to develop the criteria for excellence in teaching and excellence in service that should be included in faculty dossiers (in addition to campus and IU criteria). School criteria are in general available on file at the EVCAA office, for example School criteria for p & t.
- **Graduate Affairs Committee**
Faculty Senate had voted not to have GAC as a standing committee of Faculty Senate. James Barbre and Jerry Wilde requested that this question be added to the charges of the campus Faculty Affairs Committee – “Should GAC be a standing committee of Faculty Senate?”

Highlights of questions or concerns during the discussion: 1) GAC membership not elected by faculty, 2) lack of clarity about how faculty get GAC outcome materials (feedback/suggestions), 3) when do faculty receive GAC outcome materials, 4) GAC procedures are not clear, 5) when is GAC work conducted, 6) does GAC meet in summer, 7) what umbrella of supervision do they operate under 8) does this committee approve or disapprove curricular items without Faculty Senate approval and without faculty vote (e.g., over the summer), 9) how are faculty members selected for this committee, 10) how do graduate faculty communicate with the mission and the outcomes (feedback/suggestion) of this committee

Proposal Plan:

FAC members are proposing that we initiate information gathering through the following avenues:

1. Invite Campus Curriculum Committee for input at our next campus FAC meeting 2/26/19.

2. Request 10 minutes on the agenda of individual school meetings for open discussion. (Should GAC be a standing committee of Faculty Senate? Should the membership be elected? What is the criteria for membership?)

- BUSE -Laverne (requesting second half of meeting for keeping record for Susan, Wongun, Jaynne)
- HSS – Christine
- EDUC - Laverne
- NSM – Parul
- NURS – Shelly

3. Laverne will contact the school deans for input.

4. Once information gathering is complete and the committee has pulled together the outcomes, a discussion or information item will be placed on the Faculty Senate agenda.

Reviews of Administrators: Update and Discussion

- Discussion of what FAC members think are topics that should be included in an EVCAA survey will be started via email.

Laverne will send an email to FAC aimed to gather topics of interest for the EVCAA survey.

Post-Tenure Review proposed revision: Update and Discussion

Background of the IU East Post-Tenure Review policy (approved 2001) was described by T. J. Rivard for Laverne: Indiana legislature at the time was threatening to put post-tenure review into law. The Indiana Commission for Higher Education required higher education institutions to come up with their own post-tenure review policies. IU East's policy was written to protect faculty, and written so that it could not be implemented. There is a statement in the policy that divisions (which preceded schools) had to come up with criteria for what constituted the "no merit" rating in annual reviews. This was not completed. No criteria were developed.

Faculty who are not satisfied with the outcome of a post-tenure review may appeal to the Faculty Board of Review.

FAC will continue to work on the charge of updating the IU East Post-Tenure Review Policy.

(With permission of the committee, the meeting was extended.)

The meeting adjourned at 12:41 pm.

Respectfully submitted,
Shelly Burns