

Faculty Affairs Committee Meeting Minutes

Tuesday, 3-26-19

11:00 a.m. – 12:15 p.m.

Whitewater 120

Present: Shelly Burns (NURS, '19), Parul Khurana (NSM, '19), Laverne Nishihara (Chair, HSS, '19), Stephanie Whitehead (Recorder, HSS, ex officio as UFC Rep.), Wongun Goo (BUSE, '20), Jayne Rivas (BUSE, '20)

Absent: Susan Brudvig (BUSE, '20), Christine Nemcik (HSS, '20)

Meeting start time: 11:02 a.m.

Minutes of 3-19-19 – Approved

Post-Tenure Review proposed revision

- Updates. Page 4. Statement on serious misconduct. There is a statement already in the document. Former FAC didn't consider it important to keep the repetition in the policy.
- ACA – 33 Code of Academic Ethics. There is a section on enforcement procedures. This comes closest to representing how immediate and serious misconduct is handled at Indiana University.
- Laverne proposes adding a statement that refers to the Code of Academic Ethics.
- Stopped at page 6 at the previous meeting. Combined passages from IUPUI and IUE post-tenure review policies for the responsibilities of the Post-Tenure Review Committee. The IUPUI policy was recommended in the past to reference for changes.
- B. 2. Adding a statement on the bottom of page 6 related to minimum level of performance – (i.e. to achieve satisfactory as stated in the IU East P&T policy and refer to relevant sections in the post-tenure review policy).
- Laverne does not feel comfortable assuming dismissal as the assumption of outcome as it is currently written. It is safer to state “initiation of dismissal proceeding” (also to distinguish between post-tenure review, and dismissal proceedings).
- FAC needs a more involved discussion about what constitutes unsatisfactory performance.
- C – Enhancement Plan. Change “development plan” to “enhancement” plan to keep language consistent.
- Propose a strikethrough for G. It is not clear whether a review has ever occurred. Keep a statement about reviewing or keep it in the list of charges for FAC so that it is consistently reviewed. Adding note that “as with other policies, the post-tenure review policy may be reviewed and revised as needed with final approval of faculty.”
- End discussion with the changes above.

Graduate Affairs Committee: Update and Discussion

- Current plan is that FAC memo will go to Michelle Malott (EVCAA) and Jerry Wilde (chair, GAC). A way of closing the loop – that we conducted discussion – in that suggestions are communicated. This memo not be shared with Faculty Senate.
- We are concluding current discussions as we await information about the Director of Graduate Administration position.
- FAC is forwarding questions (via this memo) to GAC for consideration.
- For 1 – add “a listing of what is required, and/or general guidelines, would help.”
- Add note that this memo is based on current structure of GAC

FAC Information Items at April 2 Faculty Senate meeting: Update and Discussion

- The information items were approved by Agenda Committee
 - o School discussions of GAC (will note that the discussions are complete and FAC will share results with EVCAA and Chair, GAC). Will not share memo with Senate, but will share the fact that it was created and will be delivered.
 - o Administrator Reviews (will note that we accepted recommended charge to examine administrator review. We have started discussion about it. Will leave it to Michelle to discuss her survey).

FAC’s annual report

- Laverne plans to have a draft for our next meeting. Committee should think about ideas for recommended charges for next year.

Other

Upcoming elections for FAC. Talked to Edwina Helton about possibility of serving. Need someone on ballot from Nursing and NSM.

Adjourned: 12:25