

## Promotion and Tenure Annual Report

Academic Year 2006-2007

### Committee Members:

Neil Sabine Co-Chair  
Marilyn Watkins CO-Chair  
Mary Fell  
Kris Dhawale  
Edwina Hilton  
Sue McFadden

### Meeting Dates

We met numerous times during the fall semester.  
We met once during the spring semester and one time during Summer I

### Original Charge to the Committee

To review promotion and tenure dossiers

### Report of the Committee's Activities

- We reviewed a case for promotion and tenure
- We reviewed a case for promotion to full professor
- We identified a series of recommendations to the Faculty Affairs committee relative to promotion and tenure guidelines

### Recommendations of Charge for next year:

Some issues have arisen from the David Malik in the Office of the Executive Vice President in late May that the committee should review next year.

“First, we would like to ensure that at least one item is followed relating to external review letters. The long-standing policy of the University (since the late 80s) was that six external letters be submitted with the dossier. Since this is the time when those lists of reviewers are being assembled, we wanted to ensure everyone was aware of this expectation. The six-letter requirement does not necessarily apply to Lecturers, but it does apply to professorial ranks.

Second, we have only briefly conversed about many of the other topics. Some of the bullets are perhaps pretty straight-forward. However, this would be a good time to discuss others. If you could respond to me about the topics you would like to discuss

more fully, we can put those topics on the agenda of the next ALC meeting. It would be helpful if you could e-mail those issues to me by early June. . . .

Also, in order to ensure that we get them all in a timely way, the deadline for dossiers next year will be February 29, 2008. I hope your campus will be inspired to get them to us prior to that date. The President likes at least a couple of weeks before the BoT meeting to look at them, so this is about as late as they can be. Our hope is that you will get them to us earlier.”