

## Academic Calendar Proposal for the Fall 2020 and Spring 2021 Terms

(Excludes professional programs in the School of Dentistry, School of Medicine, Maurer School of Law, Robert H. McKinney School of Law, and the School of Optometry. In addition, the entire IU Fort Wayne campus and all Kelley Direct / Online MBA programs are excluded)

**The proposed academic calendar for the Fall 2020 term includes the following:**

- **Full Term 08/24 – 12/20** (17 calendar weeks)
  - 15 weeks of instruction with 1 week for final exams
  - 13 weeks in person with pivot to online for 3 weeks after the 1 week Thanksgiving break
  - Classes will be held on Labor Day
  - No Fall Break
  - Classes may remain as currently scheduled with the understanding instruction will pivot to online after the Thanksgiving break
  - Classes may be scheduled online for the full 16 weeks
- **One 13 Week Session 08/24 – 11/22**
  - Classes may be scheduled in person or online
  - Classes will maintain the same meeting pattern as the 15 week schedule
    - This results in 1,950 of the required 2,000 minimum instructional minutes in a 3 hour class
    - Faculty will need to schedule additional instructional activities to account for the remaining 50 minutes
  - Classes end before the week of Thanksgiving
- **Two 8 Week Sessions**
  - Classes may be scheduled in person or online
    - In person classes scheduled during the 8W2 session will pivot to online after the Thanksgiving break
- **One 3 Week Intensive Session (11/30 – 12/20)**
  - Provides student opportunity to earn meaningful credit and reduce academic load during the 13 week session
  - Classes must be scheduled online only
- **Campuses have the discretion to schedule in person Bridge and/or Welcome Week programs prior to the start of the Fall 2020 Term.**
- **Ending dates for the sessions and term represent the last day classes may be scheduled. At the discretion of the campus faculty, classes may end before this date.**
- **Campuses have the discretion to schedule additional sessions provided they follow the general instructional mode guidance of in person or online.**
- **For sessions, final exams may be scheduled the last day of classes or at another time as determined by the faculty.**
- **All in person activities will end after the last class on 11/22**
  - Unless prohibited by local health restrictions or elevated exposure risks to COVID-19, activities such as clinical and student teaching activities may continue in person after the Thanksgiving break. This exception, if applied, must be approved by the campus Provost or Chancellor. These students may also be required to remain in the local area during the Thanksgiving break.

## Proposed Fall 2020 Calendar

Fall 2020 Term	August		September				October				November				December		
08/24/2020 - 12/20/2020	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14
Full session 08/24-12/20 (16 instructional weeks. Pivot to online after Thanksgiving Break)	1	2	3	4	5	6	7	8	9	10	11	12	13	Break 11/22 - 11/29	14	15	16
13 Week Session 08/24-11/22	1	2	3	4	5	6	7	8	9	10	11	12	13				
3 Week Intensive Session 11/30-12/20 (Online)														1	2	3	
8 Week One Session 08/24-10/18	1	2	3	4	5	6	7	8									
8 Week Two Session 10/19-12/20 (Pivot to online after Thanksgiving Break)									1	2	3	4	5	Break 11/22 - 11/29	6	7	8

Legend	Notes
In person or online classes	Classes will be held on Labor Day
Online classes only	No Fall Break
Thanksgiving Break	

### The proposed Winter Session includes the following:

- **Full Session 12/21/2020 – 02/07/2021** (7 calendar weeks)
  - 6 instructional weeks with a 1 week break for the holidays
  - Classes will be held on MLK Day. (All classes this day are scheduled to be online)
  - Intersession attached to the Spring 2021 term
  - Classes must be scheduled online only
  - Overlaps with the start of the Spring 2021 term

### Proposed Winter 2021 Session Calendar

Winter Session	December		January				February	
12/21/2020 - 02/07/2020	21	28	4	11	18	25	1	8
Winter Session (6 instructional weeks. One week break for the holidays. Online)	1	Break	2	3	4	5	6	

Legend
Online classes only
Placeholder for holidays

### The proposed academic calendar for the Spring 2021 term includes the following:

- **Full Term 01/18 – 05/09** (16 instructional weeks)
  - 15 weeks of instruction with 1 week for final exams
  - Start of the spring term is delayed by one week
  - Classes begin on MLK Day. (All classes this day are scheduled to be online)
  - 3 weeks online with pivot to in person for 13 weeks beginning 02/08

- Classes may remain as currently scheduled with the understanding instruction will being one week later than currently scheduled, will begin online, and will pivot to in person after the third week of classes (02/08)
- Allows more time for students to remain away from campus due to flu season
- No Spring Break
- Classes may be scheduled online for the full 16 weeks
- **One 3 Week Intensive Session (01/18 – 02/07)**
  - Provides student opportunity to earn meaningful credit and reduce academic load during the 13 week session
  - Classes must be scheduled online only
- **One 13 Week Session 02/08 – 05/09**
  - Classes may be scheduled in person or online
- **Two 8 Week Sessions**
  - Classes may be scheduled in person or online
    - Classes scheduled during the 8W1 session may pivot from online to in person on 02/08
- **Ending dates for the sessions and term represent the last day classes may be scheduled. At the discretion of the campus faculty, classes may end before this date.**
- **Campuses have the discretion to schedule additional sessions provided they follow the general instructional mode guidance of in person or online.**
- **For sessions, final exams may be scheduled the last day of classes or at another time as determined by the faculty.**
- **All class activities will be online between 01/18 and 02/07**
  - Unless prohibited by local health restrictions or elevated exposure risks to COVID-19, activities such as clinical and student teaching activities may be conducted in person. This exception, if applied, must be approved by the campus Provost or Chancellor.

### Proposed Spring 2021 Calendar

Spring 2021 Term	January			February			March					April				May		
01/18/2021 - 05/09/2021	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	
Full session 01/18-05/09 (16 instructional weeks. Start online; pivot to in-person 02/08/2021)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
3 Week Intensive Session 01/18-02/07 (Online)	1	2	3															
13 Week Session 02/08-05/09 (In-person)				1	2	3	4	5	6	7	8	9	10	11	12	13	14	
8 Week One Session 01/18-03/14 (Start online; in-person pivot option to in-person 02/08/2021)	1	2	3	4	5	6	7	8										
8 Week Two Session 03/15-05/09									1	2	3	4	5	6	7	8	9	

Legend	Notes
In person or online classes	Classes begin on MLK Day
Online classes only	No Spring Break

### Credit Hour Definition Policies

Indiana University policy requires a minimum of 2,000 minutes of instructional activity for a three credit lecture class. As a matter of practice, campuses generally schedule classes that exceed this minimum number of contact minutes. A brief review of the Credit Hour Definition Policies across our campuses revealed slight variances in minimum contact minutes in excess of 2,000 minutes and whether the 120-minute final exam is included in the minimum contact minutes.

Campuses should review their policies to ensure their modified schedules are in compliance with their policy. At a minimum, a clause may be added to their Credit Hour Definition Policy that states, “during a state of emergency, the closing of a campus, or other extraordinary circumstances for a prolonged period that affects an entire campus, the minimum number of contact minutes may be reduced to 2,000 minutes or the equivalent amount of instruction and studying that includes a final exam of no more than 120-minutes. In person instruction may be supplemented with online instruction and/or additional instruction beyond the scheduled class meetings.”

Listed below is a matrix that represents the minimum number of contact minutes each week based on the number of credit hours per class if not satisfied through another equivalent means. For scheduling purposes, the contact minutes each week is rounded up to the nearest 5 minutes.

Weeks	16 weeks			13 weeks			3 weeks					
	1 Cr Hr	3 Cr Hr	5 Cr Hr	1 Cr Hr	3 Cr Hr	5 Cr Hr	1 Cr Hr	3 Cr Hr	5 Cr Hr			
Week 1	45	125	210	55	155	260	225	675	N/A			
Week 2	45	125	210	55	155	260	225	675	N/A			
Week 3	45	125	210	55	155	260	225	675	N/A			
Week 4	45	125	210	55	155	260						
Week 5	45	125	210	55	155	260						
Week 6	45	125	210	55	155	260						
Week 7	45	125	210	55	155	260						
Week 8	45	125	210	55	155	260						
Week 9	45	125	210	55	155	260						
Week 10	45	125	210	55	155	260						
Week 11	45	125	210	55	155	260						
Week 12	45	125	210	55	155	260						
Week 13	45	125	210	55	155	260						
Week 14	45	125	210									
Week 15	45	125	210									
Week 16	45	125	210									
<b>Total Contact Minutes</b>	720	2,000	3,360	715	2,015	3,380	675	2,025	0			
<b>Minimum Required Contact Minutes</b>	667	2,000	3,334	667	2,000	3,334	667	2,000	3,334			