

## Facilities Management Committee

Meeting date: September 6<sup>th</sup>, 2019

Committee members present: Michael Scheessele (Chair, Computer Science), Tabitha Kingsbury (Professional Staff Council rep, Business & Economics), Mike Prater (Facilities), Yu Song (Mathematics), Gary Kern (Business & Economics), Aimee Cole (Arts), Terry Allison (English), Joseph Campbell (Education), Krista Bailey (CLAS)

Secretary: Kingsbury.

Next Meeting: This is the first Friday of each month (10/4, 11/1, 12/6) at 1:30pm.

- I. *Minutes from April 2019 meeting – past academic year*
  - a. Minutes were not discussed nor approved from the past academic year's meeting, which was held in April.
  
- II. *Old Business and Questions from Faculty*
  - a. *Northside Updates*
    - i. Summer Response and Fall Preparation
      1. Crews were called into Northside due to extreme temperatures and humidity. These conditions are unfavorable for fungal growth. No harmful mold was found, but work was done to scrub the air and remove any food conditions for mold growth.
      2. EHS was in with air handlers to monitor the conditions.
      3. Carpeting, painting, and stained tiles were removed to beautify the rooms.
      4. This process was given 3 weeks to complete. Crews moved at a rapid pace.
  - b. *Communication*
    - i. Communication of the Northside project was sent to the Chancellor's Office and then to disseminate down to the units. Crews acted quickly; at first facilities was unaware of hallways blocked off. They quickly acted to get signage up and notify the Chancellor's office of updates.
    - ii. Faculty mentioned not being aware of crews needing to go into offices for the NS clean up. Discussion was made about a central webpage being created and updated for projects.
    - iii. Mike discussed the current Work Orders system. They found that there are features that the current system does not have that would help them. Bloomington is currently looking at a platform called "Fireform". This is why a similar footprint system is not being pursued (such as when you write the Help Desk).
      1. A suggestion was raised to record success stories from Work Orders so these can be shared and encourage people to use the system.
  - c. *Additional Campus Update Questions*
    - i. *Questions on various Departmental Needs on Campus*
      1. Mike gave a few additional updates and a few concerns were raised regarding departmental needs and requests. The committee asked members that raised department concerns to speak
      2. Northside updates: reminder that there is a challenge with funding. There are two types of funds: improving the structure (Repair and Rehab from the State) and beautification (Campus

funds) which is carpet or painting.

- a. SGA can also voice their support for funding and updates to Northside during their meetings. They have regional meetings.
3. Wiekamp: there is a student/faculty lounge issue on doors. Blowing rain/ runoff issue into the building. Work is being done to fix this concern.
4. Ceramics: There is still discussion of a space on campus, but nothing is identified to date.
5. Classroom Door Locks: Wiekamp, Education & Arts, and Purdue doors were all evaluated. A bid went out. It needs adjusted and with additional specifications added. It will then go out again. This will allow doors to lock from the inside. Doors such as DW 1001 will have additional fixtures so they can be secured to lock. If specific unit suites need times adjusted to lock-up a work order can be submitted.
6. Wiekamp upper floors keep the lights on at all times. This is a waste of energy. Mike said they could discuss motion sensors to satisfy energy saving, security, and recoup the money in a couple years.
7. Biology: 9/19 bids come back. This will address offices and labs. This will involve air vents that pull air from outside and take stress off of the larger climate control units on the roof. Eye washing stations are mostly installed in labs now.
8. Greenhouse: A roofing contractor is scheduled in September to review any water penetration. Sealing up any areas of water penetration will allow some classrooms to get back online.
9. Mike will go back to review the stage electrical issues that were discussed at the last meeting. No updates stated at this meeting.

### III. *New Business*

- a. Chair was named as Michael Scheessele at this meeting for the new academic year.
- b. There is a Northside Taskforce to discuss the building and identify priorities. Michael will keep this committee informed of updates. This taskforce will give the priorities to the Chancellor and the Senate Executive Committee.
- c. Krista is part of a regional campus committee regarding the recycling bins on campus. There is not much consistency or signage regarding the bins. She was encouraged to share ideas at the next meeting regarding best practice.
- d. RAVE Guardian App. This is a new safety app for download. Please, help spread the word.

Meeting Adjourned.

