

## Facilities Management Committee

Meeting date: September 15<sup>th</sup>, 2020

Committee members present: Michael Scheessele (Chair, Computer Science), Tabitha Kingsbury (Professional Staff Council rep, Business & Economics), Mike Prater (Facilities), Aimee Cole (Arts), Joseph Campbell (Education), Kirby Cheng (Library), Karrie Jean (Bi-Weekly Staff Council rep), Matthew Marmorino (Chemistry), Samaneh Torkzadeh (Business & Economics), Philemon Yebei (Interim Vice Chancellor for Administration and Finance).

Minutes: Tabitha Kingsbury.

Next Meeting: (10/20, 11/17, 12/15) at 1:00pm.

- I. *New Business for the Beginning of the Academic Year*
  - a. Michael Scheessele was voted chair for the committee 20-21.
  - b. Committee voted to extend voting rights to Karrie Jean (Bi-week staff representative) and SGA representative for 20-21
  - c. Introductions of members and the committee
  
- II. *Follow-Up on Old Business*
  - a. *Work Order System*
  - b. *Test heavier paper in towel dispensers*
  - c. *New furniture for NS*
    - i. Philemon confirmed there is \$150,000 set aside for new furniture. This is not all set for NS as surfaces need to be in a condition to sanitize – the tunnel furniture needs replaced from NS to Library and the Grill needs new furniture.
    - ii. Mike S. stated that the EVCAA, Linda Chen, approved (last spring) the recommendation made by the Northside Hall Task Force for \$95,000 for new student furniture for selected NS Hall classrooms.
    - iii. Mike S. confirmed that the Northside Hall Task Force had identified and prioritized these NS Hall classrooms for new student furniture.
    - iv. Philemon suggested that the committee consider prioritization for other campus building classrooms too. Then when budget is made small contributions could be made each year for

furniture and not a large sum needs found one year. Then it can be viewed as a pool.

- d. *Thermal blinds for the library (one face)*. Philemon will track this.
- e. *Virtual meeting with EHS for air quality control for this term (postponed from last April 2020)*
  - i. Flooding is still being dealt with in NS. Water penetration was discussed on walls, puddles, roof. The science area on NS could be vents/ducts. Duct had a sheet metal order. The pump failure issue this week. It was repaired. Engine is reviewed.
  - ii. High humidity is an overall issue. Question if dehumidifiers – this is a short term item that can help, but not a long term solution.
  - iii. SW classrooms replace unit controls and apply better control, 15 general-inventory classrooms. There is money in place for south wing, but the decision will be made next summer.
  - iv. We need to wait on capital appropriations from the State – which could be impacted by COVID. Looking at other areas, outside of only NS, to invest in too to keep up safety and maintenance. For example, the theatre lighting will be included in the review.
- f. *Sub-Committee for Evacuation Procedures for those with disabilities*
  - i. Procedures are in place. Committee can discuss how to advertise these procedures better.
- g. *Grounds on Campus*
  - i. Few noted a rough appearance. Mike reported an outside effort this summer to assess campus grounds: central mall, parking lots, hillside by Purdue Tech/Library, and Housing grounds.
- h. *Trashcans and Lighting*
  - i. Reports of no garbage cans in the classrooms. Committee asked for an update as professors are asked to wipe down the rooms
  - ii. The Facilities re-start committee recommended trashcans in the classrooms.
  - iii. Samples will be in the next two days to view and then the full order will come.
  - iv. More efficient lighting has been installed for new projects.

- i. Updates from Mike*
  - i. Electrical upgrade done*
  - ii. NS Restroom complete done*
  - iii. Biology almost done with renovation. Still checking moisture issues.*
  - iv. NS 125 ongoing contractor before Spring*
  - v. SW classes in NS out for bid.*
  - vi. DW, EA, Purdue locks upgraded*
  - vii. Hours updated*
  - viii. Fine Arts building painting completed*
  - ix. Purdue Tech project – possible idea is a SIM Center, no vision/plan at this time.*
  - x. There are some smaller projects that are pending funding, items are safety related.*
  
- III. *New Business***
  - a. Campus plan – this will be sent out again after the meeting.
  - b. Philemon – state funds at one point had a pause
    - i. Have submitted and fund request
    - ii. Given conditions of the State
      - 1. State has uncertainty with COVID
      - 2. Optimistic
  - c. CBAC efforts are underway for different revenue groups
    - i. Good processes dialog and engage
    - ii. Strategic review and document efficiencies
    - iii. State appropriations had a 7% reduction

Meeting Adjourned.