

Faculty Organization Executive Committee Meeting
Minutes
September 7, 2012
12:00-2:00 p.m.
Library 140A

Present: Bandyopadhyay, Bodmer, Dorin, Ecktenkamp, Gallmeier, Hozo, Jones, Lauzon, Rao, Stevens, McShane

1. **Approval of the minutes of March 2, 2012**—A motion to approve the minutes of March 2, 2012 Executive Committee meeting was made, seconded, and passed unanimously.
2. **President's Announcements:** President Gallmeier brought the following items to the meeting.
 - a. Committee Assignments—Assignments should be completed next week.
 - b. Revisiting a Constitutional Amendment—We have put this amendment (to expand school/college representation on the Executive Committee) to a vote twice but we lacked 100 persons voting, as required by the Faculty Organization constitution. President Gallmeier asked Executive Committee members if they still wish to have this amendment and received members' approval. Chuck will take it back to the Constitution Committee and we'll try again.
 - c. Report on a Board of Review Case—Chuck reviewed the case for the Executive Committee.
 - d. Policy on Graduate Students taking Undergraduate Courses—President Gallmeier distributed the proposed policy, authored by AVCAA Cynthia O'Dell. The Executive Committee discussed the draft policy and decided more information was needed. Chuck agreed to take the draft back to Academic Affairs and invite Dr. O'Dell to our October meeting.
 - e. Executive Committee member from COAS—Bill Allegrezza has been appointed as the COAS representative to the Executive Committee.
 - f. Regional Faculty Caucus—Chuck has met with this group and believes it worthwhile. He will continue meeting with the Caucus.
 - g. New facilities requirement—State legislators and some trustees are pressuring the university to schedule more activity on campuses for the entire week, such as offering more classes in a MWF schedule. We need to demonstrate that we use our classrooms and other facilities Monday through Friday before funding for new facilities will be approved.
 - h. New Faculty Organization Website—We'll soon have a new Fac Org website, and Chuck is pleased with its design. He will keep us informed.
3. **Chancellor Bill Lowe**—Chancellor Lowe brought the following items to the meeting.
 - a. June Board of Trustees meeting—During the June BoT meeting on our campus, Chancellor Lowe delivered a presentation about IU Northwest. He sought to make our faculty the central focus of his talk. We can view it on our campus website.

- b. IU Northwest Council on Diversity—Over the summer, the Council members read books on diversity and inclusion and will discuss potential ideas to implement during this academic year. He would like to involve the Executive Committee in those discussions.
 - c. Enrollment—We have the highest enrollment in our history—again. Much of this progress is due to the Enrollment Management Group’s work over the summer. Our credit hours are down a bit, so revenue has dropped slightly, but we hope to resolve that in the spring semester. The EMG will be contacting faculty to discuss how we can help with recruitment.
 - d. Faculty policies—The campus administration will compile a list of policies, some of which may be obscure, so that they will be available and accessible to all.
 - e. Online learning—We have over 1,400 enrollments in online learning this fall, a significant increase from last year. We are approaching 100 faculty members participating in online learning. Chancellor Lowe is impressed with the rapidity exhibited in adopting this form of teaching and learning.
 - f. Tamarack Hall—The building’s demolition has been completed, and grass will be planted at the site. We will begin a campus discussion on what to do with that space.
 - g. Chancellor’s Professorship—The chancellor thanked EVCAA Malik for creating this position and nominations are now being sought.
 - h. Blueprint for Student Attainment—We are implementing the Blueprint for Student Attainment for regional campuses, focusing on general education with the LEAP example. The IU Northwest model for participation in the Blueprint process, i.e. faculty committees, will now be used by the other regional campuses.
4. **EVCAA David Malik**—EVCAA Malik brought the following items to the meeting.
- a. Chief Academic Officers Summer Retreat on P&T—Academic officers gathered over the summer to discuss various P & T issues. Dr. Malik distributed to the Executive Committee a summary list of those discussion points.
 - b. Revenue shortfall—This fall’s shortfall occurred, in part, because many courses are funded at the \$25/hr level for our high school dual-credit courses.
 - c. SOE Dean search—With the upcoming retirement of School of Education Dean Wigle, this search should get underway very soon. It will be a national search.
 - d. New degrees—The BFA degree has been approved. We need to reconcile its credit hours with similar degrees elsewhere. The Bachelors in Dental Education degree is in process.
 - e. Salary—Salary adjustments were very complicated this year. Dr. Malik described the process, and it was indeed very complex.
5. **Student Appeal Document**--Beth Tyler and VC Georj Lewis arrived to introduce the student appeal document. Parts of the student code on personal conduct procedures at IU Northwest are problematic. Beth and Georg have some suggestions and want our feedback. Chuck will distribute a draft document to us, for discussion at our October meeting.
6. **Discussion of agenda items for September 21st Faculty Organization Meeting**—We have a full agenda for the first Faculty Organization meeting on Sept. 21.
7. **New Business**—Professor Dorin suggested that we change the meeting time for the Executive Committee. President Gallmeier will send an email to the Committee about this possibility and we’ll discuss it at our next meeting.
8. **Old Business**—There was no old business.
9. **Adjournment**—meeting adjourned at 2:00 pm.

