

## **IU Northwest Council Meeting Notes**

### **Meeting Held Wednesday, April 28, 2009**

#### **Action Items**

##### **I. Adoption of Recommendations from Strategic Planning Ad Hoc Group**

The Council adopted recommendations from the Strategic Planning Ad Hoc Group. Information contained in the report will be placed on the AQIP website.

#### **Informational Items**

##### **II. Update on WIGs and Lead Measures**

Chancellor Bergland explained that during his weekly calls, he is interested in hearing anything that has been done in pursuit of WIGs and lead measures. He also encouraged the group to include reports in the “Information Section” of the agenda.

- **Retention and Recruitment Update – Update from Retention/Recruitment Coordinating Group**

Report is on Oncourse (*Location: IU Northwest Council Resources + IU Northwest WIGs + Enrollment + Recruitment*).

- b. **Academic Affairs Update on WIGs and Lead Measures**

Dr. Malik reported the following:

- He is working with Marketing to revise/update recruitment material for each school and college with the goal of having the revised information complete by Fall 2009.
- He reviewed the Speakers Bureau Model to determine if there are topics of interest to the Deans.
- Work is continuing with Crown Point High School on dual credit classes, particularly with Anatomy and Physiology.

Dr. Reed reported the following:

- She received the results of the survey regarding teaching and education at IU Northwest. Most responses were very positive but one negative perception by students is that teachers are less concerned about them and that the campus is not as student –centered as it was in past years. The survey results are on the CETL website.
- **School of Business and Economics Report by Dr. Malik in Dean Rominger’s absence –** Report is on Oncourse (*Location: IU Northwest Council Resources + IU Northwest WIGs + Enrollment + Academic Affairs + Business & Economics*).
- **SPEA Report by Dr. Wichelns –** (*Location: IU Northwest Council Resources + IU Northwest WIGs + Enrollment + Academic Affairs +SPEA*).
- **College of Health and Human Services Report by Dean Bankston –** Report is on Oncourse (*Location: IU Northwest Council Resources + IU Northwest WIGs + Enrollment + Academic Affairs + College of Health and Human Services*).

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**c. Marketing WIGs/Lead Measures Update by Associate Vice Chancellor Lieteau**

*(Report is on Oncourse – Location: IU Northwest Council Resources + Agenda Supporting Documentation + Lead Measures Update)*

Chancellor Bergland stated that he is impressed with the social networking initiatives.

**d. Office of Administration WIGs/Lead Measures Update**

- Dr. Pellicciotti reported that he and Otto Jefimenko, Physical Plant Director, met with the Admissions staff for a tour to view areas on campus that prospective students see when they come to campus in an effort to identify problematic areas and improve the appearance of areas that prospective students see. Otto and Dr. Pellicciotti will be walking the campus to check the cleanliness periodically. Toni Lieteau commented that many areas on campus are not clean and that she is concerned about the overall cleanliness of the campus. After reporting that she works in dirty conditions daily, Dr. Pellicciotti arranged to have Otto meet with Toni to discuss her concerns. Others in the meeting shared similar concerns.
- The Institutional Research Office completed the NSSE Survey. The overall response rate increased from 16% in 2006 to 30% with the most recent survey.

**III. Safety/Review of Annual University Police Report**

Chief Chatfield attended the meeting to review the 2008 Police Department Annual Summary and to discuss other relative reports. He is concerned about recent trends in crime. Meeting participants questioned why employees do not wear identification badges and reiterated the need for security cameras and cardkey access to buildings. Chief Chatfield encouraged those interested to contact him regarding having panic buttons available on their telephones. He commented that while loss of manpower is an issue, drug activity on campus is not a problem. Chief Chatfield was commended because IU Northwest is considered one of the safest campuses in the State of Indiana. Chancellor Bergland advised reconsidering office locations for better safety opportunities and cited having offices in remote campus areas.

**IV. Real Estate Update**

Dr. Pellicciotti reported the following:

- The old Law Enforcement Training Center across Broadway is not being used and will be demolished and paved for parking
- There is a five-unit apartment building on Washington Street near the IU Child Care Center available for sale. It needs some work but could be a benefit to potential students. An appraisal has been ordered.
- The old U-Haul buildings on Broadway have some environmental issues, and without a resolution to those issues, IU will not purchase.
- The Purchase of University Park Medical Center is still being negotiated, and there is a possibility that the campus will purchase the structure. Final negotiations to purchase could happen very fast and the Facilities Planning Committee will be asked to provide immediate input on plans for the building.

Chancellor Bergland reported that the Regional Campus Chancellors will be speaking with President McRobbie about proceeding with master planning for regional campuses.

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**V. Budget Update**

Marianne Milich reported that campus budget hearings have been completed and a list of additional requests as a result of the hearings will be compiled. She is pleased that the entire campus was involved which resulted in the initiative being a valuable learning experience for all. We are currently waiting to hear from the State about funding for 2009-2010. The Student Activity Fee will not be increased for 2009-2010 and the Health Clinic Fee will not be a mandatory fee but instead an item for the campus to fund. Tuition could be increased to an amount closer to what Purdue Calumet is charging. Dr. Reed questioned increasing tuition during this time of economic hardship. Dr. Malik and Dr. Bergland responded that Indiana has one of the lowest costs for education in the country and that IU Northwest is looking to identify assistance for those in need. There is no data to substantiate decreased enrollment because tuition cannot be afforded, and the university must be taken care of while not ignoring the needs of students through finding ways to assist them. The Institutional Research officer will be asked to track the effect tuition increases have on enrollment. Vice Chancellor Hodges and Beth Van Gordon remarked that the Student Activity and Technology fees were not increased because tuition may be raised.

**VI. Update on Board of Trustees Meeting – June 11-12, 2009**

Associate Vice Chancellor Lieteau reported that there was no news about the Board meeting. Chancellor Bergland advised Dr. Malik to consider a presentation topic for the campus if the opportunity is provided. Chancellor Bergland would like to share two or three significant things about IU Northwest.

**VII. 50<sup>th</sup> Anniversary Parade**

Toni Lieteau announced that the 50<sup>th</sup> Anniversary Committee is considering hosting a parade in September as one of the celebration activities. She asked that all participate and said that the date could be during “Welcome Back Week.”

**VIII. Report on Institutional Effectiveness**

Dr. Malik distributed a draft plan which he will review with faculty for input. The report describes an Institutional Effectiveness/Continuous Quality Improvement (CQI) Coordinating Group which will replace the AQIP Steering/Coordinating Committee and serve to institutionalize CQI at IU Northwest. The group’s mission will be to monitor and coordinate quality improvement initiatives at IU Northwest. This topic will be placed on a subsequent Council agenda for approval.

**IX. Other Information**

- Chancellor Bergland attended a multi-cultural event at Webster Elementary School in Gary on Friday, April 24 which was hosted by our IU Northwest Hoosier Volunteers Student Group. The Webster students were great and our students did an outstanding job.
- Chancellor Bergland announced that there is a possibility that the campus will award an honorary degree at a campus convocation in the fall.
- The University Budget Office reaffirmed the university decision not to institute programs on any campus under which nonresidents are charged in-state rates. The campus may propose a financial aid program targeted at some specific subset of Illinois residents, but there can be no unilateral waiver of the nonresident fee rates which are approved by the Trustees.

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- The campus has a sub group of the Crisis Management Team assigned to monitor the Swine Flu crisis. A website ([http://www.iun.edu/~ehs/H1N1\\_flu.shtml](http://www.iun.edu/~ehs/H1N1_flu.shtml)) has been established on the Environmental Health and Safety site to provide the campus with the latest information. The campus coordinator of pandemic emergency services, through the Crisis Management Team, is Dr. Pat Bankston. President McRobbie's Office has requested the names of any persons conducting research projects that must be maintained in the event of a pandemic. The most effective way of not spreading germs is to encourage frequent hand washing.
- Chancellor Bergland reported that he has not received any information on Promotion and Tenure decisions. When he receives information, all individuals receiving positive decisions will be called. Persons receiving negative decisions will be sent a registered letter.