

**IU Northwest Council Meeting Notes**  
**Meeting Held Wednesday, September 15, 2009**

**I. Update on WIGs and Lead Measures**

Chancellor Bergland solicited suggestions from the group to make the WIGs and lead measures process more effective as the campus considers the next set of goals. He reminded the Council of the overarching goal of 6,000 students and asked the group to consider an enrollment goal for the academic year 2010-2011. He stated that retention must be enhanced, and a new set of goals will help with moving that initiative forward. He also suggested designing one document to list all lead measures. The group agreed that the process followed this year helped focus the team and the campus on a common goal through the use of collaborative efforts and information sharing.

**a. Retention and Recruitment**

Linda Templeton presented Fall enrollment data and announced that Fall 2009 enrollment exceeded the goal previously set. Thirty-one percent of the enrollment increase is a result of new admits, and Linda has observed that students seem to feel positive about attending school at IU Northwest. Vice Chancellor Hodges thanked all for their contributions to the process and remarked that the “Plan B” Committee’s work to enhance customer service during the first week of classes and identify potential problems in advance of the start of classes was beneficial. The Council feels that the “greeter initiative” was good, and a suggestion was made to include students and staff as greeters instead of faculty. Dr. Malik is not opposed to including students and staff as greeters but prefers to also have faculty provide this service. He suggested establishing a student ambassador group, similar to the former Student Guides, to assist throughout the year.

Chancellor Bergland shared information from a recent article in The New York Times, “Too few Diplomas.” The article will be placed on Oncourse.

**b. Academic Affairs**

Dr. Malik expressed the need to develop a retention strategy, and he plans to begin discussions with Deans to create an environment of increased retention of students. He also announced a change of leadership in SPEA. Dr. Pat Bankston will serve as acting director assisted by Drs. Sam Flint and Barbara Peat. Political Science will be officially moved to the History Department in the College of Arts and Sciences.

**c. Marketing**

A report from Associate Vice Chancellor Lieteau was received in advance and is on Oncourse. She remarked that the change to monthly meetings is less stressful due to less frequent reporting requirements.

**d. Office of Administration**

**e. Information Technology**

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**II. Campus Climate Survey – Developing Ideas in Response to Survey Results**

Chancellor Bergland asked the Council to spend some time reviewing the survey results to identify topics on which the campus should focus. At the October 13 meeting, this topic will be the main topic of discussion. Overall, the survey was more positive than the 2006 survey. The survey information is on Oncourse. (*Location: IU Northwest Council Resources +Agenda + 9-15-09 Agenda and Documentation; two documents: cover memo and survey document.*)

**III. Budget Update**

Marianne Milich reported that the budget reduction target of focus in 2010 is \$820,000. A portion of the required reduction, \$162,764, has been recovered, and the campus will be working to identify the difference. The deadline to identify funding cuts is June 30, 2010. The projected budget reduction focus for 2010-2011 is \$400,000. If the Spring 2010 enrollment is typical of Spring enrollments in the recent past, the campus can anticipate budgeting some of the enrollment increase funding as continuing resources. At the next Board of Trustees meeting, Chancellor Bergland will seek clarification of questions about the budget process and reductions. Marianne explained that a portion of travel funds can be reallocated from other budget lines but cannot be moved from funds which house travel fund reductions. A list of critical budget questions will be compiled by Chancellor Bergland and Marianne Milich to present at meetings later this month with President McRobbie and fiscal representatives. Chancellor Bergland, the vice chancellors and Marianne are examining how to communicate pending changes and details of budget information. Marianne clarified that if 50% of a position has been taken, funds can be reallocated within the unit to recover that funding.

**IV. AQIP/Continuous Improvement Monthly Update**

Dr. Delunas reported that all but one of the category drafts sent for self-evaluation has been received. The deadline to return the drafts is Tuesday, September 22, and edits and compilation of the information must be completed in one month. Questions regarding the self-evaluation exercise should be directed to Dr. Delunas or Dr. O'Dell. AQIP Action Projects were submitted prior to the September 14 deadline.

**V. Other Information**

Dr. Gallmeier announced that the first meeting of the Chancellor's Search and Screen Committee is scheduled on Thursday, September 17. To encourage dialogue and interaction from the Council regarding the search, Chancellor Bergland volunteered to leave Council meetings at the end of agenda.