

IU Northwest Council Meeting Notes

Meeting Held Tuesday, April 13, 2010

I. Classroom Furniture Presentation

Marianne Malyj and Kathryn Lantz provided information regarding the Classroom Furniture Upgrade, Phase I-Hawthorn. They hope to have the project completed by the end of Summer 2010. Upon hearing that 10% of the tablet arm chairs will be provided for those who are left-handed, Council members asked that the number be increased considering that 13% of the population is left-handed. Phase II of the project will include Raintree Hall.

II. Update on Lead Measures for 2010

a. Plan for reporting on WIGs

Chancellor Bergland requested that units report on WIGs and lead measures at the next meeting on May 11. He wants to hear about successes and how units are achieving intermediate WIGs. Reports are to be submitted to Kathy Malone in advance of the next meeting and placed on Oncourse as a reference for verbal reports.

b. Update on Enrollment

Vice Chancellor Hodges reported that student applications are up 37% and transfers are up 40%. There is a 40% increase in new admits. Overall, there is a 35% increase in admissions from last year. She was pleased to report that 116 prospective students attended "Preview Night" and there were 230 guests in attendance. To accommodate the influx of students, an additional new student orientation session will be added. More new students are applying early for financial aid, and processing is going smoothly. It was noted that for some students, the financial aid process is not clear which slows down processing for students.

c. Update on "Plan B"

Vice Chancellor Malik reported that the "Plan B" Committee (Dr. Malik, Dr. Hodges, Dr. O'Dell, Linda Templeton) is defining strategies to handle the increased number of students enrolling. They are examining class availability and how classrooms are used and will also focus on math and writing class accommodations. They are working with the Book Store to ensure that they can accommodate increased student needs. Consideration must also be given to Cafeteria hours and availability, responsibility of Physical Plant to maintain classrooms, ensuring that computers are functioning to capacity and counting desks per classroom. Digital boards should contain more information for student use. There is a possibility that enrollment will exceed 6,000 in Fall 2010, an increase of over 1,000 students in one year. Classroom utilization is also being reviewed which would help to ease parking problems.

Vice Chancellor Pellicciotti commented on parking concerns and anticipates that there could be 100 new parking spots available by the start of the Fall semester, and possibly 400-500 additional parking spots. Consideration is also being given to increasing the number of faculty parking spots. Alternate parking proposals are being considered which include parking at the Village Shopping Center, former Lighthouse Charter School, and Gilroy Stadium, using a shuttle service to campus. Chancellor Bergland advised the campus to consider building a parking garage on campus. Referencing a recent student survey, students indicated that they will pay additional fees to fund the garage.

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III. Update on Budget Situation

Marianne Milich reported that the budgeting process is complete and the budget is in balance. The budget will be presented for approval at the May or June Board of Trustees meeting. Vice Chancellor Malik stated that he will provide tentative information to Deans regarding budget approvals pending Board approval. At the current time, no salary increases will be given, but President McRobbie will revisit this topic again in the Fall after Fall enrollment numbers are confirmed and he evaluates the State's economic position.

IV. Update on Facilities

The former Dena's Pub on the Southwest corner at 35th and Broadway, will be used as a community center, substation for the Gary Police and other law enforcement agencies, and a turnaround area for the Gary Public Transportation Corporation (GPTC). The improvements for the facility are being funded through grants, and Indiana University architects are working with GPTC, the fiscal agent, on the design. There is a possibility that remodeling will begin in Fall 2010.

V. Viewing of Promotional Videos

The Council reviewed two promotional videos, for Business and Economics and Health and Human Services, produced and designed by Aaron Pigors from the Instructional Media Department. The videos are designed to reach out to students, parents, and market areas to showcase the campus. Videos will be linked to the front page of the website and will be put into an archive or repository for later use. They can also be put in DVD form.

VI. Extended Life Computer Program Policy

Beth Van Gordon circulated a draft policy at the Council meeting on February 9, 2010 at which time she was asked to refine the draft with more specificity regarding priority for allocating Extended Life Computers. The revised draft has been vetted through the Computer and Technology committees and was brought back to the Council for their approval. The Policy for Extended Life Computer Program was approved.

Dr. Bankston asked that the University consider paying the costs of Internet services for those who work from home. Chancellor Bergland advised him to forward a relevant statement to the Technology Council for consideration.

VII. Current Library Technology Initiatives

Mr. Tim Sutherland provided information regarding technology related initiatives pertaining to the Library. He stated that the busiest times in the Library are mid-morning and mid-afternoon. He highlighted the three Library dreams listed below:

- Library as 3rd place "to be" (after home and school/work)
- Virtual Library (95% of content available online – 2am and 24/7!)
- Reach all first year students and seniors with "info. literacy" skills.

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VIII. Fundraising

Tim Weidmann presented an overview of External Relations at IU Northwest. He noted that IU Northwest is one of three regional campuses that has regularly done fundraising for the past ten years raising an average of \$827,000 per year. Indiana University Northwest is ranked second with IU South Bend ranked number one for dollars raised by regional campuses. He feels strongly that IU Northwest can double or triple its fundraising success. Mr. Weidmann explained that part of creating a culture of philanthropy is creating opportunities for major gifts of \$50,000 or more, increasing the participation rate of alumni, and getting all the Deans involved in fundraising. He plans to speak with the Deans' Council regarding fundraising during the week of April 19.

IX. Update from Transition Team

Dr. Malik announced that Chancellor-elect William Lowe will visit the IU Northwest campus on Friday, April 16. The Transition Team is working to orchestrate/organize how information is distributed to Dr. Lowe and requests that communication items for Dr. Lowe be sent to any member of the Transition Team.

X. Update on AQIP/Continuous Improvement

Dr. Linda Delunas and Dr. Cynthia O'Dell attended the AQIP Colloquium where ten years of AQIP was celebrated. The IU Northwest campus has been involved eight of those ten years. Dr. Delunas specifically focused on reviewing information related to succession planning and feels that IU Northwest is on target and that succession planning is more about leadership planning. She noted that one campus had an action project related to creating a culture of healthy behavior which relates to our smoking initiative. That campus is creating a wellness culture on campus, and Dr. Delunas suggested that IU Northwest think about doing a similar project. Dr. O'Dell attended student assessment sessions and received valuable information. Three IU Northwest action projects must be proposed by April 1 and will be posted on the AQIP website. The AQIP Strategy Forum will be held in the Fall.

XI. Other Information

- Vice Chancellor Malik introduced new Council member, John Novak, Assistant Vice Chancellor for Institutional Effectiveness and Research.
- Beth Van Gordon reminded the group that the week of April 12, 2010 is annual Spring House Cleaning week.
- The Council viewed the portable laptop classroom which contains 30 laptop computers and will be debuted in Hawthorn Hall this summer. Beth Van Gordon explained that the portable classroom is for faculty who will occasionally need a computer classroom. She further explained that the laptop classroom has to be scheduled through the online scheduling system and must be dedicated to a building because it cannot be easily moved. Raintree Hall will be the next location in the rollout process.

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- Dean Rominger announced that she will attend the AACSB annual convention where IU Northwest will be formally recognized. She also announced that the Business Alliance Luncheon will be held on Thursday, April 22, and Walter Jacobson, Chicago television news personality, will be the guest speaker.
- Dr. Charlotte Reed announced on Thursday, April 22, 2010, the Faculty Colloquium on Excellence in Teaching (FACET) is hosting Maryellen Weimer on campus to present on the scholarship of teaching and learning. She also announced that thirty-seven IU Northwest students will be inducted into the Sigma Alpha Pi Chapter of the National Society of Leadership and Success and that there are seventeen national award winners from IU Northwest.
- “Lunch and Learn on Sustainability” hosted by SPEA will be held on Thursday, April 22 which is also Earth Day.
- Dr. Sam Flint announced that Governors State University now waives tuition for Indiana residents and asked if this initiative can be examined unilaterally. Chancellor Bergland explained for IU Northwest to provide a similar incentive, the campus must still cover the cost that is saved by the student which essentially results in a scholarship made available to the student. Additionally, reciprocity would not just be confined to IU Northwest but could be expected to apply to all IU campuses. As of now, the University is not willing to put a reciprocity agreement into effect for IU Northwest.