

## **IU Northwest Council Meeting Notes**

### **Meeting Held Tuesday December 8, 2015**

Chancellor Lowe asked if there were comments or questions regarding the November 10, 2015 meeting notes and, hearing none, he advised Council members to contact Kathy Malone with any changes, and thanked her for very comprehensive notes from the last meeting. Dr. Lowe introduced Dr. Kalim Shah, assistant professor in SPEA, who is joining the Council as a faculty representative. He also announced that Emily Banas resigned as Professional Staff Representative to the Council because she is no longer available to attend Council meetings due to a change in her employment status, resulting in a change in her work hours. The Office of Human Resources will conduct a process to identify another Professional Staff member for Council membership.

#### **I. Enrollment Management & Student Success Update**

##### **a. Enrollment Management Update**

Vice Chancellor Montevirgen reported, with six weeks remaining before census, enrollment is approximately 4% behind the same period last year, with credit hours behind approximately 5%, compared with the same time last year. Actual versus projected credit hours stands at 64.2%. Beginning and transfer applicant admit numbers are down approximately 3% from last year, and one reason cited for the lower numbers, at this point, is that New Student Orientation will be held on January 7, 2016, instead of in December, which is when it was held last year. It is believed that the orientation session will result in more students registering, and students are being contacted and encouraged to meet with their advisors prior to the orientation session. A continuing emphasis for the next few weeks will be to get students enrolled.

For Fall 2016, the number of applicants has increased 17.7%, compared with the same time last year, and, from that group, there is an increase of 26.9% compared with the number of admits from last year. An analysis of service region high school graduates for Fall 2015 reveals that there were a total of 1,573 applicants from the region, with 1,247 of those being admitted to IU Northwest, and 652 actually enrolled. Further review of the data revealed that 602 students were admitted but did not enroll, 14.6% of those students enrolled at another IU campus, 34.7% had an unknown enrollment or did not enroll at all, and 50.7%, more than half, enrolled at other institutions. The top three institutions of higher learning where students enrolled, other than Indiana University, were Ivy Tech, Purdue Calumet and Purdue North Central, with Liberal Arts and Sciences, and Health Professions identified as the areas in which the students enrolled, which are strong areas for IU Northwest. The Office of Admissions is focusing on what can be done to target prospective students, in the future, providing them with focused information, which will enable them to make an educated choice, resulting in an increase in enrollment.

Vice Chancellor Mark McPhail reported that the Howard Hughes Medical Institute pre-proposal has been submitted, and a decision will be made in Spring 2016 on whether IU Northwest will be one of 100 applicants who will be invited to submit a full proposal. If the campus moves forward in the process, the benefit will be receipt of \$1 million dollars, over five years, when the proposal is implemented in September 2017. The program is an innovative structure to help students who have been traditionally underserved get introduced to the sciences, and will provide a curriculum in environmental justice.

Several Council members, (Dr. Cynthia O'Dell, Dr. Mark McPhail, Dr. Mark Hoyert), and Prof. Jonathyne Briggs, will attend the American Association of State Colleges and Universities (AASCU) winter meeting in February, where the focus will be on innovative approaches to improving student success. Vice Chancellor McPhail will present a paper at the meeting.

The Dean's Council met and discussed strategic planning and establishing goals. They are focusing on goals that relate to community engagement in preparation for the Carnegie Classification,

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inclusive excellence or diversity, and student success. Continuous quality improvement projects, geared toward student success, will be developed at the unit level.

**II. Financial Planning FY17**

In preparation for FY17 budget construction, CFO Marianne Milich, requested that unit heads share with her any Responsibility Center reorganization plans.

She also reported that IU regional campuses are standardizing all course-related, administrative fees and tuition, and in FY17, where possible, all regional campus fees will be standardized. She has provided information regarding fees that schools currently assess to students, and is requesting information on any new fee requests. Vice President MaryFrances McCourt has requested that fees remain the same, and if fee changes are requested, there is a possibility that they will not be approved.

In an effort to receive more focused and concise information, and to reduce the volume of documentation received, the budget reporting process will be revised to streamline budget hearing deliberations. The Leadership Team, and the Campus Budget Hearing Committee, will identify new budget topics, and the revised documents will be distributed in January 2016, in advance of the budget hearings scheduled in February. Regarding the budget hearings, the Campus will be very conservative with reallocation of base funding because the impact on enrollment of banded tuition is unknown, and funds will be held for use, if needed, to balance the budget. Additionally, salary increases, and funding more student on-campus employment, are campus priorities, with on-campus student employment also identified as a priority to help students succeed. A conservative funding approach will be needed to fund these priorities.

Information regarding banded tuition has been disbursed and, if there are any questions, Marianne Milich should be contacted. Under the banded tuition structure, which is already used at IU Bloomington, students pay the same fee for any course enrollment between 12 and 18 credit hours, instead of paying a per-credit rate, as they currently do, and students taking fewer than 12 credit hours will continue to pay the per-credit rate. The new structure also provides an incentive for students to take more credit hours. Faculty and staff are asked to remain positive about the decision, which will impact how students react and accept the change. Prior to announcing details regarding banded tuition, Chancellor Lowe met with Azaz Mehmood, Student Government President, and his response to the new structure was favorable. Azaz planned to inform student leaders about the new structure to ascertain their reactions to the change.

**III. Advancement Report**

In September 2015, Indiana University publicly launched “For All: The Indiana University Bicentennial Campaign,” which is a \$2.5 billion capital campaign. The IU Northwest campus has pledged to raise \$8 million to support the campaign’s goals locally, which was announced in November 2015 at the Chancellor’s Medallion Dinner, and has already achieved half of the \$8 million goal. In the coming months, additional campaign information will be released. All campaign-related questions should be directed to Vice Chancellor Jeri Pat Gabbert.

IU Northwest’s specific campaign goals include:

- Expand student success and regional leadership
- Develop world-class faculty and support their research
- Create innovative learning environments
- Create a healthier community

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**IV. Facilities Planning**

Andy Kapocius, reported that the Hawthorn Hall project is in final stages of completion. Construction on the Arts and Sciences building is moving forward according to schedule. The structural steel has been erected, and construction crews will work steadily throughout the winter. The building should be fully enclosed by February 2016.

**V. Campus Conversation on Diversity, Equity, Inclusion follow-up: Leadership role(s) for Council Discussion of Diversity Advisory Council Annual Report for 2014-15**

**a. Editorial regarding campus climate by Dr. James Wimbush, featured in the *Indiana Daily Student*, November 19, 2015**

Chancellor Lowe referenced the editorial, "IU supports frank discussion about campus climate," authored by Dr. James Wimbush, Vice President of Diversity, Equity and Multicultural Affairs. The op-ed piece was provided to the Council in advance, and Chancellor Lowe recommended that all review the editorial, which engaged with, and responded to, occurrences around the country, and also in Bloomington. Dr. Wimbush's op-ed piece reflected the university's viewpoint, and Chancellor Lowe encouraged Council members to share the article with their constituencies. The article can be viewed at the following website: <http://www.iu.edu/~dema/news/items/campus-climate.shtml>. James Wallace commented that the editorial served as a reminder that colleges and universities serve in leadership roles, and are places where rigorous debate can and should occur. Only when there is respect for the opinions of others are those conversations allowed to take place, and it is important for IU Northwest to take a leadership role in allowing more of these conversations. James reminded the Council of the three main priorities of the Office of Diversity, Equity and Multicultural Affairs:

- To create welcoming and inclusive environments.
- To recruit and retain faculty and students who are representative of our communities, and to make every effort to ensure the timely completion of those students.
- To engage in advocacy and outreach.

These strategic priorities can only be accomplished through the contributions of all, and Dr. Wimbush's op-ed piece did a good job of reiterating that point.

**b. *One Book – One Campus – One Community – One Book Committee***

**1. 2015-16 Reading Selection: *Operation Homecoming: Iraq, Afghanistan, and the Home Front, in the Words of U. S. Troops and their Families* by Andrew Carroll (ed.)**

**2. One Book Spring 2016 Events Listing**

James reviewed the Spring 2016 calendar for One Book, One Campus, One Community, which was provided to the Council in advance. The calendar can be referenced at the following website: <http://www.iun.edu/onebook/events/index.htm> He commented that the Faculty Organization Affirmative Action Committee has met to discuss the proposals for possible restructure of the One Book Committee submitted in July 2015, and their involvement in the structure going forward. A meeting is tentatively planned in early January with the Affirmative Action and One Book Committees.

**3. Diversity Programming Events**

James reviewed the Diversity Programming activities scheduled in Spring 2016, and encouraged all to participate. Chancellor Lowe has asked that faculty assist James by presenting helpful, substantive programming event ideas, advising on the best time during the day to plan events, in an effort to have optimal attendance and involvement from students. James noted that events are

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selected through the Diversity Programming Selection Process, which is inclusive of the campus and community. Dr. McPhail commented that integrating events into classes seems to be effective in helping students get beyond a surface level of diversity, and would help to confirm our commitment to diversity.

**VI. Institutional Effectiveness Update**

**a. Academic Advising Module**

John Novak presented data relative to IU Northwest from the National Survey of Student Engagement (NSSE). The survey, *The College Student Report*, annually collects information at hundreds of four-year colleges and universities about first-year and senior students' participation in programs and activities that institutions provide for their learning and personal development. The results provide an estimate of how undergraduates spend their time and what they gain from attending college. The regional campuses at Indiana University participate in this national survey every three years, and Spring 2015 was the most recent survey period for IU Northwest. In the survey structure, topical modules are short sets of questions on a topic related to current issues in higher education and student engagement that may be appended to the core survey. The NSSE Academic Advising module examines students' experiences with academic advising, including frequency of use, accessibility, information provided, and primary source of advice which provided targeted information regarding advising at IU Northwest.

Good advising is extremely important, particularly in a student's first year, and is one of the most significant tools available, to ensure student success and influence them to persist. Focused efforts will continue at IU Northwest to maintain and improve advising efforts and processes. John will further analyze the data from the NSSE Survey, by school, and share it with Deans. Student responses and reactions regarding advising is gleaned from the NSSE Survey, Senior Survey and a Student Satisfaction Survey, which was last administered 3 years ago.

**VII. Student Government Association (SGA) Update**

Azaz Mehmood, Student Government President, could not attend the Council meeting

**VIII. Updates – Professional Staff, Clerical and Technical Staff, Police Officers, and Service Staff**

There were no comments or updates.

**IX. Chancellor's Report**

- A Retirement Reception was held on December 9 honoring Dorothy Mokry and Rosalee Reid.
- The annual campus Holiday Gathering was held on December 10.
- Chancellor Lowe wished all a good break and a relaxing holiday.

**X. Other Information**