

Indiana University Northwest

Faculty Organization

April 15, 2011

Hawthorn Hall 107

1:00-3:00

I. Call to Order—President Gallmeier called the meeting to order at 1:02 p.m.

II. Minutes of March 25, 2011—A motion to approve the minutes of March 25, 2011 was made, seconded, and passed unanimously.

III. President's Report—President Gallmeier had several announcements:

- a. Revised P&T Guidelines—The guidelines have been approved, with just one nay vote.
- b. Faculty Board of Review—The new board has been constituted and the members are: Susan Zinner, Michael LaPointe, Bill Nelson, Magaret Skurka, and William Dorin (Jean Poulard, alternate)
- c. Fac Org elections—Results: VP—Ranjan Kini; Secretary—Bill Buckley; UFC—Ellen Szarleta; At-large member of Ex Comm—DeeDee Ige; At-large rep to All Campus PT Committee—Carol Castenada and Iztok Hozo
- d. Trustees Teaching Award—C. named and congratulated the winners: Anne Balay, Jonathyne Briggs, Subir Bandyopadyhay, Zoran Kilibarda, Rita Jabon, Donna Krause, Kelly Knaga, Diane Larson, Jerry Pierce, and Axel Schulze-Halberg
- e. Regalia—Our commencement regalia has arrived, so please pick up in Sycamore 203
- f. Adjunct compensation—The minimum is now \$2,500 and the maximum is \$3,000. The campus, not the units, will pick up the increased in funding. This announcement was greeted with applause.

IV. Chancellor's Report—Chancellor Lowe is unable to be here today. He's at the Board of Trustees meeting.

V. EVCAA's Report—Executive Vice Chancellor for Academic Affairs David Malik is unable to be here today. He is at the ICHE meeting.

VI. UFC Representative—Ellen Szarleta reported on UFC events:

a: Proposal for Professor of Practice Position—Non-tenure track appointment for teaching purposes. Dr. Szarleta reviewed the qualifications and duties of this position. The discussion included comments: sounds like a rolling 3-year appointment; this is a beginning of the elimination of tenure for certain positions; devalues the title of and work by a professor; length of appointments; in essence, it's a considerably better-paid lecturer.

It appears that there is resistance to this idea, except in IUB. Send comments and concerns to Chuck.

VI. I.T. Tech Tips—I.T.'s Jackie Coven presented a session on Ten Easy to Use Tips for Outlook. All of the tips have come via Lynda and can be found at [http:// ittraining.iu.edu/Lynda](http://ittraining.iu.edu/Lynda).

VII. Constitution Committee—Ken Schoon, chair, spoke on representation of units on the Ex Comm. The Constitution Committee is proposing a constitutional amendment, read at this meeting, discussed at next meeting, followed by mail ballot. The amendment specifies how people are elected and for how long. It deals with representation of very large units resulting from combining several units that were formerly independent, such as CHHS. The same issue pertains to the Campus P&T Committee.

VIII. Proposed Definition of a Credit Hour—Derek Walter, Academic Affairs Committee—Professor Walter presented a draft definition of a credit hour. The purpose of this definition is to satisfy new federal regulations regarding federal financial aid, i.e. to clarify and standardize the definition of a credit hour. This draft mirrors the IUPUI definition of a credit hour. The U.S Department of Education accepts this definition.

Fac Org recommended that the Academic Affairs Committee align this draft definition with the Academic Handbook. President Gallmeier reminded the faculty that we need to approve a definition by July 1, to comply with the new federal regulations.

Motion to amend the AA Comm draft that we vote on this definition that the number is changed to 2,000 minutes of contact hours in accordance to the Academic Handbook and that the AA comm review and align its language the language with the Academic Handbook. Motion passed unanimously.

The original report, as amended, was approved unanimously.

IX. Amendments to Student Hearing Procedures—Dr. Vernon Smith, Student Affairs Committee—The Committee recommends several language changes:

1. Sec. e, page 6--Notice to students
2. Step 2, P. B, page 11—
3. Para C, page 11—
4. Para A, page 1—

Report comes to us moved and seconded. After some discussion, the Fac Org voted unanimously to approve this report. In addition, the discussion revealed that there are some more issues to deal with in this document. The Student Affairs Committee will address those issues in its future work.

X. Calendar Committee—Dr. Bob Mucci presented the Calendar Committee’s report. The Committee seeks final approval for the 2011-2012 academic year, and tentative approval for the calendars for 2012-13 and 2013-14. In addition, the winter break of 2013-2014 has an extra week, and we may wish to revise that timeline at some point. The Calendar Committee report was approved unanimously.

XII. Old Business—There was no old business.

XIII. New Business—On May 6, the Center for Management Development will present the Chick-fil-A Leadercast 2011--Voices of Change . For more info, contact the School of Business and Economics.

XIV. Adjournment—A motion to adjourn was made, seconded, and passed unanimously. Meeting adjourned at 2:34 p.m.