

Administrative Council Minutes from March 25, 2009 meeting

Monday, May 11, 2009, 2:30:53 PM | noreply@blogger.com (IU Kokomo)

Administrative Council

Meeting Minutes

Wednesday, March 25, 2009

Present: Diane Bever, Robert Dibie, Jerre Fercho, Stuart Green, Paul Nowak, Carl Pennington, Cheri Dodd, Steve Sarratore, Tim Sehr, Patricia Swails, Jack Tharp, Cathy Valcke, Linda Wallace, John Ross, Johnny Hughey, Sue Sciame-Giesecke, Gerry Stroman, Sarah Sarber, Ann Cameron, David Selby, Marvagene Cumming, Charlie Cary, Karen Gallatin, Reeta Piirala-Skoglund

Absent: Fred Hakes, Christy Bozic, Sharon Calhoon, Lu Ann Name, Stacey Thomas, Elizabeth Van Gordon, John Wellington,

Items for good and all were shared by the group.

Old Business

Sue Sciame-Giesecke reminded the Council about our accreditation visit which will take place on April 6-8. Site visit schedules were emailed to VCs and Deans. Please double check the schedule and read the self-study. When visiting with the team please be sure to talk about strengths and challenges. IC Green suggested that poster be put up about the open meeting for students. Also the top ten list of why IU Kokomo is a great school be put in the student common area.

VC Tharp reported that new admits are up about 30% from this time last year. There was a slight drop from earlier figures which was expected. VC Tharp asks the Deans to remind students that advanced registration for fall is important. AAO Stroman said the Advisors have a strategy already in place. Dean Sciame-Giesecke suggested taking freshman learning community classes to register them.

VC Sehr doesn't expect the state law makers to finish the budget early this year so fees and rates will not be determined until the state budget is passed; it could be as late as June or July. Once it is passed there is a forum regarding fees. After the forum fees must be approved by the Board of Trustees. He also pointed out that at this time summer I numbers are down and summer II are up. There was an approval for a \$5 fee per curriculum for hybrid courses.

New Business

Art Howe from Fuseworks provided a brief update of the new website. The project is moving along well and content is now being reviewed. The project should be turned over to the campus by commencement and the complete switch over should take place by July 1st.

Katrina Janes the Director of the Office of Communication and Marketing did a presentation on the IU degree close to home campaign. She showed the council the marketing materials they are using such as postcards, billboards, email blasts, and flyers to advertise the campaign. She also did an update on the Grad School Open House which took place on March 3-4 and said that 55 prospective graduate students attended. She also spoke about the TAA Targeted benefits promotion and that 1000 flyers went to Work One office and local union halls. There was also representation at the 2009 Options Expo and Job Fair at Ivy Tech on March 23rd. Dean Wallace had a concern about a rumor that our nursing degree program was closing which could have been started because we phased out our associate nursing degree. Is there a way to convey this message to the community? Dean Sciame-Giesecke asked why there is not billboard in Hamilton County. VC Nowak replied there is one but to add more could be costly. IC Green asked for a follow-up report summary for himself, VCs, and Academic Affairs.

Cathy Valcke Director of Alumni Relations gave an update on Commencement. She said that Jeff Schwartz will be awarded the Alumni Distinguished award this year. Jeff is a 1998 graduate of IU Kokomo and was a very active student. She also said that Continuing Studies, Nursing and Business will have a breakfast the morning of commencement. IC Green encourages Deans to participate in the Honors Convocation. He also asked that Honors remarks be brief and to introduce the student in the beginning so that they may begin to make their way to the stage. He also asked that only one award per discipline be given. Outstanding students need to be contacted prior to the event by Deans to make sure they participate.

Dr. Sarah Heath Assistant Professor of History did an overview of the Diversity Education proposal. This proposal was one that was submitted under the President's University Diversity Initiative but was not chosen to be funded. She explained the project is designed to enhance diversity training for faculty, staff and students. Workshops will be organized by the CTLA and will address a variety of topics that instruct or remind faculty of the requirements of IU nondiscrimination policy. IC Green felt that it was important and that the campus could find the resources to fund it.

Carl Pennington Director of Computing and Technology Services said the Use of Mobile Computing Devices in the Classroom policy KOIT-18 was sent to the IT Advisory Committee, the student body, and other regional campuses for input and consideration. At the March 11th IT Advisory Committee meeting the committee approved the policy and it will be implemented and sent for further action by the Faculty Senate.

IC Green share with the Council information about an invitation for the campus to participate in the Events for "350 Day" on October 24, 2009. He wanted to know if there would be interest in the campus participating. It was suggested by Dean Sciame-Giesecke that we give this to the American Democracy Project committee. This may be something they would be interested in supporting.

Meeting was adjourned at 3:45pm