**CABINET**

**Minutes**

**March 31, 2010**

**Present:** IC Green, VCs Sehr, Tharp, Nowak and Sciame-Giesecke

CIO Van Gordon and AVCAA Stroman

**Information Business**

Enrollment – Jack

The campus is up about 40 hours shy or 1000. Which is a 10 percent increase over last year for fall, admits are up 29% now 15 percent less in SASI scholarships.

Budget – Tim

VC Sehr reviewed the budget and will submit it to the budget office on Friday.

He reviewed income categories and expected revenue. General approbations made by legislator have not been divided up yet and that dedicated fee cost will be covered by appropriations. There are more faculty positions budgeted for this year. Some of the increases include adjunct is up new health care bill. IC Green asked if an exemption will apply to IU regarding health bill costs? Other increases will be for advising, diversity, hourly compensation for the advising center, library, and security. There will also be support for the new web position in OCM that was discussed at the retreat. budget funds in a salary reserve. It is in the professional salary 13,000 budgeting in advising account Base fina adid 4.7 increase

Textbook fund moved to scholarship General expenses, service contracts in physical plant, and increase

Travel is up significantly because of 10,000 AS $7000 nursing

7000 Gerry advising, security account, 2400 in education, INCAT, 900 in spea 1400 in public affairs for the buses.

Jump in reserves $450,000 in contingency for the new chancellor

$75,000 in the black

Adjunct budget request from sue

Jack regarding travel, non-academic travel is not an issue now. Steve Keucher

Restore travel to last year’s level for non-academic

Raise those levels back to last year per chan. Greens

1/3 in conference 4013, sort it out later by unit

Prof Dev back to the campus

Mtg set for the 27th want to try and work UFC for faculty on the reg. campus that budget will go up, something we don’t know about yet,

288,000 for salary increases.

Based on appointed positions

Diversity – Gerry 14000 left from last year VP marshal office add to this year and spend the money

Advertise assist. Director to ogawa, recruiting started in January,

Program up to 30 people, 3 people $2400 funded. Should make a decision by this week, three people interested in the position Ocm printed the brochures Last year was not up to capacity, invite people back from last year Gas cards given out to parents Hire someone or appoint someone by next week requested by the chancellor IUCAN project diversity workshop, compliance training Minority staff hired last year 3 minority students, no AA students who major in education no minority students Identify younger students Need a diversity web page

**New Business**

Service Initiative – S. Sciame Giesecke

Faculty senate names of administrators to be evaluated

VC Nowak will be up for evaluation in 2010. Dean Dibie his 3rd year, Dean Wallace

There will be a separate robbing ceremony for graduate honor students in Kresege on Monday May 10th at 4:00pm.

The service initiative faculty group submitted they report. The professional and bi-weekly have not submitted theirs yet

Improve the execution of faculty with students

Faculty with students on not others addressed

Required adjunct orientation for oncourse

HR and Academic Affairs are in the process of creating a process of making sure adjunct listserv is up to date. In the past Rita sends the spreadsheet to Shirley to have updated contact information Not communicating well with adjunct. Listserv needs to be updated Should only one entity to share this information On a semester basis be updated by HR agreages data to Shirley who updates HRMS issue a policy to save us on other issues with adjunct remains active in HMRS include a professional staff person that teaches, they don’t show up as adjuncts, Academic units should know who is teaching for them each semester. Chancellor Green suggests that the academic units if you are gone two reg semesters a list of adjuncts teaching these are the ones we want active and then ones to be removed. Also, send this information to the secretary of Academic Affairs

All faculties should be required to use oncourse

#2DREAM is taking care of most of this

#4

#5 oncourse

#6 DREAM initiatives

We had read your report and share with Cabinet,

Other committees, staff and professional committee

Diversity Web Page – P. Nowak

Met with the diversity committee,

Page for diversity campus initiatives and work towards throughout the website a tool to share the information. How may minority students and faculty you have. Minority breakdown in students and faculty, fast facts page,

Plan report, the committee, state law, group has to meet, who is responsible the new staff person we hire,

Nancy can make the changes send her the core things and she can get them up

The full time diversity officer and who is designated can be the web manager

Data on campus dashboard or link to dash board once it is done

Link to VP Marshals page let the committee short term maintained

Campus diversity committee about what is needed for the diversity position

Troy brown and chat with us on our web, in April meeting,

Crazy egg hot spots where people linger.

Bring someone in to look objectively

Campus Events Calendar – B. Van Gordon

Paul and I met about this week

Input model implement web migration web maint is a good model utilizes the new events calendar.

People need to know that they have the responsibility to post this information