**CABINET**

**Minutes**

**April 12, 2010**

**Present:** IC Green, VCs Sehr, Tharp, Nowak and Sciame-Giesecke

CIO Van Gordon and AVCAA Stroman

**Information Items**:

**Enrollment Update – VC Tharp**

New admits are up 115 from last year. Campus registration is up 13% year to date for fall and 12.4% in credit hours.

**Budget Update – VC Sehr**

The budget has been submitted and will be sent to the BOT for the May meeting for approval. In the new budget the campus was able to fund several faculty positions, a new OCM position, and the diversity disability services position. There were increases made to the budget for hourly in advising, security, library, and scholarships. There is also a $450,000 campus contingency fund and $289,000 set aside in salary reserves. The new chancellor is requesting that the campus pay the AACU membership of $3000, out of this year’s or next year’s budget.

**Diversity – AVC Stroman**

There were a several applications submitted for the assistant director for summer diversity program position. Stephanie Pratt from nursing has been chosen to fill the position. IC Green was concerned because she is currently full-time faculty. Would she have the time to begin the work now on the summer programs with the understanding that she would be compensated for her work in August?

Troy Brown Executive Director of Communications & Marketing at IUPUI will be meeting with the Diversity Committee, Admissions, OCM, and Deans Council on April 28th to give input about our website and marketing material for diversity. Cabinet will try to participate with the Deans Council.

**New Business**

**DREAM Campaign proposal** – S. Sciame Giesecke

The proposal is in progress. VC Giesecke will give VC Nowak content to market when she has it completed.

**Presentations for special Cabinet meeting with Chancellor Harris and VP Applegate**

IC green would like to have a presentation to show at the April 29th Cabinet meeting which will highlight some of the campuses current initiatives such as the DREAM initiative, enrollment trends, IT accomplishments, Sim lab, and the health and wellness center.

**Update on Adjunct listserv** – S. Sciame Giesecke, B. Van Gordon, T. Sehr

The list will be kept current by each department and will they will report changes to Shirley Sellers.

**Update on Nursing Accreditation** – S. Sciame Giesecke

The accreditation went well. The Commission on Collegiate Nursing Education team found that our program meets all standards. However there was some concern about the lack of prepared tenure track faculty and teaching loads for tenured track but every standard was met.

**May 25th Advisory Board meeting agenda** – S. Green

A business plan is being created by Steve Cox’s class. The plan is not completed and VC Tharp or VC Nowak will check on his status. Once it has been reviewed one of them will present it before the Advisory Board and other forums.

**Service Initiative next steps** – S. Green

Reports from the Service Initiative Committee for professional, staff, and faculty were submitted indicating areas were improvement could be made for customer service. Each of the reports gave information on different areas of improvement and IC Green suggested that we invite Mary Ellen McCann back to meet with the group to facilitate and identify the key service points and make sure the committee has an understanding of what constitutes excellent customer service in their respective areas.

VC Nowak mentioned he would forward the executive summary of the recent study conducted by Grenzebach Glier and Associates on the IU Foundation to Cabinet via email.

Meeting adjourned at 10:45am