

InULA Board Meeting

January 24, 1997

Minutes

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10:00-11:30 A.M.

Main Library, Administrative Conference Room

IU Bloomington

1. Present: Phil Bantin, Robin Crumrin, Wen-ling Liu, Chris Long, Cinda May, Anne McGreer, Andrea Morrison, Kathy Sorury.
2. Minutes of the Nov. 13 meeting were approved as presented.
3. Treasurer's Report: Wen-ling reported that \$6000 had been placed in a Certificate of Deposit at 5.13%.
4. Book Sale: Andrea reported that the committee's first meeting will take place during the first week in February. Some preliminary work is being done, including the solicitation of donations. The book sale will take place April 20-21. The Government Publications Dept. will receive donations, and other donation sites will hopefully be arranged as well.
5. Continuing Education Initiative: The group discussed several issues pertaining to this initiative ...

Do the bylaws need to be changed as a result of this initiative?: The consensus was that the initiative does fall within the scope of the Continuing Education as defined in the bylaws, but it might be wise to alter the wording at some point in the future to better reflect the Committee's duties.

Does the initiative leave out small campuses which may not have the staff or resources to design a program?: The Board responded that this initiative is being proposed because of feedback it has received from past Continuing Education committees. Previous Continuing Education programs may have been poorly attended because they tried to be all things to all people. This initiative gives smaller campuses the freedom to design programs that address their own specific needs. One solution proposed was to have the Continuing Education Committee develop a packet of information designed to help people put together a program and to deliver it personally to each campus.

Phil said that he envisioned the process working this way. Applications will be sent to the Continuing Education Committee for its review. The Committee will then make a recommendation on each proposal to the Board, which will have final approval.

The Continuing Education Committee will review the draft of guidelines and make a proposal to the Board. Areas that need attention include:

- a. A formal title is needed.
- b. The purpose of the initiative needs to be adequately distinguished from other InULA programs.

- c. The evaluation section needs to be reviewed.
- d. The eligibility question needs to be discussed. The consensus of the Board was that at least 1 member of the applicant team be an InULA member.
- e. Application deadlines need to be discussed. Do we need fewer deadlines? At different times?
- f. Provision needs to be made for the awardees to produce a final report.

The Committee will also draft an announcement and an application form. The latter should include at least a description of the program, a budget statement, and some indication of who the key speakers/leaders will be. The three documents should be ready by the next InULA board meeting, which will be held some time in the first or second week of March.

6. The Board considered the matter of providing funds for systemwide library workshops sponsored by other organizations. On the positive side, InULA receives publicity for doing this. On the other hand, there is unequal access to these funds because not everyone knows that they can ask for them. Phil said that he will develop general guidelines concerning how much money we make available for this and what kinds of things would be funded.
7. Other Business: Robin compiled a list of former members who have not renewed this year. Phil said that he would send a letter to these folks. Phil also indicated that he would announce that the rental of laptops is an eligible RIF expense.
8. RIF Award [from a conference call meeting held on December 16, 1996]: the Board awarded a RIF grant to Grace Jackson Brown in the amount of \$570.

Respectfully submitted,
Chris Long, Secretary
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