

John Whittenberger Society



**INDIANA
MEMORIAL UNION**

INDIANA UNIVERSITY
Bloomington

John Whittenberger Society Constitution

Indiana Memorial Union
Indiana University

ARTICLE I **Name**

Section I. The name of this organization shall be the John Whittenberger Society. The Society is an affiliate organization of the Indiana Memorial Union and the Indiana University Alumni Association.

ARTICLE II **Purpose**

Section I. The John Whittenberger Society was organized to maintain a connection with Union Board alumni and friends, to promote projects and to raise funds for the benefit of Indiana University, the Indiana Memorial Union, and the Union Board of Directors.

ARTICLE III **Membership**

Section I. All Union Board alumni, who have served at least one full term as a Union Board Director, current Union Board Directors, and all Honorary Life Members are members of the Society. Other alumni and friends of Indiana University may participate in certain projects developed by the Society.

Section II. Honorary Members of the Society may be selected upon the recommendation of the Director of the Memorial Union and the approval of the Advisory Board.

Section III. Membership in the Indiana University Alumni Association, although not a prerequisite, shall be encouraged for all Society members.

ARTICLE IV **Advisory Board**

- Section I.** The Advisory Board shall consist of at least eight (8), but not more than twelve (12) voting members. All members will be selected for staggered four-year terms. A representative from the Alumni Association and the Director of the Indiana Memorial Union shall be ex officio, non-voting members. The Director of the Indiana Memorial Union and the JWS President may designate other ex officio members. The Indiana University Alumni Association representative will be designated by the Executive Secretary of that Association. The voting members shall not serve more than two consecutive four-year terms.
- Section II.** The Board shall have at least two meetings each year. Amended Roberts' Rules of Order shall be used in the conduct of all meetings.
- Section III.** Board members will be elected by a majority of the regular members present at the biennial meeting as the term of each expires.
- Section IV.** The President shall appoint a three-member nominating committee to present a slate at the biennial meeting.
- Section V.** At its first meeting after the election, the Board shall elect a President, Vice President and Secretary-Treasurer to serve as officers for the ensuing two years.
- Section VI.** The Board shall be responsible for establishing the Society policies, for filling officer and/or Board vacancies, for interpreting and implementing this Constitution and for maintaining relations with the Indiana University Alumni Association, the Indiana University Foundation and other related organizations of the University.
- Section VII.** The Board shall be responsible for stewardship of all financial endowments established for the IMU and Union Board, for ensuring adherence to the gift agreements associated with individual endowments as formally documented with the IU Foundation, and for the management of endowed fund distribution, including but not limited to student scholarships.

ARTICLE V **Officers**

- Section I.** **President:** The President is the chief executive officer. He or she shall preside at all Advisory Board meetings, at the biennial meeting and at any official meetings of the Society. He or she shall also appoint any committees deemed necessary to effectively transact the business of the Society. He or she shall be a member of the Advisory Board.
- Section II.** **Vice President:** The Vice President shall assume the President's duties in the absence of the President and will also lead the process of determining the amount and distribution of student scholarships. He or she shall be a member of the Advisory Board.
- Section III.** **Secretary-Treasurer:** The Secretary-Treasurer shall maintain the minutes and records of the Advisory Board meetings. He or she shall also provide the financial reports of the Society at regular meetings and shall work closely with the staff of the Indiana Memorial Union to maintain the necessary financial records and reports. The Secretary-Treasurer may be an ex officio member of the Advisory Board.
- Section IV.** **Chair of Fundraising:** The Fundraising Chair shall coordinate and collaborate with the Director of the Memorial Union, who is primarily responsible for leading fundraising efforts. The Chair of Fundraising will work closely with the Union Director, ensuring accountability to stated fundraising goals and identified needs and may also work with the Alumni Association and the IU Foundation (IUF). He or she shall be a member of the Advisory Board.
- Section V.** **Chair of Alumni Relations/Alumni Link:** The Alumni Relations Chair shall work with the Union leadership (Director and/or Assistant Director(s)) in establishing and maintaining communications with alumni, including the Alumni Link program, or any variation of activities intended to keep Society alumni connected with the IMU and IU. He or she will be responsible for coordinating communications with the Union leadership, written and electronic, including the Society newsletter or equivalent.
- Section VI.** **Chair of Biennial Reunion:** The Biennial Reunion Chair will work in coordination with the IMU to establish and oversee the biennial reunion, including weekend timing and content. He or she is not required to be member of the Advisory Board, but may be designated by the President as an ex officio, non-voting member during the time period required for this service.
- Section VII.** **Sub and/or ad hoc committees** may be formed consisting of Society members who do not serve on the advisory board for the various activities necessary as they arise. This will be determined by Officers and Chairs.

ARTICLE VI Meetings

Section I. The biennial meeting of the Society shall be held during the Biennial weekend. Other meetings may be called or the regular meeting time may be changed at the discretion of the Advisory Board.

ARTICLE VII Amendments

Section I. Amendments to this Constitution may be passed by a majority of those attending an authorized meeting, provided that written notice of the amendment is sent to the active membership thirty days prior to the meeting at which the amendment is to be considered.

Section II. The voting members shall not serve more than two consecutive four-year terms. (11/20/87 Amendment)

Section III. Article II, Section I: Clarified to include the Union Board of Directors. Article IV, Section I: Amended to require at least eight (8) but up to twelve (12) board members. Eliminated the statement regarding first election. Clarified other matters in Section I. Article IV, Section VII: added Section related to financial stewardship of all financial endowments. Article V, Section II: Added scholarship process leadership to duties of Vice President. Article V, Section IV: Added Chair of Fundraising. Article V, Section V: added Chair of Alumni Relations/Alumni Link. Article V, Section VII: added Chair of Biennial Reunion. Article V, Section VII: added sub and/or ad hoc committees. Article VI, Section I: eliminated requirement for biennial meeting to be on Friday night preceding Purdue home football game (11/4/11 Amendment)

Ex Officio Society Board Members

Ex Officio Board

Union Board President

Jared Thomas

ubpres@indiana.edu

IMU Executive Director

Bruce Jacobs

jacobsb@indiana.edu

IMU Associate Executive Director

Thom Simmons

tsimmons@indiana.edu

IMU Assistant Director, Activities and Events

Robert Meyer

robemeye@indiana.edu

IMU Former Executive Director

Winston Shindell

IU Alumni Association JWS Representative

Jennifer Gentry

jengentr@indiana.edu

For more information about the John Whittenberger Society visit
www.jws.indiana.edu.