

DEPARTMENT OF FOLKLORE AND ETHNOMUSICOLOGY
PROMOTION GUIDELINES

The department recognizes three routes to promotion from the rank of associate professor to professor:

1. Outstanding accomplishment in research and research-based creative work. The faculty member must have achieved a position of leadership as a scholar. Outstanding accomplishment is demonstrated by the quality and quantity of the candidate's print publications and alternative modes of research presentation aimed at the academic community.

For a faculty member to be rated as outstanding, his or her output of research (whether in print or electronic form), research-based creative activities, and creative activities in the performing arts should at least equal the publication of a research monograph by a university press. Evidence of such output consists of print publications, including books, articles in scholarly journals or edited volumes or alternative forms of presenting research and creative activity. The scholarly distinction of venues (presses, journals, conference volumes, WWW portals, CD-ROM distributors, and museums) is also taken into consideration. Refereed publications of original research or other evidence of external academic evaluations of research presentations are especially important (e.g., reviewers' comments, grants received, prizes awarded, invited presentations).

2. Outstanding accomplishment in teaching.

For a faculty member to be rated as outstanding in teaching, he or she must have developed a superior interest and ability in stimulating students to learn and gained recognition of teaching excellence beyond the department and the university. Relevant evidence includes success in teaching at various levels, course development, AI training and supervision, direction or participation in M.A. thesis and doctoral dissertation committees, advising and mentoring, the publication of any textbooks or other teaching material, and evidence of peer instruction (workshops, lectures, curricula disseminated, including peer evaluations of presentations and materials.) The department also judges teaching by such means as course evaluations, enrollment trends, syllabi and other class materials, letters volunteered or solicited by the department from the candidate's former students and Associate Instructors, and teaching awards.

3. In exceptional cases, a candidate may present evidence of balanced strengths that demonstrate excellent overall performance of comparable benefit to the university over time. A balanced case requires that the faculty member achieve a record of excellence in research, teaching, and service.

Adopted 4/4/06
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