

Teaching evaluation policies and procedures

All instructors are required to give out BEST evaluations at the end of the semester. The department secretaries types all the written comments to give to the instructor as well as providing the instructor with the BEST numerical summary for each question. Junior faculty have a peer review at least once a semester and given a written report that is also place in their faculty file. Associate professors are peer reviewed if they will be coming up form promotion. Peer review is not done on a regular basis with senior faculty but the Chair goes everyone's BEST evaluation.