

Department of Mathematics
Policy on Visiting Lecturer, Lecturer, and Senior Lecturer Appointments
Approved July 2010

The policy of the Department of Mathematics is governed by the College of Arts and Sciences "Policy for non-tenure track faculty categories of Lecturer and Senior Lecturer," adopted December 14, 2001.

Appointments to the rank of Visiting Lecturer will be made to meet immediate short-term teaching needs, and appointments to the rank of Lecturer and Senior Lecturer will be made to meet the longer-term programmatic needs of the Department. Lecturers and Senior Lecturers perform an essential teaching function, and are regarded as an important and valued component of the Department's professional teaching staff.

Terms of Appointment.

Lecturers and Senior Lecturers must have mathematics education equivalent to that required for the M.A. degree in mathematics at Indiana University, and should have several years' teaching experience at the college level. Lecturers will be given an initial offer of three years and annual reappointment through the sixth probationary year, with long term contract and promotion decision being made in the sixth year consistent with Dean of Faculties guidelines.

COAS guidelines state: "Longer term contracts offered to Lecturers and Senior Lecturers do not carry the same guarantees as tenure. A faculty member in these ranks may not be re-appointed if his or her performance is judged by the Department or College to be unsatisfactory; if the expedient need which created the demand for the position is no longer present; or if the position is no longer consonant with the academic mission of the Department." These contingencies may override contracts of any length. Except for unsatisfactory performance, Lecturers and Senior Lecturers will be retained to the end of an academic year in which they have been teaching.

Lecturers' and Senior Lecturers' job performance and teaching effectiveness will be evaluated by a Committee on Lecturers, which will be appointed by the Chair, and which will include the Chair and at least one Lecturer or Senior Lecturer. Evaluations will include classroom visitations, a review of student performance on departmental examinations, and a review of student evaluations. The Department will maintain for each Lecturer a dossier containing these evaluations, the Lecturers' annual reports, summary student evaluations from all courses, and all student comments from one section per year of the Lecturer's choosing. The Committee on Lecturers will make recommendations to the Salaries Committee for numerical merit evaluations of Lecturers, and salary increments for Lecturers will be computed from these merit evaluations by the same formula as for other faculty.

The Committee on Lecturers, excluding the Chair, will serve as a grievance committee for Lecturers and Senior Lecturers.

Duties.

Lecturers and Senior Lecturers will teach the equivalent of five regular sections and one large section of 100-level mathematics courses. Other freshman-level courses may be assigned in special circumstances. Lecturers and Senior Lecturers will also perform routine service functions associated to teaching at this level, and teaching credit may be given for service as course coordinator.