

**Minutes of Meeting
Senate Faculty Meeting
November 2004
NS 158**

Present

Anderson, Sue; Barton, David; Bender, Eileen; Bennion Turba, Elizabeth; Blodgett, James; Bushnell, Peter; Bushong, John; Chaney, Joseph; Chang, Ni; Chase, Aurora; Colborn, J. Randall; Colborn, Nancy; Collins, Louise; Cordell, Rosanne; Elliott, Julie; Guillaume, Jr., Alfred; Herr, John; Hinnefeld; Hurst, James; Keen, Mike; Klein, Jennifer; Knowles, Brenda; Lambert, Larry; Lee, Monle; Levine, Ilan; Marta; Marmorino, Matthew; Marr, Deborah; McLister, James; McMillen, Douglas; Meyer, Jon; Naffziger, Frederick; Nilsen, Micheline; Norton, Steve; Opasik, Scott; Reck, Una Mae; Regan-Kubinski, Mary Jo; Russo, Michele; Sabbaghi, Asghar; Schwartz, Ruth; Shlapentokh, Dmitry; Smant, Kevin; Smith, Kenneth; Sofhauser, Cynthia; Sovereign, Nancy Rae; Thomas, Susan; Tomlinson, Linda; Torstrick, Rebecca; Vollrath, David; Walker, Lesley; Williams, Lynn

I. The meeting was called to order by the President, Dave Vollrath at 10:00 a.m. The President thanked the IUSB Alumni Association for providing the refreshments for the meeting.

II. Approval of the minutes of the previous meetings

Three minutes of meetings were presented for approval – April, September, and October. The President informed the body that these minutes were posted in the website. Each of the minutes of the meeting was approved by the Academic Senate without corrections.

III. Nominating Committee for the Senate

The President presented the names of faculty members for consideration to the Nominating Committee of the Academic Senate. The candidates have been contacted and have indicated their willingness to serve. He nominees were: Otis Grant (SPEA), Nanci Yokom (Nursing and Health Professions), and Connie Deuschle (Education).

The floor was opened for further nominations but none was made. Thus, a motion to close the nomination was made, seconded, and approved.

A motion to accept the slate of nominees was made, seconded, and approved.

IV. Campus Mission Statement

A. Introduction of the item for discussion

The President opened the floor for the discussion of the proposed IUSB Mission Statement. He explained the process and the timeline of how the proposed mission was conceived. He explained that this was a product of deliberations involving the Chancellor's cabinet and included the President of the Faculty Senate and Prof. Eileen Bender.

Copies of the proposed mission statement as well as the timeline were distributed to the members at the start of the meeting. The said document for discussion has also been posted in the web for examination and comments by the university community. It was also explained that the said statement may trace its roots way back in 1996 when the Campus Directions Committee started drawing plans for the future of the University. More importantly, the statement is brought to life on the initiative of IU President Herbert's to come up with mission differentiation statements for each campus.

The process for drawing up the document was discussed by Dave Vollrath. He said that the Chancellor's cabinet, Eileen Bender, and he started working on the mission statement in November of 2004. It is the hope that the statement, once endorsed by the Academic Senate, will be presented to President Herbert. Feedback and possible revisions may still be possible. Any revisions or comments on the statement will be circulated to the university community primarily through the website. Any feedback and revisions will also be presented to the Academic Senate for discussion or action.

The Academic Senate President designated the Vice President, Doug McMillen, to preside over the discussion of the mission statement since President needed to answer some questions as regards the document being a member of the group that formulated the Campus Mission Statement.

B. Discussion

Issue 1: Why should we name only particular programs as areas of excellence? Doesn't such statement denigrate other programs? Students reading the mission of the university might have a concern that some programs are not mentioned?

Responses:

The President commented that they received specific instruction that the mission statement should highlight programs of excellence. The mentioning of the specific programs was simply in compliance with the said instruction. It should follow the format required.

It is also clarified that other programs are not being denigrated simply because they were not mentioned. The campus has limited resources and it should direct its resources in areas that are strong. The mission also should be an instrument of accountability and therefore it is necessary to mention programs that we are primarily held accountable for. Besides, the Art is already an area with distinction.

The VCAA also clarified that the statement does not imply that other programs are being ignored. He pointed out the word “comprehensive” as encompassing all of IUSB programs. The word comprehensive indicates what kind of institution we are and it includes all programs. It is not the intent of the document to state specifically every program on campus.

The President also mentioned that we need to mention the programs of distinction; otherwise, we do not differentiate ourselves from other campuses.

Issue 2: Should we restate the mission as something that we do rather than something that we aspire for? Vision is something we aspire for and mission is a statement of things we actually do.

Response: There is really no clear distinction between the two. Likewise, there is really no agreement among scholars that mission and vision may be clearly distinguished from the other.

Issue 3. Are we really a residential campus?

Response: The President explained that we are. There are actually a hundred and ten students presently residing on campus. He also explained that we have to consider funding when we draw up the mission statement. The mission statement’s audiences are primarily the top IU administration, Board of Trustees, legislative members, and the Commission on Higher Education. They need to see it for us to later claim funding for it. We are a residential campus and we need to let them understand that we need housing. The mission is supposed to be aspirational and the realization of those aspirations requires resources and therefore we should communicate this to the authorities who approve the funding. We have to mention not only programs that are acclaimed but also those that have potential to attract statewide audiences.

C. Motions and Amendments:

A motion was made to endorse it as not a mission differentiation statement and not a mission statement. Motion was denied.

A motion to introduce amendment to the statement was made. Several proposals and discussion were made to amend the statement. The final amendment was:

“Indiana University South Bend is distinguished by collaborative learning among students and faculty in a wide range of strong liberal arts and professional disciplines, including acclaimed programs in the fine and performing arts, nursing and health professions, and a commitment to enhance endeavors in global perspectives....”

A motion was made to approve the amendment and the yeas prevailed over the nays.

Another motion was made to modify the endorsement of the document. The final endorsement amendment was:

“That the IUSB Academic Senate endorses the November 2004 statement of the campus mission for use in the IU Mission Differentiation process”

A motion was made to accept the wording of the endorsement and the yeas prevailed over the nays.

A motion was made to endorse the statement as amended to the IU President. The motion was carried.

V. Graduate Council: Process and Procedures

The President informed the body that the Graduate Council has made revisions to its processes and procedures in the composition and process for approval of new graduate programs. The President highlighted the participation of the Academic Senate to the process by having one representative in the council coming from the Academic Senate and the inclusion of the Senate Curriculum Committee in the process of approving new graduate programs. It was also mentioned that this is the first time that the Council submitted its policies and procedures amendment to the Academic Senate.

A motion was made to open the debate on the revised document. None rose to debate the issue. Thus, a motion to close the debate was made, seconded, and approved.

The next motion called for the approval by the Academic Senate of the proposed revision of the Graduate Council Process and Procedures. The motion was approved.

VI. Report of the Chancellor

A. Enhancing IUSB image.

The Chancellor first thanked the Academic Senate and all participants to the Mission Differentiation process. She informed everyone that the document will be posted on the web. She also informed everyone that banners, flyers and other materials will be posted on campus and along Mishawaka primarily to enhance the image of the University.

B. Infrastructure Projects.

The Chancellor also informed the Academic Senate on the developments of certain infrastructure projects particularly, the bridge, housing and the Associate's Building. She informed everyone that she is still actively pursuing the projects by getting funds and approvals for such projects. Specifically, the Chancellor will apply for federal

funds designated to the state for transportation enhancement. The State currently has 16 million dollars. IUSB plans to meet the deadline for funding on December, 15 2004.

The Chancellor with Bill O'Donnell did a tour of the housing unit in Fort Wayne and she was thinking of modeling the IUSB housing to Fort Wayne's. She noted how successful the housing is having a 90 percent occupancy rate and the 12-months contract system that the housing facility has adopted.

The Chancellor reported that she continues to meet and work with legislators to pass budgets for the renovation of the Associates Building. She invited everyone to make the "Get on the Bus" lobbying campaign on February 8, 2005 a success by joining and encouraging student to join in the campaign. She expects to see students particularly from Dental Education and the Arts as they will be housed in the building.

The Chancellor also reported that she is gathering resolutions to generate support for the renovation of the Associates Building. In this regard, she also requested the Senate to endorse a resolution that supports the renovation of the building. The Chancellor has made presentations to several groups to solicit such resolutions and has solicited resolutions from the St. Joseph Chamber of Commerce, Alumni Board, and the Community Advisory Board. She expected the Student Government to issue a similar resolution by December. These resolutions will be sent to the Governor.

C. Endorsing the Resolution

The President made a motion to suspend the rules to accept the resolution as an item of business. The motion was approved and debate was opened. Only one amendment was made and that was to change "School ..." to "Division ..." in the 6th whereas clause of the proposed resolution. Afterwards, the debate was closed and a motion was made to endorse the proposed resolution. A motion was made to endorsing the resolution. The motion was seconded and approved.

VI. The Vice Chancellor for Academic Affairs' Report

A. Recognitions

Two faculty members were recognized. The first was Prof. Betsy Lucal for winning the IUSB Distinguished Teaching Award. The second recognition was given to Prof. Monle Lee and her students who won the ECHO National Award.

B. Issues and Concerns

1. The problem with Scantron machines is being addressed in coordination with the Vice Chancellor for Information Technology, Pat Ames. Coordination with the Dean will be made regarding this problem especially with Dean Williams. It is expected that a favorable resolution will be arrived at soon.

2. Bursar's hold on student registration. PeopleSoft has complicated matters. We found a solution by sending letter that students should be considered as future dealings for them to have additional funding. As regards questions as to where to send students having financial aid problem, the VCAA stated that they should be sent to the Financial Aid Office.

3. School of Education is involved in the NCATE accreditation this year in 2005. A task force was created to begin the process. Teams are in place to meet the standards, namely, mission and integrity, discovery, teaching and learning, and planning for the future. We are looking forward to a very strong self-study and good review by the inspection team. There is also a task force that VCAA will be leading to meet with Higher Education Commission in December to start the process and to bring them along with us as we move through the process.

4. After Thanksgiving, the budget hearing for the Academic Affairs will start. Paul Herr who is the Chair of the Senate Budget Committee has already informed his team about the schedules.

5. Reminder to turn in your inputs for the "One Book-One Campus" and hope you all participate. VCAA was very pleased with the participation in the process.

6. Invitation to participate in the search process for the deans, associate vice chancellor for academic affairs, and director of extended learning services. There are now 4 candidates for B and E position who will visit the campus. Michelle Russo has agreed to chair the search for Associate VC for academic affairs. The search for the Director for Extended Learning Services will be chaired by Dr. Eileen Schaefer. Letters will be sent to ask the faculty's help in some of these searches.

7. There is a task force in the cabinet regarding Friday classes. The committee looks into maximization of resources on campus. The Deans will be looking at schedules and see what classes can be taught on Fridays. Saturday morning schedule is also part of the discussion. The committee will consider events happening on campus when decisions about weekend classes are arrived at including where courses will be taught.

VII. Responses, Updates, and Announcements

A. President's response to VCAA

The Academic Senate will closely monitor the developments in the proposed weekend schedules as it has several potential impacts on governance, pedagogy, and working conditions.

B. Updates and Announcements

1. Executive committee is recruiting appointees to the various search committees and to the new Strategic Planning and Advisory Council.

2. Another proposal that is being considered by the executive committee through the academic affairs committee is having a fall break.

3. President Adam Herbert announced a change in the policy for administrators going back to the faculty. He announced that beginning January 1, 2005 all of the new hires into the administrative positions will have in their contract separate faculty and administrative components. In each cycle of review there will be possible increase in salary in the administrative component and should the administrator return to the faculty, they would leave behind their administrative component. They would receive their faculty component and it would be updated by the average increase for the faculty during those intervening years in which they had served as an administrator. The President also announced that his IU contract has that clause in it.

4. The UFC is working on the revision to the Student Code of Rights and Responsibilities for the entire university. The document will hopefully come to the UFC in the Spring semester.

5. The Faculty Affairs Committee within the UFC is looking into a proposal to conduct background checks on new faculty hires. The legislature in its last session passed a law that state employees need to have backgrounds checked. The IU Council has interpreted that law to apply to faculty employees of IU. The UFC's Faculty Affairs Committee is developing a proposal wherein which aspects of the background check would or would not apply to faculty. The draft of this proposal has come to this campus and the Faculty Welfare Committee is reviewing the proposal. Maybe by Spring a clarification is expected regarding the policy.

6. A question on the status to the revision on the Family leave Policy was asked. The President responded that the Family Leave Policy was renewed for another year. It is under study at the UFC level. It is in our agenda because it will expire again this summer.

7. Joe Chaney was called to present an update on the campus theme. He reported that the theme for 2005-2006 is "The Body" and they are still soliciting inputs regarding the theme.

8. There was another announcement on the "One Book-One Campus" project. There are already 24 titles recommended coming from faculty and students.

9. Dean's Seminar will be at noon and it will be presented by Connie Deuschle will talk about her work with mentors.

10. Bill O'Donnell was also asked to announce schedule for interviews to the position of VC for Student Affairs and Enrollment Management. The schedule are as follows:

- a. December 1 – Jackie Caul
- b. December 6 – Steven Condon

- c. December 7 – Charles Smith
- d. December 10 – Nance Hilario (?)

The candidates will meet with the Chancellor and the members of the search committee, Student Affairs director and staff, cabinet, students, and an open campus forum will also be held.

VIII. Meeting was adjourned at 11:49 pm

Prepared by:

Melchor C. de Guzman
Secretary