

MEMORANDUM OF UNDERSTANDING
INDIANA UNIVERSITY KOKOMO
and
INDIANA VOCATIONAL TECHNICAL COLLEGE

Statement of Purpose

The purpose of this Memorandum of Understanding between Indiana University Kokomo (IUK) and Indiana Vocational Technical College - Region 5 (IVTC-5) is to provide for transfer of IVTC-5 course credits to IUK course credits. The course included in this transfer of credit agreement is included in the IVTC-5 curricular offerings beginning Fall Semester 1993. The following course is included in this agreement:

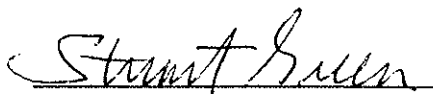
Course Transferring

IVTC-5 Fundamentals of Public Speaking, COM 101 to
IUK Public Speaking, SPCH S121


We, the undersigned, commit to this agreement effective Fall Semester 1993.

Emita Hill
Chancellor
Indiana University Kokomo

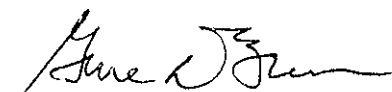
William J. Nunez, III
Vice Chancellor
Indiana University Kokomo



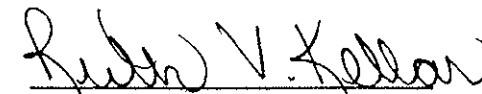
Stuart Green
Dean, Arts and Sciences
Indiana University Kokomo



Shanon Christiansen
Executive Dean
Indiana Vocational Technical College



Gene Bruce
Director of Instructional and Student Affairs
Indiana Vocational Technical College



Ruth Kellar
Academic Coordinator
Indiana Vocational Technical College

INDIANA VOCATIONAL TECHNICAL COLLEGE
COURSE OUTLINE

COURSE TITLE: Fundamentals of Public Speaking
COURSE NUMBER: COM 101

PREREQUISITES: ENG 111, English Composition: Strategies for
Inquiry

PROGRAM: General Education
DIVISION: General Education and Support Services

CREDIT HOURS: 3
CONTACT HOURS: 3 48 total contact hours

CATALOG DESCRIPTION: Fundamental concepts and skills for
effective public speaking: preparation and delivery of
informative and persuasive presentations. Includes
instruction in use of visual aids and critical listening.

GENERAL COURSE OBJECTIVES: Upon successful completion of this
course, the student will be expected to:

1. Analyze an audience and adapt presentations accordingly.
2. Apply principles of composition to the development of
oral presentations.
3. Develop ideas with credible forms of support and
documentation.
4. Recognize and demonstrate appropriate nonverbal
communication.
5. Use visual aids to support and enhance oral
presentations.
6. Demonstrate critical listening by participating in
speaker evaluations.
7. Apply the fundamental concepts of effective public
speaking through oral presentations.

METHOD(S) OF EVALUATION: Grading procedures will be established
by the instructor and will be clarified at the first class
session. The instructor is encouraged to use a variety of
means of assessment. There will be a minimum of five
required oral presentations, to include the categories of
demonstrative, informative, and persuasive. Presentations,
written tests, and class participation will contribute to
the final grade as follows:

Oral presentations	65%
Written Quizzes and Tests	25%
Class Participation	10%

SUGGESTED TEXTS/CURRICULUM MATERIALS:

Andrews, James R. Public Speaking. MacMillan Publishing Company.

Ayres and Miller. Effective Public Speaking. William C. Brown Publishing Company.

Gibson and Hanna. Public Speaking for Personal Success. William C. Brown Publishing Company.

Gronback, McKerrow, Ehlinger, Monroe. Principles and Types of Speech. Scott Foresman and Company.

Lucas, Stephen E. The Art of Public Speaking. McGraw Hill.

Makay, John J. Public Speaking: Theory into Practice. Harcourt Brace Jovanovich College Publishers.

Supplementary workbook provided by the publisher or developed in-house.

MINIMUM FACULTY CREDENTIALS:

Masters in Speech/Communication or appropriate masters with related experience in speech or communication.