

Indiana University Librarians' Association (InULA)

Joint Executive Board Meeting Minutes

September 21, 2015

Present: Andrea Baer (IUB), Treasurer
Carey Beam (IUB), Representative-at-Large
Latrice Booker (IUN), Immediate Past President (via phone)
Michael Courtney (IUB), Representative-at-Large
Nazareth Pantaloni (IUB), Representative-at-Large
Christina Sheley (IUB), Secretary
Christina Wray (IUB), President

Absent: Julie Hardesty (IUB), Vice President/President Elect

The meeting began at 8:34 a.m. in the Administrative Conference Room of the Wells Library, Bloomington.

The August Joint Executive Board Meeting minutes were unanimously approved.

1. Committee Reports (Board)

- **Book Sale Committee:** The Committee has a new third party vendor who will take foreign language items and pay us 10% upfront for whatever he lists. Karen Farrell has been tentatively named the Vice Chair for the Committee. The Amazon account is projected to yield \$10,000 this year.
- **Membership Committee:** Mugs were delivered to all new members. Mike Courtney has been tentatively named the Vice Chair for the Committee. The Board discussed creating a welcome brochure with committee information, grants updates, and photos to accompany the new membership mugs.
- **Programs & Social Committee:** Craig Finley has accepted his appointment to this committee. Scott Sandberg has been tentatively named the Vice Chair for the Committee. A venue for the Holiday Luncheon needs to be secured by mid-October. Carey will send Madelyn Shackelford Washington (current chair) an e-mail recapping last year's Committee activities to start work for this year. The Board would like the Committee to document (pictures, testimonials) their programs so the content can be used in future marketing materials.

There was discussion about photo releases, with the Board deciding a release should be attached to event RSVPs. [NOTE: Further communication about the Committee's activities has been done via several e-mail exchanges since the September Board Meeting, see: "{ACTION REQUIRED} InULA Programs and Social Committee," originally sent by Madelyn Shackelford Washington on 9/28/15; "{UPDATE- RESPONSE REQUESTED} InULA Programs and Social Committee Fall 2015 Planning," originally sent by Madelyn Shackelford Washington on 9/29/15; "{FALL EVENT} InULA Programs and Social Committee," originally sent by Andrea Baer on 10/1/15.]

- **Scholarships & Grants Committee:** Sherri Michaels (current chair) will send out a call for the first grant cycle this week. The Committee's budget was decided via e-mail (see "Grants and Scholarships budget" e-mail exchange originally sent by Christina Wray on 9/16/15) and set at \$9,000.

2. Membership Survey Development (Board)

- *Survey Name:* The Future of InULA
- *Purpose:* Gain a better understanding of membership needs, the type of programming that meets these needs, and whether our current membership levels need to change to accommodate.
- *Audience:* The current membership and more broadly all library employees.
- *Software Platform:* Qualtrics
- *Possible Questions:*
 - Are you staff, PA, or librarian? At which campus do you work?
 - How many years have you been working in libraries? NOTE: Add a sub-question for untenured, tenured, or full rank.
 - How long have you been a member of InULA (provide a range)? What is your membership level?
 - How did you first learn about InULA?
 - On which InULA committees have you been a member? NOTE: Add a sub-question to fill in committee membership terms.
 - What InULA programming did you participate in last year?
 - InULA has supported me by providing (check all that apply):
 - Service opportunities
 - Professional development
 - Grant funding
 - Social/networking opportunities
 - Other (with blank for comments)

- Possible ranking of where InULA should focus/expand programming to understand needs and what is not being fulfilled. Board spent time brainstorming how to phrase this question and determined continued feedback would be provided via BOX or possibly a Google form.

The meeting adjourned at 9:48 a.m.

Respectfully submitted,
Christina Sheley
Secretary