

**Academic Senate Meeting
October 21, 2005**

Present:

Blodgett, James; Bushnell, Peter; Bushong, John; Chaney, Joseph; Cheng, Xiaoqiang; Clark, Karen; Colborn, Nancy; Collins, Louise; Cordell, Roseanne; Darnel, Michael, David, Harry; Ducoffe Robert; Elliott, Julie; Fassett, David; Feighery, William; Fisher, Linda; Froysland, Hayley; Garber, Lawrence; Gresback, Marcia; Griffin, Johnnie; Guillaume, Alfred; Hakimzadeh, Hossein; Hathorn, Helen; Henry, Patricia; Hernando, Julio; Herr, John Paul; Hinnefield, Jerry; Huitink, Geraldine; Hurst, James; Kesler, Kristia; Klein, Jennifer; Knowles, Brenda; Lamon, Lester; Ledinsky, April; Lucal, Betsy; Lynker, Monika; Makielski; McIntosh, Johnny; Miller, Thomas; Monsma, Ronald; Naffziger, Frederick; Nair, Murlidharam; Nilsen, Micheline; Norton, Steve; O'Connor, Isabel; Olson, Daniel; Opasik, Scott; Quinn, Charles; Reck, Una; Roth, Elaine; Rusnock, Andrea; Skanlan, Margaret; Schafer, Judith; Scheessele, Michael; Schnabel, Andrew; Scott, Henry; Shillingsburg, Miriam; Shlapentohk, Dmitry; Smant, Kevin; Smith, Kenneth; Sofhauser, Cynthia; Sovereign, Rae; Stankrauff, Alison; Thomas, Susan; Torstrick, Rebecca; Vernon, Desrene; Vollrath, David; Walker, Lesley; Williams, Lynn; Wolfer, James; Yokom, Nanci; Yu, Ligu; Perrin, Misty (SGA rep)

Meeting was opened at 2:05 pm by President David Vollrath

Minutes of September 16, 2005 Faculty Senate meeting were approved

Meeting Proper

I. Administrative and Officer Reports

A. Vice Chancellor for Academic Affairs: (For the complete text, go to www.iusb.edu/~acadaff/vcaa/senate2005.pdf)

B. Chancellor

The Chancellor informed the Senate that she was not present in the September meeting because she attended the Board of Trustees meeting. She thanked everyone for the current enrollment results. She stated that IUSB has established records in terms of enrolled credit hours, number of beginning students, credit hour per students (over 10 hours per student). In addition, she said that 62 percent of students are enrolled full time. She also thanked everyone on the inputs to IT developments and announcement boards.

The Chancellor also announced that there is going to be a bridge constructed. A preconstruction conference meeting was scheduled on Monday (October 24th). She informed everyone that the Army Corps would come and start going through the contract. However, she told the Senate that the groundbreaking will have to be postponed from early November to the end of November. She said that the postponement was necessary in order to arrange for the attendance of all or most people responsible for its construction. She said IUSB will not have the groundbreaking ceremony until the people we have to thank are available for the ceremony.

IU Medical Education Center dedication will happen Tuesday next week. A meeting will take place with Mr. Navarre. Also, President Herbert will come to the

dedication. The President will be in South Bend overnight. She informed the Senate that about 6 business leaders will meet with President Herbert where the MD and graduate programs will be talked about.

She informed the Senate that the Elkhart Center has been progressing. The fundraising will be a lot more than the target. A meeting took place between IU and local architects to establish the specifications of the proposed facility.

C. Vice Chancellor for Administrative and Fiscal Affairs – William O’Donnell (See attached document for details of the budget.)

The VCAFA have been working with the Senate Budget committee particularly with Paul Herr. He said that information from that group was very helpful. He reported that there was a \$4.7 M reduction in operating appropriations for all IU campuses. IUSB’s total reduction is 618,705. Highlights of his report included the following:

- a. From 56 percent, IUSB’ state appropriation is now 52 percent.
- b. Student revenues increased from 38 percent to 42 percent.
- c. A 4.9 percent student fee increases will be assessed for 2006-2007.
- d. In the budget 68 percent is for compensation, 10 percent for debt services, 3 percent for utilities; 2 percent for capital, 1 percent for travel, and 15 percent for general expense. He pointed out that the change in capital expenses is due to offsetting the change in definition rather than change in spending habit. Under the old definition capital was anything over \$2,000. In the present budget, it is now anything beyond \$5,000.
- e. He noted the following IUSB Budget Objectives: 1) reduce campus dependence on unplanned vacancy saving to fund current positions and activities, 2) identify non-budgeted activities and budget for them, 3) budget for unavoidable costs such as utilities and university assessments, and 4) budget for new commitments the campus deems to be high priority.
- f. Academic affairs will take up about 70% of the budget
- g. Total new uses will reach 2,409,008.
- h. Cuts of approximately 1.3 M dollars were made.
- i. Budget strategies will include permanent savings from cuts and eliminating vacant positions. He noted that the greatest savings come from vacancy savings (\$652,302), the use of informatics and CTE funds (\$391,783), RIF (\$140,829). There will also be a shifting of expenses from general fund to non-general fund accounts.
- j. He noted that bad debt (Uncollected Student Accounts) may be primarily due to the implementation of PeopleSoft.
- k. Summer Session II of 2005 enrollment was down 9.7 percent compared to FY 2003-04 and it was 2.9 percent down from ‘04-‘05 (Loss— \$237,469). (Note: William O’Donnell sent an email correcting this particular information for ‘04-‘05. It turns out that such figure was for Summer I. The Summer II decline was -5.7%, not -2.9%.)

1. There is also an anticipated increase for payment of utilities that may have an impact on the current budget. NIPSCO announced 43% increase for its services.

D. Report of Academic Senate Budget Committee: Paul Herr (Note: Budget details are contained in the attached budget PowerPoint presentation).

Several questions were addressed to both Paul Herr and William O'Donnell. The first among these questions is regarding dean transitions costs. Paul Herr answered that these are costs incurred when there are searches for new deans. This year, there are at least 3 new deans appointed. The presenters were asked about the decrease change in student financial aid. William O'Donnell said that the decrease is something to investigate. Paul Herr said that that this decrease is not only tuition remission but all other forms of aid. He also noted that financial aid actually increased this year by 26 percent.

Steve Norton asked how we compared to other campuses with respect to the cuts. William O'Donnell said that IUSB did take a bigger cut than other campuses. He said that this was a result of equity funding. Two or three campuses got equity funding. He said that the other campuses argued that they have not been funded well in the past few years. Hence, they did not get deep cuts this year. IUSB has been receiving higher funding; therefore, it received more cuts.

A concern was raised regarding the operation of the new facility at Elkhart. William O'Donnell informed the Senate that the new facility will have operational funds. He said that the community will be turning over to IUSB the building fully paid for. Hence, IUSB will use the lease money of \$50,000 for utilities.

There was a perception that IUSB seems to be in a crisis. Thus, a question was asked regarding the sufficiency of our reserve and whether or not the crisis perception is accurate. William O'Donnell said that IUSB has a large enough reserve. Campuses are mandated to have a 3 percent reserve. Thus, there is really no crisis. IUSB also has a campus contingency fund for expenditure increases such as for utilities. The budget plan was framed with intent to spend a little more in order not to have a huge deficit. IUSB has a more realistic budget and it does not rely on somebody leaving or vacancy occurring.

Joe Chaney asked if we have an endowment and at what point does this affect the budget. William O'Donnell answered that it depends on the endowment. He said that endowments are not something we can incorporate in the operating expense. Donors tend to like to donate in scholarships and there is a different accounting for such amounts.

E. President and UFC Announcements

Dave Vollrath informed the Senate that the Executive Committee has transmitted the statement formulated by the Senate. President Herbert said that he will look into the suspension of the research budget. Dave Vollrath also announced the visit to the IUSB campus of Associate Vice President, Maria Sonni, who will talk with the Senate President and the VCCA regarding the suspension of the research fund.

II. Proposal re: long-term lecturers (NTTF) Committee

Kevin Smant presented the proposal as follows:

“A lecturer who has been appointed for 13 semesters or more TOWARDS WHICH TOTAL SUMMER SESSION TEACHING SHALL BE COUNTED as a non-visiting lecturer at IUSB and who has not been promoted to Senior Lecturer will receive a 3-year appointment. ANY PERSON WHO HAS BEEN A VISITING LECTURER AT IUSB AND HAS SUBSEQUENTLY RECEIVED A NON-VISITING LECTURESHIP APPOINTMENT ON THIS CAMPUS, WILL HAVE UP TO TWO SEMESTERS OF THE VISITING LECTURESHIP COUNT TOWARDS THE 14-SEMESTER TOTAL. The review for subsequent 3-year appointments will occur in the 2nd year. The 2nd year review will result in a decision to renew the appointment for another 3 years or a decision to terminate at the end of the 3rd year. If the decision is made to reappoint for another 3 years, then the start for a new 3-year appointment will be the [beginning of the 3rd] END OF THE FINAL year of the current appointment.”

Kevin Smant discussed justifications for the proposal. He said that it is important that summer teaching count, because otherwise it would take 6 to 7 years to be reappointed. In addition, any time when an individual is appointed as a visiting lecturer should be counted. Finally, he said that it is important to have a 3-year appointment because it is a suitable reward. The language regarding when new appointment will begin is important. The NTTF Committee thinks that the current language implies that their appointment is only 2 years. Long-term lecturers should not have to think about reappointment that often.

Lynn Williams suggested that we should keep the system as it is. In support of such claim he distributed a handout detailing the timeline for reappointments of faculty.

Due to lack of quorum, further consideration of the proposal was postponed.

III. Other Announcements

- A. Up to date campus theme information. You can find updated information about the 2005-2006 Campus Theme: The Mutable Body, on the Campus theme blog (<http://ee.iusb.edu/index.php?/body>). The blog will focus on upcoming events and allow comments to be posted. A comprehensive list of campus theme events will continue to be updated at <http://mypage.iusb.edu/-mnilsen/bodylist-updated.htm>.
- B. Campus Theme Course. For Spring 2006, a course entitled “the Mutable Body” is scheduled at M and W 5:30-6:45. This course meets the 100 level Core Curriculum Literacy and Intellectual Traditions requirement.

IV. Adjournment

Meeting was adjourned at 4:00 pm

Prepared by:

(Sgd) Melchor C. de Guzman
Secretary, Faculty Senate