

Indiana University South Bend
Meeting of the Academic Senate
November 21, 2003

Members Present:

Agarwal, Sushma; Aghimien, Peter; Bartholomew, A. Wayne; Basolo-Kunzer, Mary; Bennion Turba, Elizabeth; Blodgett, James; Blodgett, Linda; Bushnell, Peter; Bushong, John; Chang, Ni; Clark, Karen; Colborn, J. Randall; Collins, Louise; Detlef, Joanne; Fisher, Linda; Fong-Morgan, Bridget; Furlong, Patrick; Garber, Lawrence; Gerencser, Steven; Gottwald, Judith; Guan, Junwei; Guillaume, Alfred; Ha, Phuoc; Hakimzadeh, Hossein; Heck, Marsha; Henry, Patricia; Hernandez, Pablo; Herr, John; Huitink, Geraldine; Keen, Mike; Kern, Beth; Kern, Gary; Klein, Jennifer; Knowles, Brenda; Lee, Monle; Lewis, John; Linton, Jeremy; Lucal, Elisabeth; Maher, Ellen; Makielski, Marta; McIntosh, John; McMillen, Douglas; Mettetal, Gwendolyn; Norton, Steven; Opasik, Scott; Phillips, Larry; Pierce, Patrica; Pope, Robert; Quinn, Charles; Reck, Una Mae; Rios, Cristina; Roth, Elaine; Rus, Vasile; Russo, Michele; Sage, Sara; Schreiber, Roy; Scott, Henry; Shan, Feng; Shillingsburg, Miriam; Shlapentokh, Dmitry; Smant, Kevin; Smith, Keith; Sofhauser, Cynthia; Song, Yu; Vaidyanathan, Ganesan; Vollrath, David; Wolfer, James; Yokom, Nanci.

(Thanks to the generosity of the Office of Off-Campus Program, coffee, tea, and light snacks were available during the half hour preceding the meeting.)

President Roy Schreiber called the meeting to order at 10:02 am

I. Minutes of the Academic Senate.

President Schreiber

The traditional way the Senate approves minutes (asking for corrections and additions, asking for a motion to approve the minutes, then voting to approve the minutes) is an ineffectual way to take care of the minutes.

A more effective way to handle the minutes is to post the meeting minutes on the W drive, notify the Senate members that the minutes have been posted and ask for corrections. It's better to make corrections when the document is in front of one. Corrections can be sent to the secretary electronically. Unless I hear objections, we will handle the minutes this way.

II. Announcements from Alfred Guillaume, Vice Chancellor for Academic Affairs
(Given by Senate President Schreiber for Vice Chancellor Guillaume.)

A. Dean's Seminar

After the Senate meeting, Kevin Smant, Lecturer, History/Education will present his research on "'I Think Old Abe Will Win It:' Politics and Elections in an Age of Civil War." It's about the presidential election of 1864. Please do attend.

B. American Democracy Project

The project is underway. Please check the Vice Chancellor's newsletter for details.

C. Approval of programs from the Indiana Higher Education Commission.

Recently, the Higher Education Commission approved a couple of IUSB programs. One is the MA and MAT in English. They also approved minors in International Studies and African-American studies.

III. Report from Chancellor Reck.

A. IUSB Distinguished Teaching Award

It is my pleasure to announce this year's Distinguish Teaching Award recipient, Dr. Rebecca Torstrick, clearly a very talented teacher in the classroom. Her course syllabi show that professor Torstrick uses a variety of teaching and learning strategies in her anthropology and women's studies courses: lectures with questions, class role play, small group work which often include student research, and independent projects. At the same time Becky has been active in teaching-related activities across our campus and university For example, she co-chairs the Academic Excellence Taskforce of the Campus Directions Committee. She is a member of the General Education Taskforce. She has brought speakers and conferences to IU South Bend. She has worked very vigorously with the faculty to develop the Identities Project, a major initiative coming from the general education recommendations.

Becky has also been very active in scholarship. In 2000 the University of Michigan published her first book entitled *The Limits of Coexistence: Identity Politics in Israel*. She is currently working on a text to teach students clearly and concisely about the complexities of society and culture in Israel. As most of you know, Becky is a Fulbright scholar teaching and working on this text in Israel at this time. Thus, she is not able to be

here to accept IU South Bend's Distinguished Teaching Award. Instead, Professor Mike Keen will accept the award on Becky's behalf. Our congratulations to Rebecca Torstrick. Let's give her a hand.

(Mike Keen comes to the podium to accept the award. He reads from the plaque)

Indiana University South Bend Distinguished Teaching Award presented to Professor Rebecca L. Torstrick, department of Sociology and Anthropology. November 2003.

I'm privileged to accept this award on behalf of Becky. I'm honored to have been able to work with such a fine colleague for the last several years. I can personally attest to her excellence in the classroom and beyond, having been her chair for five year. She has also been an invaluable confident and consultant and, I think we all know, one of our most tireless servants.

Since she is not here, she still is getting her email. I would suggest that you send her a personal congratulation to let her know of our appreciation.

The only final observation I would like to make is that Becky in my estimation is exemplary of many of the fine colleagues we have been able to hire over that last decade. I've been impressed with the incredible innovation and energy you have brought to this campus. I think it bodes well for our future. And I expect we will see many of you standing down here in the years to come. Thank You.

B. Message from IU President Herbert.

Ken Gros Louis agreed to serve as interim Senior Vice President for Academic Affairs and the IU Bloomington Chancellor. This will be affective January 1, 2004.

Additionally, President Herbert announced that the change in title and expanded responsibility for Vice President Charlie Nelms. His new title will be Vice President for Institutional Development and Student Affairs This expands his portfolio and will include service as IU's chief student affairs officer and chief diversity officer. In addition he will coordinate several other functions including, but not limited to, institutional research and analysis, university goals, effectiveness and accountability activities, regional accreditation activities, and Chancellor five year reviews.

C. Update on Student Housing Initiative

We have made significant progress in my opinion. We had a very important meeting on November 6. We had a video conference with IU architect, Bob Meadows, his people and our team. A Scope of Study has been developed by the IU architect office. I have revised it and approved it. It has now been shipped out for bids. And as soon as we settle the cost, we will move forward on a deep analysis with regard to the land that we have in consideration for student housing. This scope of study will include looking at the infrastructure of the land with regard to topics such as are there any environmental concerns with regards to utilities, storm sewers, etc. This type of study is needed to give us a heads up on hidden cost we did not predict. This study will be presented to the IU Board of Trustees in February or March. We hope that it is a good report, a clean report.

So we have made a major step and are moving forward.

On the bridge we have also made a step forward. The Project Cooperative Agreement, known as the PCA, has been revised and is now entitled nonstandard PCA. It has moved from the Army Corp office in Detroit to the Cincinnati office. That is progress. You don't know how hard I've worked to get it to Cincinnati. After it is approved in Cincinnati, it will go to Washington, D.C.

D. Land Acquisition

Another good piece of news that I just received this morning is a draft of a letter about the two million dollars given to us for land acquisition. I was asked to approve this letter. The letter is from IU President Herbert to Governor Kernan. I will read just the first part.

“The Trustees of Indiana University and I respectfully request authorization to proceed with the acquisition of land at Indiana University South Bend. The 2003 General Assembly granted two million dollars for this project. The acquisition is funded through bonding authorities”

As I understand, once we get Governor Kernan's approval, we are on our way.

E. Enrollment Management

In my email this morning was the final report from our consultant, Dr. Jim Gyure from the University of Pittsburg at Johnstown. I think the Enrollment Management Advisory Committee will find this report very useful for our campus. A lot of thought has gone into it and there are recommendations that we will look at very seriously.

We are moving forward on that front, enrollment management, and at the all campus meeting in January I will give you more of an update.

F. Homecoming

Homecoming was a great success. I hope you were able to participate in some of the events. I think for the first time we were able to reach a high level of spirit. It was good to see students, community members, and our alumni rooting for the basketball teams. I commend everyone involved.

G. Vice Chancellor Searches

Another piece of good news is that we have a Vice Chancellor of Information Technologies. Her name is Dr. Pat Ames. She is currently at the California State University at Fullerton. She will start her first day of work on January 5th, 2004. She will be at our all campus meeting and you will get to meet her at that time.

The search for the Vice Chancellor for Fiscal and Administrative Affairs is in the stage of reference calling. I did receive the report from the search committee. I'm in the process of talking to references. I will be leaving at 11:15 am to talk with a reference.

H. IRB Situation

Here is the latest update. You have probably seen several numbers floating around. Not until this week was I told there are 113 files. You have seen 119 and 117. But the real number is 113. Of that 113, 47 have been approved. So that means that research is ongoing. Twenty-eight have been closed. So that means the projects are complete. What this leaves is a remainder of 38 studies which are still under review. Every one of these 38 studies has received initial contact from a Bloomington IRB committee member and they have been given instruction as to what they need to do to complete the process.

The prediction is that we will have finished this process around the first week of December.

In closing I would like to remind everyone of our Christmas party on December 12th. It will be at 7 pm in the Associates building. Please come and enjoy the holiday spirit with us. Also, our all campus meeting will be January 9, at 9 am. A continental breakfast will follow.

IV. Report from the Budget Committee.

The report was presented by Paul Herr.

The report can be found at:

W:\AcadSenate\SenMin03-04\Budget Spreadsheet.xls

It has been the goal of the Budget Committee over the past couple years to give two reports a year, one in the fall about what has happened during the summer in the budgeting process with the state legislature and the final budget allocations of the campus and then in the spring about the budget hearings and what we recommended.

So this is the falls report and what I want to share with you is the revenue picture, the expenditure pattern, and a little bit more about the some of the expenditure make out of the reallocations and some new monies that came into the campus.

Questions

Ellen Maher

S & E in the four years period has doubled. Yet, we have been getting virtually no increase at the department level. What is in this there that has been driving it up so much?

Mary Ann Zemke

The largest amount is due to the reclassification of capital assets. Before, anything over \$1,000 had to be budgeted as capital. Now it's anything over \$5,000. So there has been a huge shift and computer equipment is now put in a line that is now part of supplies and equipment.

Ellen Maher

But capital assets have not gone down that much.

Mary Ann Zemke

The reason why you see that capital assets have not going down much is because there is an amount from last year of over \$339,000 of money that was part of our state appropriation. The University as a whole is very fearful that that money will be taken out of our budget. With the way things are going in the state, I would say there is a good chance that will happen. A decision was made by the all the Vice Chancellors and Vice President Palmer's office to put that money in an equipment line. We cannot spend it. If we had identified it as unallocated, a state legislator might say we didn't really need it. But we do need it.

Sara Sage

I have a question about the percentage of financial aid. Was that money awarded to students?

Paul Herr

There was a decrease of about \$80,000 given out in financial aid. That's campus scholarships I think. Is that right?

Mary Ann Zemke

A better name is fee remissions.

Kevin Smant

I have heard that the summer school budget has been cut. Is that true?

Paul Herr

I don't have that information right here, but what I understand the summer school budget has changed very little.

Chancellor Reck

No, it has not been cut.

Steve Norton

I noticed between 2001/2002 to 2002/2003 there was a big jump in computer services.

Mary Ann Zemke

I think the significant amount there is the student technology fund. We are required to have that as part of our general fund. Monies that come in from student technology fund I call an island fund. We show what we expect the income to be and on the other side what our expenditure were but we cannot move it out of that account. There has been a significant increase in the fund due to increase credit hours.

Paul Herr

The student technology fee is one we have very little discretion over. It's set aside for students labs. It cannot be used for faculty computer replacement or anything like that.

Mike Keen

I wondering if there are any costs to us for the 18-20 program? I understand when we hire someone we only get a fraction back of the salary?

Paul Herr

We looked at that last year. The cost to us is twenty percent of the 18-20 cost for any given year. It depends on the how many people retired in the last five years. Yes, there is some cost to us, but not the full cost.

Mary Ann Zemke

The way to calculate it for simplicity is when someone retires under the 18-20 program twenty percent of their salary is taken right off the top and set aside. We are assessed that amount the following year. To date we have set aside \$367,000. The nice thing, after most of us are gone from here, is we will be able to reallocate that money.

Mike Keen

Have we done any projections on that?

Mary Ann Zemke

Yes, we have not yet hit the peak. We will do so in about five years. We will not need to fund it more. Then it will begin to go down.

Mike Keen

It would be useful if we could get a report on that.

Mary Ann Zemke

I can do that

Paul Herr

Mary Ann provided a five year projection to the budget committee last year. We looked at those projections last year.

V. Constitutional Amendment – Student Affairs Committee Description

Roy Schreiber

The final item of business on our agenda is the constitutional amendment that would change the description of the Student Affairs Committee. It been distributed electronically. It has also been distributed in hard copy.

Just to remind people about the way this process works. We will talk about this proposed amendment here. You can suggest amendments to the amendment and they can be voted on here in this body. When we get to the end of this discussion, what we need is a motion from the floor to closed debate. Once debate is closed and you vote to closed debate, then the amendment will be distributed for a mail ballot. We will not do a final vote here.

I think the easiest way to go through this, unless you have some objection to this, would be to take it line by line to see if anyone has a comment on each line as it is written here. If not, we will move on to the next line.

Does anyone have an objection to going about this in that fashion?

(There were no objections)

Point 1

The first change is in point one. What the committee is doing is becoming more specific. The proposal is to add the line to their responsibilities

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(Roy Schreiber reads from the proposed amendment)

“To recommend and review policies related to student life, including student rights and responsibilities, safety, student housing and student fees.”

Does anyone have any commentary or proposed change for that line?

Steven Gerencser

The question I have relates to the responsibility to recommend and review. I wonder about the nature of that authority. Is authority the right way to describe what this is? Is this a type of oversight? Is this a type of observation? There seems to be no capacity for authority, just to recommend and review.

Doug McMillen

We were actually looking through the handbook and all the committee's descriptions have that phrase "the authority." So the committee was just trying to be consistent with what was in the handbook. We debated what that phrase really means and decided it really doesn't matter since we will define that authority in points one through three. We do recommend and review policy and that really is our authority.

Steven Gerencser

I guess I do ask about this point in particular because there has a controversy in the recent past about who has authority in these matters. Is there anyone else on campus who claims authority over non academic student affairs?

Doug McMillen

The feeling of the Student Affairs committee is that if we feel a policy should be made, the authority doesn't lie with the Student Affairs committee. We will bring it to the Academic Senate.

President Schreiber asked for further comments. There were none.

Point 2

(Roy Schreiber reads the second point)

"To monitor student life as it relates to university student organizations, including officers' and senators' eligibility, elections, and budgets of the Student Government Association (SGA)."

(President Schreiber asks for comments)

Steven Gerencser

Does this indicate there are specific reporting responsibilities that can be required by the Student Affairs Committee? Can you require reports on budgets?

Doug McMillen

We have exercised that authority.

Mike Keen

I wonder if the term budget includes expenditures.

Doug McMillen

Originally, the committee wanted to see the final approved budget. We wanted to make certain that some scenarios didn't play out. For example, the preface writes a number of negative articles about the SGA, so the SGA cuts the preface budget.

Mike Keen

I would offer as a friendly amendment that "and expenditures" be added to the sentence after "budget."

Doug McMillen

I would accept that.

Paul Herr

I don't know that it's appropriate for faculty to monitor expenditures. Maybe they should look at expenditures over the year. But, it implies there is some type of oversight that may be better exercised by administrative positions.

Doug McMillen

What about annual budgets?

(The word "annual" was added before "budgets" as a friendly amendment)

(Roy Schreiber asked for further comments. None were given)

Point 3

(Roy Schreiber reads the third point)

“To monitor student support services, including the University Bookstore, the Student Counseling and Life Skills Center, and the Child Development Center.”

Ellen Maher

I wonder about two things. First the inclusion of the Child Development Center now that the Child Development Center reports to an academic unit, the School of Education. Secondly, I wonder about the omission of the Student Activity Center.

Doug McMillen

With respect to the Child Development Center, that has recently gone over to the School of Education, we still thinking we should have authority over that because forty percent of the salary for the person in charge of the Child Development Center comes from students and a significant amount of student fees go to support the Child Development Center.

With respect to the Student Activity Center, that is under the purview of the Student Affairs Committee and the Athletics Committee. We talked with the Athletics Committee and we divide it up so that the Athletics Committee takes care of the athletics, recreations and intramurals programs and the Student Affairs Committee will taken care of the clubs and organizations.

(Roy Schreiber asked for other comments. None were given)

(Roy Schreiber reads the first paragraph after the numbered responsibilities)

“The Committee on Student Affairs shall recommend one of its faculty members to serve as a liaison on the Campus Scholarship Committee.”

Pat Furlong

I noticed in one other section it specifies a voting member. Is there the intention that liaison should be a voting member of the committee?

Doug McMillen

There is that intention.

Betsy Lucal

I'm on the Athletics Committee and it is my understanding that we were not going to take care of intramurals program.

Doug McMillen

The email I got from Dave [Fred] suggests otherwise

Betsy Lucal

We talked about this in the committee recently we were going to leave [intramurals] to you. We feel that our responsibilities include intercollegiate sports. You may want to check with Dave [Fred].

Ellen Maher

Going back to the question about the Student Activity Center in point three, I wonder if the Student Activity Center ought to be included. Even if it says something like "in cooperation with the Athletics Committee" so that the sharing of responsibility is made explicit and the division of labor could change over time.

Doug McMillen

So under point three it would say

Ellen Maher

And, in conjunction with the Athletics Committee, the Student Activity Center.

Doug McMillen

I will accept that as a friendly amendment. That would take care of the ambiguity associated with intramurals.

Steven Gerencser

Getting back to the question about voting rights for the liaison to the Campus Scholarship Committee, I do think it should be made explicit. The meaning of liaison is someone who goes to meetings and brings back information, not a full voting member of the committee. If you desire voting rights for this person, it should say so in the language.

Doug McMillen

I current serve on the scholarship committee as a representative of the Student Affairs Committee and I do vote. Making it explicit is a good idea.

Roy Schreiber

Do you want to put “as a voting liaison?”

Steven Gerencser

You could just add “with voting privileges.”

(The phrase “with voting privileges” was added to the end of the sentence)

(Roy Schreiber asked for other comments. None were given)

(Roy Schreiber read the second paragraph after the numbered responsibilities)

“Faculty committee members serve as members of the Hearing Commission and/or the Campus Review Board (to hear student appeals) subject to the approval of the Executive Committee of the Academic Senate.”

(Roy Schreiber asked for comments. None were given)

(Roy Schreiber read the last paragraph of the amendment)

“The Associate Vice-Chancellor of Student Life, or equivalent, shall serve as a voting *ex-officio* member of the committee.”

Chancellor Reck

Just for clarification, Doug, the position we are searching for is the Director of Student Life. Is that equivalent? My concern is the Associate Vice-Chancellor.

Doug McMillen

We were thinking of someone higher up.

Chancellor Reck

Then it should say Associate Vice-Chancellor for Student Affairs. That would make more sense.

Doung McMillen

Friendly amendment accepted.

(Roy Schreiber asked for further comments. None were given)

Roy Schreiber adjourned the meeting.