

**Proposed Amendments to Academic Senate Constitution  
and Revisions to Academic Handbook  
Indiana University South Bend  
January 22, 2010**

**A. Proposed amendment on “Membership of PT&R Committee”:**

**ARTICLE IX. SENATE PROMOTION, TENURE, AND REAPPOINTMENT COMMITTEE**

*Section 1. Selection*

Election of members to the Promotion, Tenure and Reappointment Committee shall be held in the spring in conjunction with the election of Academic Senate officers. Terms of office for voting members shall be two years, four members to be elected in even-numbered years and three in odd-numbered years. Terms of office for non-voting members shall be for one year. Those selected will be the members receiving the most votes, with the following conditions:

The Committee shall consist of seven tenured, voting faculty members, at least three of whom must be Full Professors, and two tenure-probationary, non-voting faculty members. ~~or tenure-probationary (11/1998) faculty members, two of whom may be non-tenured.~~ No senate member with a 50% or greater administrative workload assignment (11/1998) may serve on the committee.

**B. Proposed amendment on “Principles of Participation in the Tenure and Promotion Process”:**

*Section 3. Principles for Participation in the Tenure and Promotion Process at all levels*

Faculty members and administrators do not vote on promotion or tenure in review committees without fully participating in committee deliberations. There should be no proxy voting on promotion and tenure cases at any level.

Faculty members and administrators who participate in the promotion and tenure process have full access to all materials in the candidates’ dossier and to assessments at all previous levels of review.

Except for reconsideration of prior decisions, each faculty member and administrator who participates in the promotion and tenure process votes only once in any particular case. A letter of support written specifically for tenure or promotion purposes will preclude voting at any level.

**C. Proposed Handbook revision on “External Letters in Promotion Dossiers”:**

Create an additional section (E) under “Guidelines for Promotion and Reappointment at IUSB, 5. Dossiers B, III. Recommendations.”

E. Promotion and tenure dossiers are expected to have at least four external letters from qualified individuals who are not from the candidate’s home campus. External reviewers should not have a significant relationship with the candidate (such as thesis advisor, post-doctoral mentor, co-author, or former colleague or classmate, or personal relationship). At a minimum, any such relationship must be clearly disclosed by the reviewer or the candidate.

## **D. Proposed Amendment on "Student Publications Committee":**

### **ARTICLE VII. STANDING COMMITTEES**

#### *Section 7. Committees and Their Areas of Authority*

##### R. Student Publications Committee

###### Membership:

1. Four faculty members shall serve two year, staggered, voting appointments with two persons appointed each year. The faculty appointments shall be made by the Academic Senate Executive Committee.
2. The chief editor of each student publication, the faculty advisor of each student publication, and the Director of Student Life Programs will serve as ex officio voting members.
3. One student member shall serve a one year renewable voting appointment made by the IUSB Student Government Association.
4. The chairperson shall be a faculty member elected by the committee members at the first meeting of each academic year.

###### Duties:

The Student Publications Committee is charged with the general supervision of student publications, their staff and fiscal operation. It also acts as liaison between student publications, the campus, and general community. The Committee is the authority on editorial policies and general issues of content, but has no right of pre-publication censorship. Responsibilities of the Committee shall include:

1. Defining the responsibilities, duties, and expectations of chief editors and faculty advisors of all student publication.
2. Having supervisory authority over fiscal operations of all student publications.
3. Soliciting applications, interviewing, and selecting editors for each student publication.
4. Identifying and appointing a faculty advisor for each student publication.
5. Dismissing student publication editors and/or faculty advisors for unsound business or editorial practices, illegal activities, or other actions that the Committee deems as inappropriate.
6. Reviewing and approving personnel and editorial policies developed by the editor, staff, and/or faculty advisor of each student publication.
7. Serving as the final appeal body on personnel matters or issues of content that can not be resolved by the editors, publications staff, and/or faculty advisors of a publication.