

## **ARTICLE IX. SENATE PROMOTION, TENURE, AND REAPPOINTMENT COMMITTEE**

### Section 1. Selection

Election of members to the Promotion, Tenure and Reappointment Committee shall be held in the spring in conjunction with the election of Academic Senate officers. Terms of office for voting members (2/2010) shall be two years, four members to be elected in even-numbered years and three in odd-numbered years. Terms of office for non-voting members shall be one year (2/2010). Those selected will be the members receiving the most votes, with the following conditions:

The committee shall consist of seven tenured, voting faculty members, at least three of whom must be Full Professors, and two tenure-probationary, non-voting faculty members (2/2010). No senate member with a 50% or greater administrative workload assignment (11/1998) may serve on the committee.

### Section 2. Eligibility and Disqualification

Faculty members who are candidates for promotion ~~or tenure~~ may be elected to a two-year term but are disqualified from serving in the year of their candidacy. In the event of a vacancy, a special election will be held at the next meeting of the Academic Senate to select a replacement (4/1979). Said replacement shall serve until the next election for the Promotion, Tenure and Reappointment Committee. Should a member be disqualified in the first year of the term the member may then serve the second year of the term. No person shall serve on more than one Promotion, Tenure, and Reappointment Committee at the same time.

### Section 3. Principles for Participation in the Tenure and Promotion Process at All Levels

Faculty members and administrators do not vote on promotion or tenure review committees without fully participating in committee deliberations. There should be no proxy voting on promotion and tenure cases at any level. Faculty members and administrators who participate in the promotion and tenure process have full access to all materials in the candidates' dossier and to assessments at all previous levels of review. Except for reconsideration of prior decisions, each faculty member and administrator who participates in the promotion and tenure process votes only once in any particular case. (2/2010)

### Section 4. Officers

The committee will elect its own chairperson and any other officers it desires from its own membership. The chair and any other officers must be voting members of the committee.

### Section 5. Powers and Responsibilities

A. All cases of promotion and tenure at IU South Bend without exception shall be under the jurisdiction of the Promotion, Tenure, and Reappointment Committee.

B. The committee shall have access to all information pertinent to each promotion, tenure, and reappointment case (12/1977).

C. No faculty member shall be denied reappointment without a recommendation of this committee.

D. Before formal dismissal proceedings are begun (see Article X for a definition of dismissal) the committee shall consider the case and shall determine whether in its view formal dismissal proceedings should be instituted.

E. The committee must promptly notify all candidates of the recommendations it has made. In the case of negative recommendations, reasons must be given in writing if the candidate so requests. These communications shall remain confidential, except when a candidate desires to disclose them.

~~F. Only rarely and for unusual and compelling reasons shall the Chancellor not support the recommendation of the Committee. In such cases the Chancellor shall provide the Committee with a detailed written report.~~

#### Section 6. Procedures

A. Faculty members and administrative officers will refrain from publicizing any information they may have about their colleagues' candidacy for promotion, tenure, and/or contract renewal beyond that which is necessary for the securing of information required for making these recommendations. Individuals may reveal their own candidacies to anyone at their own discretion.

B. The Executive Vice Chancellor for Academic Affairs shall provide the chairperson with necessary clerical assistance and filing space for the work of the committee.

C. In case of a negative recommendation, a candidate shall have the right to one appearance before the Promotion, Tenure and Reappointment Committee.