

**Assessment Council Meeting**  
**Wednesday, November 15, 2006**  
**2:30-3:30p.m.**  
**Havens Room**

**Present:** Angela Becker, Kelly Brown, Sharon Calhoon (chair), Dmitryi Chulkov, Lori Collins, Mary Hansen, Scott Jones, Nadene Keene, Gail MacKay, Donna McLean, Carl Pennington (for Chris Rivers), Sue Ridlen, Kathy Ross, Allen Safiano, Ellen Sigler

**Absent:** Julie Diesman, Nancy Greenwood, Sue Hendricks, Bridget Whitmore (sabbatical)

The minutes of September 27, 2006 were approved.

**Update on Assessment Reports Received**

Assessment reports were due to CTLA by October 31, 2006. A list of reports received was emailed to Council members on Tuesday, November 14. These reports have **not** been received:

**SOAS:**

Communication Arts

English (awaiting ETS scores)

BIPH (no data collected)

CIS

Psychology

Health & Aging

New Media and Informatics did not submit reports, as these are new degrees in 2006-07.

Liberal Studies (M.L.S.)

**SPEA:**

Criminal Justice

Public Affairs

**Co-Curricular:**

Information Technology

Student Development & Campus Life

**Final discussion on how assessment results will be disseminated**

There was much discussion on how the results will be disseminated to stakeholders. Suggestions included having the Town Hall meeting with poster sessions rather than presentations or poster sessions during convocation when more people would see them. Other suggestions included simply linking to the assessment plans and reports from departmental web pages and/or an assessment web page, having each unit generate a summary of their results which would be posted on a common webpage, or putting hard copies of the assessment plans and reports on reserve in the library. Pros and cons were discussed at length.

A motion was made to create a campus assessment webpage. Each unit would provide a brief summary of assessment results to include on that page. The page would also contain links to a complete copy of the assessment plan and report. These materials would be archived on the web for at least four years. Council unanimously approved the motion.

**Action item:** Summaries will be due to Sharon Calhoon by January 31, 2007. Please send them electronically.

The meeting adjourned at 3:30 p.m.