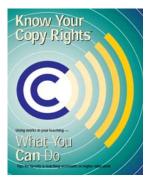


### CHECK IT OUT!

LIBRARY NEWSLETTER

Vol. 17 No. 1 May 2007



## Know Your Copy Rights—What You Can Do

The Association of Research Libraries *Know Your Copy Rights* (2007) brochure is available to assist faculty and teaching staff to learn more about copyright. Faculty will receive a copy of the brochure in their campus mail box.

Among the topics covered in the brochure are: fair use, the advantage of linking to instead of copying works, and special provisions for displaying or performing works in classes. The brochure also includes a one-page chart that highlights 24 situations when various categories of works can be used.

The brochure is also available online. A color copy is available at: <a href="http://www.knowyourcopyrights.org/bm~doc/kycrbrochure.pdf">http://www.knowyourcopyrights.org/bm~doc/kycrbrochure.pdf</a>
A black and white copy is available at: <a href="http://www.knowyourcopyrights.org/bm~doc/kycrbrochurebw.pdf">http://www.knowyourcopyrights.org/bm~doc/kycrbrochurebw.pdf</a>

#### What are You Reading this Summer?

In between teaching summer classes, catching up on your writing, and working on your research projects, take a break from professional activities and do a little pleasure reading. Stop by the Library and select a book from our *Bestsellers Collection*. This collection is now located just inside the Library doors on the main floor. Bring your Library card!

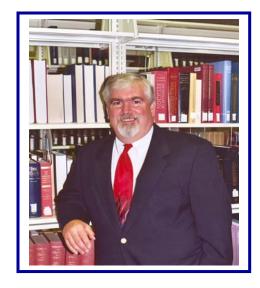
# Thinking of Integrating Information Literacy into Your Courses? Let us Help

Over the summer, while you are designing papers, speeches/reports, or projects for your courses that might benefit from library research (print or online), contact us. We can develop a course handout for you that will point students to appropriate library resources that will locate quality materials for their assignments. We can create exercises you can use to orient students to library databases; we can point students to online tutorials for many/most of our databases; we can also design and deliver a library presentation to your class (and you won't have to!). Contact: <a href="Gail MacKay">Gail MacKay</a> via e-mail or by phone: (765) 455-9249.

#### From the Desk of the Director:

I would like to thank everyone for taking the time to complete the LibQUAL+<sup>™</sup> this past semester. The feedback the Library has received will be valuable as we chart newer and better services in the future.

The past academic year has been a busy one for the Library. User statistics continue to rise; the new classrooms have proven invaluable to our information literacy program; and the library continues to add new resources. Several IU Kokomo faculty also became the first to use the new Resident Scholars Program. Through this program, another IU library can grant IU Kokomo faculty access to specialized, electronic resources on a limited basis. Do not hesitate to give me a call should you be interested in this program.



We continue to be ever vigilant in watching for and adding to services and resources for the IU Kokomo academic community. The Library will be preparing the first floor Media Room to house the Writing Center which will officially open at the start of the fall 2007 semester. We welcome our colleagues from the Writing Center and look forward to forming new collaborations that will benefit students.

Even though the semester is winding down and thoughts of summer are creeping into our collective minds, it is a good time to remind everyone that when you start thinking of classes in the fall, do not forget to think of inviting a librarian to your classes. These sessions will better enable students to take advantage of the wide variety of resources that the library has to offer them. With that, have a pleasant and productive summer.

## Indiana University Board of Trustees Minutes Web site

Browse or search the IU Board of Trustees Minutes. As of April 17, 2007 the minutes available on the Web site included 1979-2006.

Created by the Indiana General Assembly in 1820, the <u>Board of Trustees</u> is Indiana University's governing board, legal owner, and final authority. The board holds the university's financial, physical, and human assets and operations in trust for future generations. Its membership, terms of office, responsibilities, powers, and electoral procedures are governed by the Indiana State Code. The current nine-member board meets nine times a year on various campuses around the state.

The Trustees minutes includes official acts, resolutions, policies, agreements, and other business records pertaining to the governance of <u>Indiana University</u>. Also found are Administrative Action Reports (AAR) which were first included with the minutes in November 1987. Many of the minutes on this site include AAR, but some do not.

This Web site is the result of a cooperative project between the <u>Indiana University Digital Library Program</u>, <u>Office of University Archives and Records Management</u> and the Board of Trustees office to provide access to a growing number of meeting minutes on the Web. The Archives houses the official paper copies of the minutes from 1835 to the present, except 1859-1883 which were destroyed in the campus fire of 1883 at the former location of Indiana University at Seminary Square.



The Trustees of Indiana University with President Adam Herbert
March 1, 2007

## Library Thanks Ria Lukes and Garry Hancock for 15 Years of Service

Congratulations to Ria and Garry, two of the Library's "oldest" employees.

Ria Lukes, Associate Librarian, is Head of Technical Services and (among other duties), she oversees the ordering, receiving, and cataloging of all library materials used by students, faculty and staff.

Garry Hancock is in charge of circulation, course reserves, and interlibrary loan, as well as supervising most of the Library's student assistants.

Their experience and expertise contribute greatly to the smooth operations of the campus library.



#### Summer Hours @ the Library

Please note that beginning Sunday, May 6<sup>th</sup>, the Library will begin observing Summer Hours.

May 6 (Sun.) CLOSED

May 7 (Mon.) 8 a.m. – 5 p.m.

May 8 (Tues.) CLOSED Campus Commencement

#### **SUMMER SEMESTER** May 9 - August 10, 2007

 Monday
 8 a.m. - 8 p.m.
 May 28 (Mon.) CLOSED

 Tuesday
 8 a.m. - 8 p.m.
 June 23 (Sat.) CLOSED

 Wednesday
 8 a.m. - 8 p.m.
 July 4 (Wed.) CLOSED

Thursday 8 a.m. - 8 p.m.Friday 8 a.m. - 5 p.m.Saturday 1 noon - 5 p.m.Sunday CLOSED

August 11-12 (Sat. - Sun.) CLOSED

August 13-17 (Mon. - Fri.) 8 a.m. - 5 p.m.

August 18 (Sat.) 1-5 p.m. August 19 (Sun.) CLOSED



# Frequently Asked Questions About the Learning Enhancement Center's Upcoming Changes

By Kristen L. Snoddy, Director of the LEC

## 1. What prompted the administration to consider moving the LEC from the main building to the Kelly Center?

Some of the motivation has been a long time in coming—the awareness that other campuses (IU Southeast, for example) successfully house their writing labs in their information commons located in the library and also feedback from the library staff that indicated students need and want help on their papers while they are researching and composing in the library. Other motivation has been more recent—the Math Department's decision to require online homework necessitated the creation of a lab with more computers than could be housed in the LEC.

- 2. Where will the new writing lab be located, and what services will it provide? The writing lab will be housed in what used to be the "Media Viewing Room" in the library. It is currently being remodeled based on the new lab's needs, and the tutors will continue to provide a variety of support for students as they work on papers, i.e. assess assignment guidelines, develop ideas, draft, revise, edit or cite in the required documentation style.
- 3. What provisions have been made to continue or relocate other services that the Learning Enhancement Center presently provides?

Spanish tutoring will take place in the new writing lab; all other services (placement testing, foreign language placement testing, C100 test-out exam, special needs testing, ETS Testing for English majors, and proctoring of make up exams for faculty) will be taken over by Continuing Education which will now be housed in the present LEC K0 280.

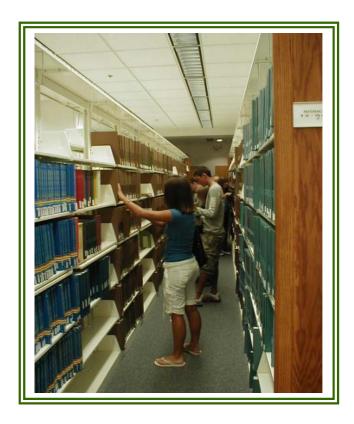
#### 4. What are the projected dates for the move?

The new writing lab will be ready for the fall semester, and until then all testing and tutoring services will be provided over the summer by the current LEC staff.

## 5. What consideration has been made for students who used the LEC as an area to check e-mail, study, eat or informally gather?

It is certainly acknowledged by administration, faculty and students alike that the LEC provides a welcoming atmosphere where students feel comfortable just "hanging out" in addition to being productive. However, because some students required a quiet space for tutoring, there was tension between the productive and the social roles of the LEC. With the creation of the new writing lab and through existing social spaces such as the lounge in KO 170, everyone's needs will be met. In addition, campus administration has met with students and will take up their request to provide access to printing in the student lounge in the Main Building. Students will also want to know that printing and scanning are available to them in the Curriculum Lab across from the Student Lounge that is in KO #170.

# Future IU Kokomo Students Learn to Use the Indiana University Libraries



This semester, high schools from throughout the IU Kokomo service area – Kokomo, Logansport, Peru, Rochester, North Miami – took advantage of an opportunity to visit the campus library to make use of its resources for end-of-the-semester projects and term papers.

These students receive IU Library cards, a one-day guest computer account to access the Library's online databases, and an overview by one of the campus librarians about which of the online and print resources would be best suited for their particular project. Some of the schools have lunch (or snacks) in our cafeteria and (most!) take home souvenirs from the campus bookstore.

Students seen in these photos are enrolled in an Advanced Placement (AP) English class at Logansport High school. They are working on a literary criticism project.

