

Request for Addition of New Experience to IU Kokomo's Record of Experiential and Applied Learning (REAL)

Deadlines for Submission: Fall-Oct. 1; Spring-Feb. 15; Summer-June 1

Originator/Main Contact & Dean Information

Chair or Dean's Name:

Chair or Dean's Email Address & Phone Number:

Main Contact Name & Title:

Main Contact Email Address & Phone Number:

Overview

Insert below a general overview of the experience, who is involved, how is the information maintained, who is served, etc.

Steps for Notation on REAL

QUALIFIED EXPERIENCE WITH INTEGRATION OF KNOWLEDGE

Include bullet points that explain how the experience represents a true integration of knowledge using the following indicators:

- Directed, firsthand immersive experience in the real world, laboratory or studio
- Expected application and practice of concepts, methods and skills
- Development of knowledge through research or dialogue with individuals/groups beyond the University
- Appreciation of multiple sources of wisdom
- Integration of knowledge with application and theory in real-world experiences
- Identification of UP TO (no more than) three KEY Outcomes (Application, Integration, Collaboration, Initiative, Mindset) which best describe the expected learning outcomes tied to the experience

Check the KEY Outcomes (no more than 3) this experience includes:

NOTE: Contact your KEY coordinator for assistance in identifying KEY outcomes.

- Application** – Experiential learning connects knowledge from classroom learning to the world outside the classroom.
- Integration** – Through multifaceted and/or interdisciplinary experiences and discussions, students will see ways to connect diverse fields and issues in order to solve problems.
- Collaboration** - Internships, field experiences, clinical and similar experiences provide opportunities to work with others on a team, both as a leader and as a contributor.
- Initiative** – Undergraduate research allows students to follow their interests, carve out a niche and apply their energies to meaningful work in a discipline.
- Mindset** – Students will develop a greater sense of themselves as engaged, constructive, actualized men and women who are ready to grow into greatness and pursue lifelong learning.

REFLECTION AND ASSESSMENT

Include bullet points that explain the kinds and levels of student reflection that occurs as part of the process as well as the assessment plan for determining that, based on the experience, the student learning outcomes were achieved.

- Students must engage in critical analysis (e.g., guided reflection) linking examination of the experience to learning objectives, professional and personal development, and the KEY Outcomes.
- Evaluation of reflections should lead to further intellectual discussion and further reflection on personal growth, academic and professional development, KEY Outcomes, concepts of civic engagement and responsibility.
- A clear assessment plan must be outlined reflecting both student learning as well as the effectiveness of the actual experience in relation to experiential learning and community outcomes.
- Assessment plan must demonstrate student learning in relation to the experience as a whole, the relevant KEY Outcomes, and personal growth in relation to civic engagement and responsibility.



Workflow Summary reflecting which KEY Outcomes are the focus of the experience and which individuals will be reviewing and approving at each level.

Experience Criteria	KEY Outcomes	Summary	Individual responsible for verification (Name/Title)
Experience with Integration of Networking and Knowledge			
Reflection(s) & Assessment			
Chair/Dean		Review experience and ensure accuracy of identified REAL categories and KEY outcomes.	
KEY Taskforce		Review, approve or return for revision and sign document. Email approved document to Registrar.	
Registrar		Review workflow document for completeness; verify (sub) title character limit met. Sign and upload to box account. Inform Originator of approval.	Stacey Thomas, Registrar

OTHER INFORMATION NEEDED

- Check under which of the approved Experiential and Applied Learning categories this experience should reside:
 - Diversity** - Permanent and impermanent characteristics that influence our values, beliefs, behaviors, experiences, and expectations and make us who we are.
 - Global Engagement** - Committed, meaningful interaction with the world as a whole.
 - Internships/Career Development** - An agreed-upon structured and experiential learning experience in the area of a student’s career interest and in a work setting. The experience is driven by intentional learning goals and objectives which extend the student’s knowledge and understanding of classroom outcomes and is accompanied by structured reflection.

_____ Number of internship hours to be posted to individual student record

Leadership – The ability to see a problem as a challenge and go forward to solve it, have humility to put others first, lead by example and have integrity to do the right thing. Ability to help people achieve their own success, even if they do not think it is possible. Coach and develop others. Ability to guide others into a direction that they seem empowered. Providing vision, stepping out of comfort zones and taking risks, to motivate a team to work toward the same goal.

Research – A sustained, recursive, and reflective process of systematic exploration of a problem, question, or issue. Researchers use a variety of methods and materials, including the synthesis of existing knowledge to create new knowledge, ideas, and positions.

_____ **Number of research hours to be posted to individual student record**

Service - A project or activity that integrates a relevant community service experience with regular instructional learning.

_____ **Number of service hours to be posted to individual student record**

Creative Expression - An intentional act, idea or creation that alters an existing domain or creates a new one, through transformation.

2. **Experience Title** (75 character limit): _____

3. **Experience Subtitle, if needed** (50 character limit): _____

It is expected that each student completes all requirements outlined in this document. The individual identified above for verifying the experience(s) must sign the REAL Assessment Agreement and verify completion prior to addition of the experience to the REAL.

Originator/Main Contact Signature: _____ Date: _____

Chair/Dean's Signature: _____ Date: _____

KEY Task Force Member Signature #1: _____ Date: _____

KEY Task Force Member Signature #2: _____ Date: _____

KEY Task Force Approve _____ Return for Revision _____

Registrar's Signature: _____ Date: _____

Comments: _____
