

Standards and Procedures for Academic Officers Reviews

Academic Personnel Committee Report
Yi Cheng, Chair

March 27, 2020

Charges of the Committee

The Committee on Academic Personnel shall make recommendations concerning the Lundquist Award, recruitment, sabbatical leaves, **faculty expansion or contraction** and part-time credit faculty.

The Committee shall make recommendations concerning the **establishment** of administrative offices affecting the academic mission, and appointment and review of administrators filling those offices.

The committee shall set standards and procedures for appointment and review of academic officers.

The committee shall make recommendations on creation and definition of academic ranks to the academic senate.

Current Status

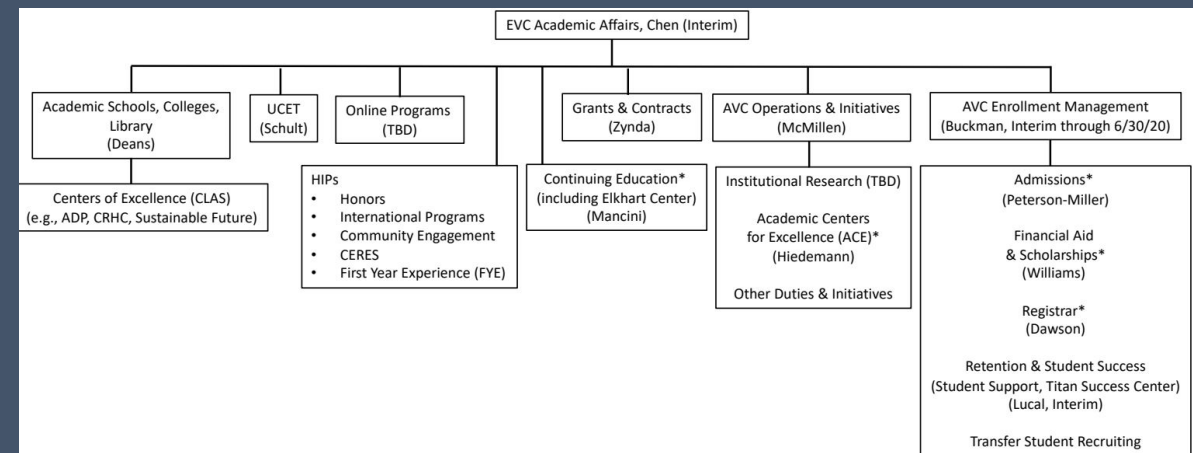
- Currently there are no senate approved standards and procedures for appointment and review of academic officers at our campus
- There are UFC policies for positions that have university wide impact, chancellors, and core school deans, and the provision for campuses to create their own for other positions
- Other regional campuses have standards and procedures for some of the academic officers

Charges for the committee – this year from the Executive Committee

- Identify the academic officer positions for which we need to develop standards and procedures
- There are multiple levels of Academic Officers
 - Executive Vice Chancellor for Academic Affairs
 - Deans of Colleges/Schools
 - Other officers – Honors, International Programs, First Year Experience, etc.

Academic Affairs Organizational Chart from

https://iusb.edu/chancellor/_pdfs/02AcademicAffairs.pdf



Work in Progress

- At this point, the committee is mostly working on the Deans Review Standards and Procedures
 - We studied procedures currently used by other IU regional campuses and also what has been used by our Academic Affairs
 - The draft has been shared with executive committee and policy committee. Has received feedback and working on updating the document.
 - Plans to send the procedures to EVCAA pretty soon
 - Hope to bring it to approve in April 2020

Work in Progress

- The committee has just started working on the EVCAA review
 - Once it is ready, we will send it to executive committee and policy committee.
 - We will consult with the Chancellor.
 - Hope to bring it to approve sometime in Fall 2020
- The committee has not started working for the director level reviews
 - Hope to identify the positions; start in Fall 2020 and get it approved in Spring 2021

Other work

- Planning to get involved more in the faculty hiring process to look from the faculty expansion and contraction angle