

## Constitution of the Lotus IU Booster Club

### Preamble

The Lotus IU Booster Club is affiliated with the Lotus Education & Arts Foundation. The club's purpose is to engage students, staff, and faculty across the Indiana University campus to support the Lotus mission to create opportunities to experience, celebrate, and explore the diversity of the world's cultures, through music and the arts.

### Article 1: Membership

Membership in the Lotus IU Booster Club is open to any resident of Monroe County, 17 years and older. Membership will be per semester. Persons wishing to become a member of the club can do so officially by signing up on the google sheet to submit their name and email address. Members will be invited to attend bi-monthly meetings, where there will be discussions about Lotus affiliated activities and opportunities to be involved. Membership is contingent on payment of dues, which go towards supporting Lotus activities. Membership is renewable at the beginning of every semester.

### Article II: University Compliance

This Organization shall comply with all Indiana University regulations, and local, state and federal laws.

### Article III: Executive Officers

There are four executive officers: President, Vice President, Secretary, and Treasurer. Their duties are as follows:

- The *President* will be responsible for running meetings, communicating with the other club members, communicating with Lotus Education and Arts Foundation, and being the primary contact person with the Lotus Education and Arts Foundation and the club sponsor.
- The *Vice President* will be responsible for helping to run meetings. They are to assume the duties of the President if the President cannot make a meeting, or if they resign.
- The *Secretary* will be responsible for handling questions and inquiries from members within the organization and outside the organization. They are the primary contact person for general questions regarding the club at IU.
- The *Treasurer* will be responsible for handling money that comes from dues, fundraising events, or general donations. They will ensure that any money raised is sent to the Lotus Education and Arts Foundation. They will also work directly with the President in handling finances, as they are both responsible for the process.

### Article IV: Advisor

The responsibilities and duties of the advisor are to provide expert knowledge on the interests and decisions of the club's activities. Executive officers have final say on decisions. Advisors are not required to be present for every club activity or meeting but they are encouraged to attend periodically to stay in touch and be knowledgeable of the club's position. An advisor is selected by the club's Executives. The advisor will serve a full academic year. More than one advisor is allowed, but no more than 2 shall be allowed.

#### Article V: Meetings

Club members and its officers will meet every other week to discuss project development and plans for new projects. Meeting reminders will be sent to Members, via email, the “GroupMe” app, Remind101, and through the Facebook page a day prior to meetings. Club officers, independently or as a group, are the only ones authorized to call meetings. All other officers must be aware that a meeting will be called. The Club Executive officers will decide on the agenda for meetings, based on current projects and input from members.

#### Article VI: Elections

Elections are held at the end of every Spring semester (once per school year). Final yearly meetings will focus on preparing a new slate of officers to be voted in, with positions becoming effective for the Fall semester of that year. Nominations can come directly from the member wishing to run, or through being asked to serve by one of the current officers. Officers will be elected at the annual meeting, with a simple majority of the vote of members who are present.

#### Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person’s consent or lack of consent.

#### Article VIII: Dues & Budgets

Persons wishing to become members will pay dues of \$20/semester. This fee is non-refundable. Dues are to be collected at the beginning of every semester, by the treasurer, from both new and existing members. All members must submit their dues within the first three weeks of the semester, to be counted as members for the current semester.

#### Article IX: Finances

Financial affairs will be jointly overseen by the club President and Treasurer. The Lotus/IU Booster club will maintain a Student Organization account. If the club were to dissolve, any remaining funds would be donated to the Lotus Education and Arts Foundation.

#### Article X: Programs Involving Children

This organization, when working with children, will be aware of and abide by the University’s Program Involving Children (PIC) Policy and register the program with the University.

#### Article XI: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

#### Article XII: Amendments

All eligible voting members will be notified of proposed amendments via meetings, email, and through the official Facebook page. A vote of  $\frac{3}{4}$  of total members is required to ratify an amendment

Article XIII: Ratification

If more than a majority of the members desired to ratify this constitution, they may do so by holding a meeting(s) with the executive officers and discuss ways to ratify.